

**SELECTMEN'S MEETING MINUTES**  
**NOVEMBER 3, 1998**

Regular meeting of the Waterboro Board of Selectmen. Attending:  
Dale Witman, Brenda Charland, Willis Lord, Patti Berry, Brenda Huntress,  
Bob Gobeil, Millard Genthner, Mike McAlevey,

Dale Witman called the meeting to order at 7:00 PM.

**APPOINTMENTS:**

7:00 Water District discussion began at this time. In response to written correspondence from the Treasurer in which she notified the Board that she can no longer do water bills due to time constraints, Brenda Charland states that if we accept the contract she will do the billing. Other interim options were discussed such as hiring a temp or offering the job to a committee secretary who might want the extra hours. Brenda motions to sign Water District Contract and agreement. Willis seconds. Motion carries with a vote of 3-0-0.

7:30 Discussed collection of excise tax. Brenda Charland spoke with a state office official and found that because we are an electronic town, excise tax collection cannot be separated between Tax Collector and Motor Vehicle Registration because of a glitch in the system. Margaret Beavis agrees that excise and motor vehicle must be done by one person and expresses concern that she should be appointed. Dale Whitman made the motion that the Board appoint Margaret Beavis as the Town's Deputy Excise Tax Collector. Brenda seconded. Motion carried with a vote of 3-0-0. Patti will get the necessary paperwork for deputizing Margaret.

There is discussion at this time about the expectations of the voters in regard to duties of elected officials. Each selectman has been approached about job descriptions and how this pertains to salary and benefit packages. We need clarification and need to address various issues that surround this. Dale notes that the Board is without power to release elected officials from their duties or from forcing them to do certain duties. Brenda Charland motions to put on the Warrant for Town Meeting a referendum question asking that the three elected officials be appointed officials. Dale seconds. Motion carries with a vote of 3-0-0.

Dialogue and cooperation of elected officials will be needed in order to housekeep some of these issues.

7:45 Water District Trustees, David Benton, David Charland, Alan Dyer, and Debra A. Dyer were present to discuss billing. Brenda Charland states that the Selectmen voted to enter into the contract with the Water District, and the duties will be carried out as set forth in the contract. The Water Trustees left the meeting for discussion and returned with a signed contract.

8:00 Dale welcomed new faces from the public and opened meeting for discussion. Present were James Doyon, Ron & Jeanine Taylor and Jim LeVasseur. Jeanine Taylor stated that Matt Colton had told them there was a meeting tonight to discuss North Shore Rd. to Lake Sherburne and how to either make it a town road or have it maintained by the town. Patti Berry stated that Matt Colton met with her this afternoon at 6:00 PM at which time she informed him the appointment was canceled because the situation required further research.

Mr. LeVasseur stated that the Nature Conservancy had left them "out in the cold", further stating that Buff Brook estates was a subdivision of Waterboro, built to town specifications at the time. Troubles arose for the builder, and it was sold to the conservancy and they refuse to do anything with roads. Concern by all parties was expressed regarding emergency vehicles being able to access the seven homes located there. Mr. LeVasseur stated that the selectmen at that time had assured them that roads would be maintained. Willis notes that we will need to contact the selectmen who were originally involved to see what transpired at that time. Dale stated that ultimately we will have to bring this as an article to Town Warrant for voters to decide.

Patti Berry will research over the next couple of weeks and will be contacting the parties involved after gathering further information.

8:20 The Historical Society enters to discuss plans for "Waterboro Historical Night" during the month of November. Members present were Don & Ginny Day, Jack & Ginny Hewes, Al & Edie Hutchins, Ronnie Stuart, Brenda Hamilton, Brenda Vost, Lorraine Birkemose, Joe Fortunato, and Linda Brown. Dale presented some ideas then opened the discussion for suggestions. Agreement is on doing a 2-part series, the first in November and the second in January or February. At the November Council meeting there will be a special presentation to the Library and Historical Society. Dale notes that the Jan/Feb event would be a good time for recruiting new members. It was agreed that a Sunday at 2 P.M. would be a good time with a snow date for the following week Dale requested that Patti contact Fred Bechard to reserve the auditorium for the Jan/Feb meeting. Patti will arrange for an ad in the Smart Shopper and for refreshments. Don Day agreed to have a spokesperson from the Historical Society available to update the meeting with historical highlights of their

activities. The Historical Society will meet at Don & Ginny's house on November 19 at 7:00 P.M. for planning. They also agreed to get a list together for special invitations to the Jan/Feb event which will be sent on letterhead from the Board of Selectmen.

#### NEW BUSINESS

1. Discussed job description of Motor Vehicle Agent. Motion was made by Willis to accept the Motor Vehicle Job Description as amended. Dale seconded. Motion carried with a vote of 3-0-0.
2. Draft Committee Guidelines were discussed. Brenda Charland requested adding to guidelines that agendas and minutes be submitted to Assistant as quickly as possible for publication. Dale requested that #8 be added to state that P.O. guidelines structure must be strictly adhered to.
3. Discussed bids for wood. Patti stated that no bids were received. Willis suggests setting price of \$40/cord and selling outright. Brenda suggests \$50. Patti will accept payment for wood and notify Millard, or Willis will go with the buyer, if he's available. Willis states that there are 8-10 cord available and agreed to go mark of the cords.
4. Urgent Need Grant Application is discussed and Brenda motions to submit. Dale seconds. Motion carries with a vote of 3-0-0
5. Agreement for service with Northern Data is discussed. Patti states that for equipment we had prior to the upgrade, it will cost \$500 for Year 2K compliance. Dale states that we need more information before moving forward with this and requests that Patti set up a meeting with Northern Data for further discussion.
6. Brenda Charland motions to approve Minutes of the 10/27 Selectmen's Meeting and to amend the Minutes of 10/20 Selectmen's Meeting to read that "Brenda Charland abstained from voting on approval of the \$900 hardship abatement" and to accept as amended. Willis seconds. Motion carried with a vote of 3-0-0.
7. Patti reminded the Board that she will be attending a workshop for first time supervisors this Friday, 11/6.

#### OLD BUSINESS

1. Discussed Commercial Paving and Transfer Station grinding of stumps. Commercial Paving will be here on Monday, November 9<sup>th</sup>. Patti stated that Tom Kane has been in touch with her and Millard and we are preparing for them. Patti will get in touch with Fred Fay to reschedule work he has planned at the salt pile on that day.

## OTHER

Millard presented the Board with our copy of the 98/99 SAD 57 complete budget package which will be available in the Selectmen's Office for public viewing.

Dale raised the question of the public being notified by SAD 57 Directors when law enforcement is called to the school. Millard stated that this information is limited due to confidentiality

Dale requested Friday P.M. as the deadline for Selectmen Meeting Minutes and posting of agenda. The Board agreed that Friday will be the tentative deadline for the agenda, with Monday noon as the absolute Selectmen Agenda cutoff.

## SIGNED

The Board signed the Warrant for bills and payroll.

They also signed:

1. Water District Agreement
2. One background check
3. Dale signs Lost Policy Releases for Fire Dept. Insurance cancellation from Morris Insurance Services, Inc.
4. Tax Abatements

## ADJOURNMENT

Board adjourned at 9:25 P.M.

## APPROVED

Date: 11/17/98

Dale D. White

Brenda Chauland

Willis A. Ford