

SELECTMEN'S OFFICE

Town of Waterboro

SELECTMEN'S MEETING MINUTES

TUESDAY, DECEMBER 3, 1996

Attending: Bob Fay, Chair; Dennis Abbott; Dale Witman; Pat Sicard.
Guests: Millard Genthner, Dan Johnson, Mike Towne, Bob Hunt, Auditor.

6:45 p.m. The Selectmen began the meeting early with a discussion regarding the road leading to Dan Johnson's house at the end of Thyng's Mill Road. It is now impassable and he asked for gravel to fill it in. The Selectmen stated that his request would have to go before the Town Meeting, but will ask the Road Commissioner to look at the area and give an assessment.

7:00 p.m. Mike Towne is interested in being appointed to the currently open position as alternate to the Saco River Commission, and met with the Selectmen at their request. Bob Fay asked him why he is interested in the appointment and Mr. Towne stated that as part of his work with CMP as manager of southern hydro operations, he works with the Commission, and has checked with Director Dennis Finn as well as the CMP president to be sure that his place on the Commission would be approved and present little conflict of interest. Mr. Towne also felt he could help improve the Commission's image in the area. Dennis Abbott cited that towns have differing needs, and also asked if CMP pays any dues etc. to Saco River Corridor Commission. Mike did not think so, and stated that as an alternate he has no vote. If he is asked to fill in for the regular member, he would step out of any discussion that might present a conflict, and since his evening commitments are limited, would be able to participate in all of the meetings. Bob Fay moved to appoint Mike Towne as the Saco River Corridor Commission alternate, seconded by Dale Witman. The vote was unanimous.

Two chains saws were stolen from the salt shed sometime between 11/30/96 and 12/2/96 as reported to the Selectmen's Office by Road Commissioner Fred Fay. The Selectmen voted to replace the saws, and Pat Sicard reported that with the amount of the deductible on the Town policy, it would not warrant making an insurance claim. The Selectmen also discussed tightening the security system at the salt shed and ensuring that it is locked at all times.

Pat reported we have been unable to set up a meeting with Steve Marchesault, who wants to meet with the Selectmen. Bob Fay offered to contact Steve.

Selectmen discussed the stone reserve and approved a policy of no longer selling the town stone to area contractors. Pat Sicard will look into the agreement that the Town has for exchanging stone for the crushing expense and see if we have met the agreement.

The Selectmen discussed the disposal of oil at the dump and Pat will contact the town attorney to draft a disclaimer of liability. This is to address the situation of giving the used oil to local businesses who use it as heating fuel. Pat did present information on a bid received by a licensed hauler, Total Waste Management, to haul the used oil away at no charge providing it meets testing standards. TWM also gave a bid to haul anti-freeze at 1.50/gal. Selectmen will discuss the issue further at their next meeting. Discussion postponed until more information is available.

8:00 Bob Hunt, Town Auditor, presented the audit for the inspection of the Selectmen and gave a detailed presentation and explanation. Diane Holden, Town Treasurer, joined the discussion. Additionally, he provided final bound copies. Bob was, in general, pleased with the Town's ability to fund itself without borrowing. He did note that more of the surplus had been used, and cautioned against continuing that pattern. He reminded everyone that the town had been "in trouble" in the past, and had now been able to bounce back, and retain a cushion. Bob had concerns that the computer system and reporting forms were not fully utilized, and Dianne reported that changes were planned for January 1, 1997 and that NDS had been here to begin setting up the changes, which will include presenting a monthly balance sheet.

9:00 Pat presented several items of business:

The road commissioner requested that the Selectmen authorize the replacement of speed signs on town road to meet the requirements of the Speed Ordinance: 30 MPH. Selectmen stated that the ordinance may be outdated since speed limits have increased, and no one goes only 30 mph. The matter was tabled for further discussion. Approval of the request for 24 signs at a cost of \$665.04 was not given at this time.

The Selectmen reviewed the projected costs of burning of the stumps at the dump, submitted by Foglio, Inc. The process, which is done twice yearly, or more often if needed, includes cleaning the pit, burning, taking the ash to be tested, and re-cleaning the pit: \$7,000.00 and \$200 for the test at Peck Lab's for each burning. Selectman Abbott reported that it used to cost around \$10,000.00 per year, and now it is \$7,000 twice a year. Millard Genthner reported that this needs to be done as soon as possible since the pit is full, and Foglio, Inc. can do it within a week. Selectmen voted to approve the expense, and Pat will contact Foglio, Inc. and Millard Genthner.

Budgets were discussed and the Selectmen will set a time to meet and review all of the department and committee budgets. Selectmen discussed the Town policy regarding purchasing, and the policy's guideline of bidding out expenses over \$1,000.00. Much discussion took place with agreement to follow the policy. Pat reported that a 4% is included in salaries for the next year, which has been the practice in past years.

Pat reported that the Selectmen should review the current sketches done by Alpha One that reflect changes made in the plans for the Town House meeting area, including using the stage space for office/meeting room, so the main room will not be changed. Space, especially for voting is needed. Dennis Pratt will return with financial specs when final space needs and design are agreed upon.

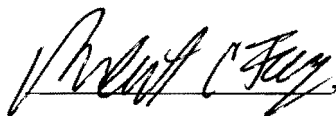
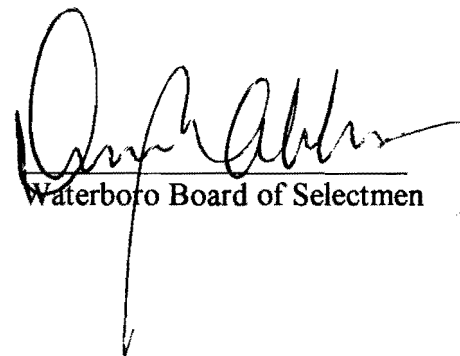
Pat reported that Ralph Stanley will meet with the Selectmen on 12/10/96 to discuss the K-1 spill update, and that she will meet with Neil Courtney on 12/6/96 regarding the Fire Department survey in process. The ad has gone into the Smart Shopper regarding clearing right of ways for snowplowing. Another issue discussed the current personnel policy and the fact that no holiday pay is given to employees working under 30 hours. This does effect some employees, and Selectmen voted to adhere to the current policies. Pat will contact those affected before the upcoming holidays. Finally she reported that she will attend an MMA Personnel Management seminar in Augusta on 12/4/96.

10:15 p.m. Bob moved to adjourn, Dale seconded. All in favor and meeting adjourned.

Respectfully submitted on 12/6/96,

Patricia Sicard, Assistant to the Selectmen

APPROVED:

 Chair
 Waterboro Board of Selectmen
