

**SELECTMEN'S MEETING MINUTES
MAY 25, 1999**

Attending: Dale Witman, Brenda Charland, Willis Lord, Millard Genthner, Patti Berry, Bob Gobiell, Eric Herrle, Chuck Rengren and Chris Champagne from EVM Fire Truck Co., Elias Smith Fire Chief, Don Day, Pam L'Heureux.

APPOINTMENTS:

8:30 Chuck Rengren and Chris Champagne from EVM presented their bid for fire truck. Dale Witman opened and read their bid. They bid on three different trucks: 1. GMC pumper \$120,342.00, 2. FL180 Freightliner for \$122,699.00 and 3. International for \$128,005.00. The bid that was submitted from R & R Safety for an Eagle pumper came in at \$124,990.00. Brenda Charland made the motion to refer these bids to the Public Safety Committee for their review and recommendation. Willis Lord seconds. Motion carries with a vote of 3-0-0 in favor.

NEW BUSINESS

1. Patti brings up the subject of trying to find a meeting place for the Selectmen during business hours that is not disruptive to the employees while they are working. Don Day offers the suggestion that we get portable partitions to make a little office out in the hall. Patti will research the expense involved in this and report back.
2. There was a lengthy discussion regarding the meeting with Willis Lord, Millard Genthner and Randy MacMullin from DEP about whether or not we can move the burn pit at the transfer station. DEP informed us that we could move the pit if we did the following: 1. have a soil scientist to determine the water level, 2. do a core sample of the soil, 3. have to have 2 feet of glacial till with 40% fine sand and 4. the pad can be no larger than 625 feet. It is decided that there is a need for us to resume meeting with the Transfer station renovation committee to develop a long term plan for the transfer station and then we will be able to develop short term plans. The meeting is scheduled for Monday June 7 at 7:30.
3. There is a brief discussion of whether we need to paint the crosswalks in town and the parking lot. Patti will check with Fred for his input and his recommendation.
4. Patti reports that she has been approached by an insurance company requesting if we were putting our property/liability insurance out to bid this year. After brief discussion it is agreed by all that we would not go out to bid this year and that putting it out every other year would be less disruptive.
5. The application to the State Fire Marshall for our Fireworks was signed by Dale Witman as presented by the Old Home Days Committee.
6. The order for the playground equipment was signed by Dale Witman as presented by the Parks and Rec. Director. The bids had previously been reviewed by the Parks and Recreation Commission and they awarded the bid to Gametime.
7. The Homestead exemption estimation worksheet was signed by the Board as presented by Jerry Daigle the Assessor.

8. Patti Berry reported that she met with Attorney Ken Cole initially and would like the Board's approval for him to represent the town in the upcoming Zoning Board of Appeals request for a reconsideration hearing, as was suggested by our attorney, Karen Lovell. Karen Lovell is representing the zoning board against the town and we were informed we needed separate legal counsel. Brenda Charland made the motion that we retain Ken Cole as our representing attorney in this matter. Willis Lord seconds. Motion carries with a vote of 3-0-0 in favor.

OTHER

1. Patti reports that a meeting has been set up with Len Vangasbeek to discuss his interest in being the RWS representative for Hollis and Waterboro. Patti contacted the Hollis selectmen and they have requested that they be allowed to pick the representative this time as Waterboro has had the representative for the last few years. Len has agreed to meet with the Board on June 8 at 7:30 p.m.
2. Patti reports that the dog bite situation in South Waterboro is still ongoing. We are investigating the situation and there will probably legal action requested by the town to do something with the dog who attacked an 8 year old girl.
3. Patti asked the Board of Selectmen if they would consider an article at special town meeting to have office hours of all town offices changed on Tuesdays to be open from 11-7. There was discussion. The selectmen would like to add to that article that the Saturday of the month that we are open will be the following Saturday if it happens to fall on a Holiday weekend. This will be decided at next week's meeting.

ITEMS REQUIRING SELECTMEN SIGNATURE

1. The Selectmen discussed the appointment of Paul Verrell Sr. as Animal Control Officer/Constable. Patti reports that she met with Paul and that he is aware at this point that this is animal control only at this point and any future changes in his job description will be made with all parties involved. Willis Lord made the motion to appoint Paul Verrell Sr. as Assistant Animal Control Officer/Constable. Brenda Charland seconded. Motion carries with a vote of 3-0-0 in favor. The Appointment papers are signed by the Board.
2. The minutes of May 18th are discussed. Brenda Charland states these minutes need to be corrected before we can consider signing them. The discussion regarding the request for rehearing of the zoning board of appeals hearing is not right. This needs to be exact due to the legal circumstances. Brenda will make her corrections and Patti will review them for next week.
3. The May 13th meeting minutes are not in the folder to be signed. This will be put on the agenda for next week.
4. The CMP Pole location permit will be forwarded to the Road Commissioner for his input before the Board signs it.
5. Dale signed the two Background Checks.

EXECUTIVE SESSION

Brenda Charland made the motion at 9:25 to go into Executive Session to do an annual evaluation on Patti Berry. Dale Witman seconded. Motion carries with a vote of 3-0-0 in favor. Brenda asks if Patti will allow the Selectman elect, Millard to sit in on this executive session. Patti agrees.

The Board comes out of Executive session at 10:07.

Brenda Charland made the motion to make Patti's position a salaried position at the appropriated amount of \$28,000 to be effective immediately. Willis Lord seconds. Motion carries with a vote of 3-0-0 in favor. There is discussion regarding the number of hours this involves and all agree that the average will remain between 37-40 hours with Patti acknowledging she will work the number of hours required on any given week as is the nature of being salaried.

SIGNED

The Waterboro Board of Selectmen signed the Warrant for Bills and Payroll. They also signed the following:

1. Homestead exemption worksheet.
2. Order form to Gametime for playground.
3. Application to State Fire Marshall for fireworks.
4. Appointment papers for Paul Verrell Sr. as Assistant Animal Control Officer/Constable.

ADJOURNMENT

The meeting adjourned at 10:15 p.m.

APPROVED

Date: 6-1-99

Dale A. Witman
Brenda Charland
Willis A. Lord