

SELECTMEN'S MEETING MINUTES

February 9, 1999

Regular Meeting of the Waterboro Board of Selectmen. Attending: Dale Witman, Willis Lord, Brenda Charland, Bob Gobiell, Millard Genthner, Elias Smith, Nancy Brandt, Dianne Holden, Bertha McAloon, Patti Berry, Brenda Huntress

Dale opened the meeting at 7:05

APPOINTMENTS

7:05 Bertha, Dianne, and Nancy. Dale questions the three on how best to resolve personnel policy issues and asks if the three would like not to have the article for the personnel policy on the Warrant for Town Meeting. There is discussion on the wording and Dale asks that if they want this on the Warrant, they provide precise verbiage. Dianne, Nancy, and Bertha agree that there is a lack of communication, and Dianne questions the need for resuming staff meetings, to include all staff. After discussion it is agreed that staff meetings will resume and will be held the 3rd Tuesday of each month from 7:00 - 7:30, with a written communication on what each department is working on, to be passed on the Friday prior. Meetings will begin March 16, and this first meeting can be used to address issues/topics arising as a result of Town Meeting.

At this time Dianne asks the status of the loan on Engine 3. Patti states we've been approved but Key Bank is waiting for a letter from our attorney. Dale requests that Patti pursue and include on next week's agenda.

Dale questions Bertha on the status of the tax bills for the first half of '99. Bertha states they are coming in well, but are hard to track due to the different methods of payment. Bertha questions why Motor Vehicle decided to close at lunch. Dale replies that it is to allow for better training for Brenda Huntress and notes that it is only temporary. Bertha questions if this was set in the Town Meeting Warrant and states she's willing to help Brenda with Motor Vehicle. Brenda Charland notes Bertha's memo stated she would not be backup to Motor Vehicle. Patti states that Bertha continues to help, and no one gets turned away for any service.

8:00 Fire Chief Elias Smith reports that The Bureau of Labor Standards has gone through the station and the results were good. Physicals are 75-80% complete with appointments set for the remainder. Elias reports the department received a letter regarding problems with regulators on oxygen tanks exploding. Ginny Pare will be checking all department tanks. There is discussion regarding defibrillator inspection programs. The service contract is now due. Dale requests that Patti set up a meeting with Elias and reps from the two companies that Elias is looking at, and come back to Selectmen's Meeting prepared with a recommendation for the best service contract.

NEW BUSINESS

There is discussion regarding foreclosure of 27 privately owned lots in Lake Arrowhead. Willis motioned to foreclose. Brenda seconded. Vote 3-0-0 in favor.

Discussion on closing of Town Dump during Town Meeting. Dale motioned to close the Town Dump during Town Meeting. Willis seconded. Vote 3-0-0 in favor. Dale requested an ad be placed the Smart Shopper and that a sign be placed at the dump entrance.

OTHER

There is discussion on the problem with skateboarders in the Town Hall parking lot. It was agreed that signs will be posted in the parking lot prohibiting skateboarding. Dale directed Patti to call York County Sheriff's Department or the State Police if she needs to.

There is discussion regarding the property at Route 5 and Silas Brown Road. Patti states that the Conditional Use Permit contained a clerical error. This has been amended, notarized and reissued. We have a draft answer to our complaints for Selectmen and Planning Board to review.

Patti states she wishes we would have used the same scrutinizing of our Worker's Comp Carrier as we've used with Elias. Patti states it appears we are working with two sets of rules, and that we expect more of our departments that we do of ourselves. Brenda agrees there are inconsistencies Dale disagrees with the Worker's Comp issue stating that Willis was demanding service and Dale was looking at training, safety seminars, etc. Patti states that the point she is trying to make is how we did it, how it appears, and how it is perceived.

Patti questions how we should deal with a department that doesn't follow the purchase order policy, which brings Brenda to the issue of the \$2,500 bill for repair to the generator that was never appropriated. There is discussion about repairs to the second generator and of the need for everyone to follow PO procedures. Brenda motions that we get a quote and cut a PO before proceeding with repairs. Dale seconds. Vote 3-0-0 in favor.

The Selectmen will meet next Tuesday, February 16th after the regular meeting to go over the warrant, and if it isn't finished, they can continue on Wednesday after meeting with the Auditor.

Discussion on scheduling various meetings with Board of Selectmen, as well as some already in place, resulted in the following:

Feb 11	7:30 PM	Finance Committee/Selectmen Budget
Feb 16 - Selectmen's Meeting Appointment	7:15 PM	Dick Batemen/Tony Vigue - Designation of Franchise Fees

Feb 16 - Selectmen's Meeting Appointment	7:30 PM	Lake Arrowhead - Draft Article
Feb 17	7:30 PM	Town Auditor
Feb 18	7:30 PM	Candidates Night
Feb 20	9:00 AM	Road Review Committee
Feb 23	7:00 PM	Public Hearing on the Warrant
Feb 24	7:00 PM	Municipal Complex Study Committee

There was discussion at this time regarding the SAD 57 budget projection on the Finance Committee Spreadsheet. Patti states that the figure she used was incorrect and she will make the correction and redistribute.

Brenda Charland requests a change to the Feb 3 Selectmen's Minutes. The statement that she made the motion to sign the Jan 19 minutes needs to be stricken because she didn't make that motion. Brenda also requested a change to the January 26 minutes which didn't include her as being present and she was present that week. Brenda Huntress will make the corrections for signature at next week's meeting.

Patti reports that she is comfortable with the time frame she is working with in getting the Town Warrant to the printer by February 18th to be back and posted by the March 5th deadline.

Jon Gale, Don Day, and Larry Jacobson entered the meeting on behalf of the Finance Committee. The committee has been reviewing money articles in preparation for meeting with Board of Selectmen on Thursday, February 11. Jon states that the Finance Committee will meet next Thursday and get their budget recommendations finalized and submitted to Patti the next day.

Patti states that she will have the Road Review appointment papers for Tim McCoy ready for Thursday.

Patti reports that the Gravel Pit Ordinance was received and has been forwarded to the Planning Board for their review and then will forward to the attorney.

Dale motioned to sign the Lien Release Deed for Douglas and Cynthia Walsh. Willis seconded. Vote 3-0-0 in favor.

Willis motioned to accept the January 12 minutes. Dale seconds. Brenda abstains because she was absent. Vote 2-0-1.

SIGNED

The Board signed the Warrant for bills and payroll.

They also signed:

1. January 12 Selectmen's Meeting Minutes

2. One Abatement Request
3. 2 Request for Background Checks
4. Main Line Charters Contract
5. One Lien Release Deed

EXECUTIVE SESSION

Dale motioned to go into Executive Session to discuss a Hardship Abatement at 10:05 PM. Willis seconded. Vote 3-0-0 in favor.

Dale motioned to go out of Executive Session at 10:08 PM. Willis seconded. Vote 3-0-0 in favor.

Dale motioned to go into Executive Session 10:10 PM for a 3-month employee evaluation for Brenda Huntress. Brenda Charland seconded. Vote 3-0-0 in favor.

Willis motioned to go out of Executive Session at 10:55 PM. Dale seconded. Vote 3-0-0 in favor.

The Board of Selectmen came out of Executive Session at 10:55 PM.

Dale motioned to deny the abatement request. Brenda seconded. Vote 3-0-0 in favor.

Willis made the motion to give Brenda a 50 cent increase at this time retroactive to her 3-month anniversary. Dale seconded. Vote 3-0-0 in favor.

ADJOURNMENT

Board adjourned at 11:00 P.M.

APPROVED

Date: 2-23-99

Dale A. Willis
Brenda Charland
Willis A. Lord