

SELECTMEN'S MEETING MINUTES DECEMBER 1, 1998

Regular meeting of the Waterboro Board of Selectmen. Attending: Willis Lord, Brenda Charland, Dale Witman, Patti Berry, Pam Witman, Brenda Huntress, Bob Gobeil, Frank Allen, Don Holden, Guy Letellier, Lisa Morse, Fred Fay, Dave Benton, Dave Moravick

Also present representing the Girl Scouts were Beth Cyr, ten Girl Scout mothers, and 14 Scouts.

Dale Witman calls the meeting to order at 7:10 PM.

APPOINTMENTS

7:10 Three Workers' Compensation proposals were opened as follows:

1. Brenda Charland - Kasprzak Insurance - Declined, stating they have no carriers available.
2. Willis Lord - Batchelder Bros. - Total annual premium proposed is \$19,034.
3. Dale Witman - Paquin and Carroll - Total annual premium proposed is \$19,391. With a \$1M umbrella option the total annual premium would be \$20,405.

Brenda motions to accept the Pacquin and Carroll bid with the umbrella. Willis seconds. Vote 3-0-0 in favor.

7:20 Don Holden and Guy Letellier from the Ossipee Lake Association were present to discuss the Ossipee Watershed Survey results. Guy states the report is complete and will be left with Selectmen, Planning Board, Road Commissioner, Road Review Committee, Code Enforcement, Project Groups, Library, and the school. Guy reports that a bond application for \$200,000 has been granted and there is a need for town assistance for engineering support for repairs and maintenance. Don states that a lot of financing won't be required since they just want to work with the Town Engineers and get help with permitting and easement issues. Dale requests a report be submitted for the Selectmen's review for next year's budget. Guy will get a report of investment hours involved to Patti, Fred Fay, and the Road Review Committee as quickly as possible.

7:35 Beth Cyr is present to ask for use of the Town Hall by Girl Scouts. The Monday night meeting has been a particular problem with disruption by committee members coming and going during scheduled Girl Scout meetings. Dale states that Town Government has grown and space available for town committees takes top priority. There is discussion at this time and suggestions for possible solutions such as rescheduling during off-peak hours, trying to find

other meeting locations. Brenda suggests Girl Scouts and town committees work together in adjusting their scheduling, with the committees starting a little later and the Girl Scouts backing up their meeting time slightly. Dale stresses the importance of working together and that advance notice will be needed if Girl Scout Meetings are going to run over, and that this should not be a regular occurrence. Patti will work with committees either through a memo or through notice on the January distribution of committee calendars.

8:00 Steve Foglio and Lisa Morse are present to discuss proposed new hours for the Code Enforcement Office. Willis asks how this schedule will better serve the public. Steve states that it would enable them to be open and have him available 4 days. He notes that the gaps in the current schedule do not provide efficient coverage. Lisa also notes that the proposed new hours will provide better coverage. Dale suggests accepting as proposed, changing Steve's days to being off on Monday, and in on Wednesday 9-2. Steve agrees. Dale motions to accept the New Code Enforcement hours.. Brenda seconds. Vote 3-0-0 in favor.

The new hours are as follows:

STEVE	Monday	Off
	Tuesday	2-7
	Wednesday	9-2
	Thursday	9-2
	Friday	9-2
LISA	Monday	9-5
	Friday	9-5

PLANING BOARD:

LISA 1st & 3rd Wednesday 9-2 (also will be available for Code Enforcement Office)
2nd Wednesday evening
4th Thursday evening (other meetings as required)

Lisa and Steve will decide when they will start the new hours. Lisa will send notification of the new hours to those offices and individuals that have the need to know.

At this time Steve brings up the issue of flood areas in town and the need for markers to be placed at 4 different sites. He states total cost for this would be \$1,000. Dale requested that Patti increase the 99 budget request tomorrow.

NEW BUSINESS

1. Brenda motions to accept the November 24 Selectmen's Minutes. Willis seconds. Vote 3-0-0 in favor.

Dale opens the meeting for general discussion.

Dave Benton turns in the Road Review Committee Budget Request to Selectmen stating that details/backup will be covered at their meeting

Dale questioned Patti regarding status of the plowing situations between the towns. Patti states she is continuing to work on it. There is discussion that with liability issues, the plowing agreements between Waterboro, Lyman, Hollis and Limington need to be documented.

OTHER

1. The Hardship Abatement is tabled. Patti notes there is a 60-day grace period.
2. Meeting tomorrow night with Selectmen and Library Committee at the Library at 7:30.
3. Safety Committee interviews will be set up for Monday 12/7 at 7:30.
4. Building Complex Committee meeting rescheduled for Wednesday 12/14 at 7:30.
5. Memo from Bertha requesting replacement of shade in bathroom - granted, need for an exterminator for insects - denied.

ACTION ITEMS

1. Willis states that he has gotten Scott Hamilton and Steve Foglio for the Review Committee for Lake Arrowhead lots. Willis states we need to get it done before snowfall. Patti will work on getting the Planning Board member and getting this scheduled for a Sunday morning.
2. Willis asks where we are with the year 2000 glitch. Brenda states nobody will make guarantees and so it will do no good to pursue any further.
3. Willis states that Selectmen need to meet to review the 99 budget.

Adrienne Johnson, who lives on Things Mills Road, is present to make a request from the town for a donation of gravel for the mud situation there. She stated that she and her husband will pay for trucking and do the maintenance. This is not a town road. Brenda Charland motions that the Road Commissioner provide whatever materials are necessary to make the road passable, up to 240 yds. Willis seconds. Vote 3-0-0 in favor.

Patti states that she recently attended a seminar on personnel policies and asks if the Board would consider reviewing our personnel policy if she were to revise make it more understandable. The Board agreed.

SIGNED

The Board signed the Warrant for bills and payroll.

They also signed:

1. Minutes from the November 24th Selectmen's Meeting
2. One Background Check
3. Tax Abatements

ADJOURNED

Meeting adjourned at 9:10 PM.

APPROVED

Date: 12-8-98

Dale A. Wilton
Brenda Chauland
Willis A. Lord