

## **SELECTMEN MEETING MINUTES**

### **OCTOBER 7, 1997**

Regular meeting of the Waterboro Board of Selectmen.

Attending: Dennis Abbott, Dale Witman, Brenda Charland, Patti Berry, Millard Genthner. Guests: Ron Miller, Donald Bennison, Debbie Downs, Jon Gale.

#### **APPOINTMENTS**

7:00 P.M. Input on the personnel policy. Comments submitted by Pam L'Heureux were read by Dennis Abbott. Her concerns were the Library employees benefits should be prorated, Family leave as it is stated in the draft policy and possibly having to amend the policy after bringing the Fire Department under municipal government. Debbie Downs has an issue with personal time vs. Sick time, and the loss of benefits to people who have been here many years. Could there be grandfathering of benefits. The Board says that they agree with her but this grandfathering would not be done within the personnel policy itself. It would be done by a sideletter to the people involved. Jon Gale feels that the personal days should begin on the anniversary date of hire, not by fiscal year. The Board agrees with that. Jon also comments on the statement that personal time is to be requested one week in advance. Jon thinks that should be suggested not required.

7:15 Open discussion.

1. Patti Berry received a complaint from Fern Champagne a local contractor. He feels he should not have to purchase a commercial dump permit. Patti told him if he generates waste as a result of his doing business, he is required to have a commercial dump permit in order to use our transfer station. He requested that Patti verify this with the board of Selectmen. The agree with what Patti told Mr. Champagne.
2. Patti requests to get someone in to hook up the scanner that was purchased some time ago. Dennis Abbott asks her to request Ray Boudion to come in and hook it up. She then requests that we hire Ray Boudion to do some of the Town's technical computer work. The Board decides to approach Ray with the idea of retaining him for these needs, discuss Ray's capabilities and what he would require for a fee.
3. Ron Miller requests input from the Board regarding his local newsletter that he will be producing. He would like the town to be a part of this newsletter and requests any information that can be provided by the Town. He is not looking for money for this just information. Dennis Abbott states that Patti can feed information to him as we get it.

#### **7:45 APPOINTMENT**

Donald Bennison regarding his application to the Finance Committee. The Board asks Don about his experience, and background, and the Board explains its expectations of the Finance Committee and how the committee runs.

## DISCUSSION ITEMS

1. the Bids for the Town Hall renovations are opened. There is one bid from Maine Street Building and Remodeling for \$12,800.00. There are no other bids. We will invite Jeffery Selker in to discuss the time frame it would take him to do this project and get background information and get references from him, on October 28.
2. General Assistance Ordinance update is discussed. It will be voted on next week after the public hearing for the Fire Department Ordinance.
3. The area wide selectmen meeting is discussed. Several of the towns we approached have expressed interest in this meeting. Waterboro will host an area wide meeting on November 6<sup>th</sup> at 7 p.m. tentatively. A letter of invitation will be sent to all area towns to see if that is a good night.
4. Dale Witman suggests that the grounds around the Town Hall need some attention. The Board agrees that Allen Roberts should be called and asked to mow once more before Special Town Meeting.
5. In reviewing the Warrant Dale Witman noticed that there is a bill for \$50.00 for a 18 wheeler dump. The Board did not address the rate for this size dump and Dale would like to have an official vote on that. Dale would also like the size of the excavators and trailer dumps to be defined and rates set for those. Fred Fay is gathering information for next week's meeting on rates for the hauling of salt from local contractors, Patti will ask him to determine the size of equipment and get their rates also.
6. Dale Witman had asked Patti to find out who the property owners are on Webber Road on the corner that the town would like to acquire an easement to improve the road. Patti has not researched this yet, but will have that information at next week's meeting.
7. Brenda Charland asks if a decision can be made on the phone system and get voice mail activated on some of the incoming lines. Patti will contact Saco River Telephone and start this process.
8. Fuel Bids are discussed. Dennis Abbott points out that we did not put this out to bid, the Town received information from Southern Maine Regional COG bids. We contacted JP Carroll to see what we are currently paying. The Board decided to research what we used for oil last year and the price that we paid before we decide to either put this out to bid to local companies or not.
9. Request from Becky Bowley regarding an abandoned trailer in Twin Pines Estates. Dale Witman made the motion to release the town's interest in this property. Dennis Abbott seconds. Vote is All in favor. Motion passes.
10. Dennis Abbott made the motion to appoint Donald Bennison to the Finance Committee. Dale Seconds. Vote is All in favor. Motion passes.
11. The Board would like Doug Foglio contacted regarding the snow plow contracts. These need to be signed by next week.
12. Brenda Charland request that the Board consider hiring a temporary secretary to help Patti.. There has been a volunteer and it is suggested that she be asked if she would be interested, because she is already familiar with some of the office procedure. The

Board discusses it. Brenda made the motion to hire the volunteer on a temporary basis for up to \$25 hours a week at \$7 per hour, to become effective immediately. Dennis Abbott seconds. Dale Witman does not agree to it, he would like to interview her first. There is no vote taken.

Motion to go into EXECUTIVE SESSION made by Dennis Abbott at 9:30 to discuss the Selectmen Assistant position. Dale seconds. Vote is All in favor.

Motion to come out of EXECUTIVE SESSION at 10:30.

Meeting is adjourned at 10:30.

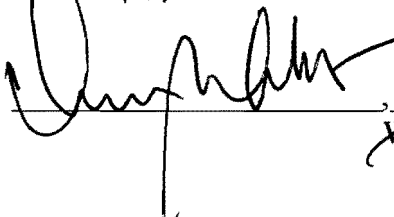
#### SIGNED

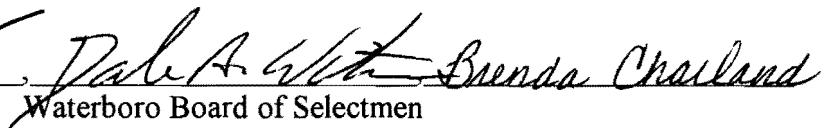
The Waterboro Board of Selectmen signed the Warrant for Bills and Payroll. They also signed the following:

1. Minutes of 9/30/97 selectmen meeting.
2. Municipal parking lot snow plow contract with Fred Fay.
3. Two Me. State Police background checks.
4. Appointment paper for Donald Bennison to the Finance Committee.

#### APPROVED

Date: 10/14/97

  
Waterboro Board of Selectmen

  
Brenda Chailand