

SELECTMEN MEETING MINUTES

APRIL 7, 1998

Regular meeting of the Waterboro Board of Selectmen. Attending: Dennis Abbott, Dale Witman, Brenda Charland, Willis Lord, Bob Gobeil, Frank Allen.

Guests: Dianne Holden, Don Holden, Pam & Jason L'Heureux, Ron Miller and Kathleen Welch, Fred Fay

APPOINTMENTS

Dianne Holden enters regarding the **Water District Billing**. Dale spoke with Dianne during the week and requested this meeting. Dale wanted to review Dianne's job description as Treasurer. Water Billing is a separate issue from the duties as treasurer. Dianne states that if this is stemmed from her comment at Town Meeting, she was not looking for monetary gain in her comment. She just wanted people to be aware that she does more in her capacity as treasurer than what is expected. Dennis states that he agrees that the issue of elected officials doing more than required should be addressed. Dianne states that for now she will leave it open ended and if it becomes a problem and this can't be done she will bring it up to the selectmen at that time.

Don Holden enters representing **Ossipee Lake Association** to discuss the level of the Lake. The Association had their annual meeting recently and their main concern was that the water level of the lake is too high. The lake did not drop last year even after repeated adjustments to the dam. Don states that presently it is set up that a member of the Lake Association and one selectmen monitor and adjust the dam twice a year. Don proposes that it be monitored more closely and to make adjustments as needed. Don states he is willing to monitor the level of the lake and to keep the level within 3 inches from the top of the dam. Don states that the key will be left at the Town Hall and if he needs to adjust the dam he will request to use the key and will let the office know. Dennis states that he thinks it is the right thing to do, considering the trouble we had last year. Dennis adds that we want to make sure the selectmen understand what is being done and to keep communications open whenever adjustments are made.

Don reports at this time that the draft of the Watershed survey done last fall is in and after the Association reviews it the final report will be in.

Pam L'Heureux enters meeting to address the Board regarding the memo to the Fire Department personnel from the Board of Selectmen. She says she understands why it came and that there has to be a chain of command beginning with the Fire Chief. She asks if the selectmen are telling her she can't come in to this office and ask questions regarding the Fire Department? Dennis states that although this office is always open to any questions, with regard to Fire Department or Rescue business the protocol would be to go to the Chief first. Pam states that she has the right to go over his head. Brenda adds that as a taxpayer, Pam has the right to ask any question of this office that she wants, but if she

goes outside of the chain of command, she will be directed to the Fire Chief. Dennis states that the Board will talk to Elias regarding the intent of the memo.

Dale would like to discuss the request from the Old Home Days Committee to purchase the trailers for the generators that were purchased by the town so that they may also use them for Old Home Days event. Dale would like to make sure that the generators are under the jurisdiction of Pam as EMA director. He is not opposed to the committee using the generators but we need some control over where they are. Pam will write up a proposed procedure for the use of the generators.

Kathy Welch and Ron Miller regarding a tax payment arrangement. Ron Miller presents his plan to pay \$300 tomorrow and the balance(\$2,766.) of what is owed in 90 days to bring the taxes current. Ron is told he needs to understand this agreement will not stop the accrual of interest. Patti will type up an agreement between Kathleen Welch and the Board of Selectmen. Dennis made the motion that while this agreement is in the process to forego foreclosure. Dale seconded. Vote is 3-0-0 in favor. Motion carries. Patti will get that message to Dianne.

Fred Fay enters at his request to discuss the purchase of a new **tractor**. Dennis asks Fred why we need to buy a new tractor. Fred states that we need a tractor that we can get attachments for that will do more work. Discussion about how we leased the tractor. Dennis suggests that we invite Mr. Bracket from Southworth Milton to come in and explain the lease options.

Fred asks at this time what account to we want to take from for the removal of brush due to the ice storm. Dennis thinks we should set up a special account and when the money comes in from FEMA the money will be put back in. Fred asks if we should contract people for chipping? Dennis says no, we should rent a chipper and let our employees run it. Fred asks is we should rent a chipper and what do we do with the chips? Fred can rent a chipper for \$1200 a month. Dennis says lets rent a chipper for one month and in some areas where we can blow the chips do that. In areas where we can't we'll have to haul it off. Fred says he has a chance to buy a saw with a 12' extension for \$500. Dennis tells Fred to bring in a purchase order and we'll look at it.

NEW BUSINESS

1. Jerry Daigle requests to run an ad in the Smart Shopper about the Homestead Tax Relief program. Bertha proposed to ad this to her post card she is sending out for the second half of the taxes also. The Board agrees to run a half page ad along with Bertha's post card.
2. Request for ½ day off for Patti is approved.
3. Formal vote on foreclosure of Lake Arrowhead properties. Dale Witman made the motion to forgo foreclosure on the 27 Lake Arrowhead lots until the end of this fiscal year. Brenda seconds. Vote is 3-0-0 in favor. Motion carries.

4. SAD 57 School budget warrants are signed by the selectmen.
5. Patti reports that the computer upgrade will be happening next week. We have added two terminals to the networking so that every terminal will be networked and there may be a small additional charge for that.
6. The proposed business directory that Claire has been working on is approved to be printed.

OLD BUSINESS

1. The Planning Board opening is discussed. There are five applicants. Interviews will be set up on April 20th starting at 7:30.
2. Patti will request a meeting with Chris Lapointe from Saco River Telephone to continue our telephone system discussions.
3. The invoice from Lake Arrowhead for back dues is discussed. Dennis suggests that the Board ask Mike MacAlevey to become involved to go back to legislature and sponsor a bill so that the town is not obligated to pay the fees. A preliminary meeting with Mike and the Board will be set up. There could be an argument that the town owes dues on lots that we accept as a gift. A list of Lake Arrowhead owned property and the taxes they pay.
4. Proposal from Willy Wentzell to purchase an abutting lot A2 on Map 42 for \$1700. Dennis made the motion to sell the lot to Mr. Wentzell for \$1700. Dale seconds. Vote is 3-0-0 in favor. Motion carries.
5. Patti reports that the lot that we thought that Lake Arrowhead wanted the town to put a bus stop on is actually Lot A143 across the street from the lot that Willy Wentzell purchased. We left it with Lake Arrowhead that we would ask Fred Fay to check on the cost of clearing the lot.

CORRESPONDENCE REQUIRING ACTION

1. Memo from the Planning Board requesting a meeting with the Selectmen to discuss the secretary position. They would like to have some input. Patti will set up a meeting.
2. Memo from Dianne Holden requesting a formal vote to allow collection on a matured tax lien. Dale Witman made the motion to accept the taxes from Greg Souza on matured liens. Brenda seconds. Vote is 3-0-0 in favor. Motion carries.
3. Letter from Margaret Beavis regarding comp time taken. Dennis made the motion that when Margaret works on a Saturday she make arrangements to take comp time the week after and it is OK with the Board. Dale seconds. Vote is 3-0-0 in favor. Motion carries. A sideletter to Margaret will be sent.
4. Memo from Nancy regarding miscellaneous fees designated at town meeting. Dale explains that the point is that the finance committee over projected the fees coming in. It is agreed that prior to holding a special town meeting we will pull out the fees that have come in to date and decide whether to take this issue up or not.

OTHER

1. Dennis suggests that Rob Baker set up a meeting with Hannaford Brothers and the Selectmen to sit down and talk. We should work with Hannaford Bros. through this. It would benefit us to go out and talk with them. All agreed. Dennis will set up the meeting. Patti will ask Rob if he can attend the meeting in Portland with Hannaford and DEP on Wednesday and get the invite to the Planning Board.
2. Discussion of the Planning Board secretary, CEO secretary positions. Reviewed the applications. Selectmen picked four for interviews and those will be set up at a mutually agreed upon date.
3. Dale suggests we set up a workshop to devise a job description and structure for the Selectmen's Assistant position. Patti will get a copy of the job description as it is for the selectmen.
4. There was discussion about the committee terms that will need to be filled at the end of the fiscal year. Brenda would like to have workshops to get a clear idea what we expect from each committee to give direction to each committee. No dates were set.

SIGNED

The Board of Selectmen signed the warrant for bills and payroll. They also signed the following:

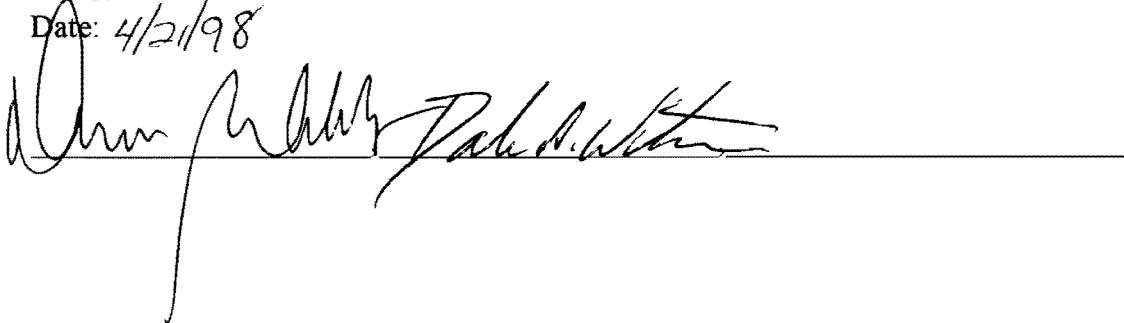
1. Selectmen meeting minutes for 3/17, 3/24 and 3/31.
2. SAD 57 Warrant.

ADJOURNMENT

The meeting adjourned at 10:15 p.m.

APPROVED

Date: 4/21/98

Two handwritten signatures are written over a horizontal line. The signature on the left is cursive and appears to be 'Dennis'. The signature on the right is also cursive and appears to be 'Rob Baker'.