

TOWN OF WATERBORO
PLANNING BOARD
MEETING MINUTES
October 5, 2016
7:00 p.m.

Regular Meeting

I. ROLL CALL

Present: Kurt Clason Lee Nelson Judi Carll Dwayne Prescott Judy Wirth
Steve Letellier Ted Doyle

Absent:

Others: Tim Neill Lee Jay Feldman Glenn Charette David Lowe Tammy Bellman

Kurt Clason called the Planning Board meeting to order at 7:02pm on October 5, 2016.

Kurt stated a quorum has been met with the members present.

Kurt reviewed the agenda.

II. MINUTES OF PREVIOUS MEETINGS

- **September 21, 2016** – Judy Wirth made the motion to accept the minutes of September 21, 2016. Ted Doyle seconded. No further discussion. Vote 7 – 0 approved.

III. NEW BUSINESS & PUBLIC HEARINGS

- **Dwayne Prescott – Planning Board By-Laws** - brought up the removal of the Secretary position in the Planning Board By-Laws. The Secretary or Chair would sign the minutes based on both Roberts Rules and the Town Charter. When the by-laws were amended did we stray too far from Robert's Rules? Should we put the Secretary position back into the By-laws? Lee Jay – don't need to have secretary position because Tammy takes the minutes – it can be added back in. I will work on the wording and bring it back in. The Planning Board all agreed.

IV. COMMUNICATION

V. MISCELLANEOUS

- **Lee Jay Feldman** – On October 20, 2016 at 7pm is the Fall Legal Workshop for the ZBA and Planning Board members. There is new information some will be the same there are new law cases – changes to the way things are being done.

VI. ADJOURNMENT

- Kurt Clason made a motion to move the October 19, 2016 Planning Board meeting to Thursday, October 20, 2016 and adjourn the meeting at 7:11pm. Judy Wirth seconded the motion. No discussion. Vote 7 - 0 in favor of postponing the October 20 meeting and adjourning.

Approved Date: _____

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