

**TOWN OF WATERBORO**  
***PLANNING BOARD***  
***MEETING MINUTES***  
***January 6, 2016***  
**7:00 p.m.**

Kurt Clason called the Planning Board meeting to order at 7:07pm on January 6, 2016.

Kurt stated that a quorum has been reached by the Planning Board with the members present.

**I. ROLL CALL**

Present: Kurt Clason    Katy Mann    Lee Nelson    Judy Carll    Judy Wirth

Absent: Dwayne Prescott

Others: Lee Jay Feldman    David Lowe    Tammy Bellman

**II. MINUTES OF PREVIOUS MEETINGS**

- Katy Mann made a motion to accept the minutes of December 16, 2015. Judi Carll seconded. No discussion. Vote 5 – 0.

**III. NEW BUSINESS & PUBLIC HEARINGS**

**IV. OLD BUSINESS**

- **Revised Planning Board By-laws to add Vice-Chair** – Lee Jay Feldman noted that Katy sent an email voicing a concern regarding the Secretary/Treasurer position being removed from the by-laws. Lee Jay further noted that he believes that this board is small enough and the way the board operates that the Chair can sign the minutes instead of Secretary/Treasurer, more important to have the Chair or Vice-Chair sign anything that needs to be signed. Judy said that after reading through the by-laws again that on page 5 number 2 referring to workshops and hearing of attendees she thought that there should be something done to eliminate what happened at a prior workshop. Kurt concluded that there would need to be a motion by the Board to accept comment from the audience at a workshop.

**V. COMMUNICATION**

**VI. MISCELLANEOUS**

- **Public Hearing – January 26, 2016; 6pm - Board of Selectmen Article 2 Sub-section 2.08 Size Reductions or Increases** – noted by the Board. Lee Jay shared that Natalie Burns is in concurrence for the way that the Board is passing Section 2.08 to the Select Board.

**VII. ADJOURNMENT**

- Kurt Clason made the motion to delay that meeting (January 20, 2016) until February 3, 2016. Judy Wirth seconded. Discussion – Katy suggested that a workshop be held that evening instead of the meeting. Judy thought they should take a break that evening. No further discussion. Vote 5 – 0. There will be no meeting on January 20, 2016.
- Judy Wirth made the motion to adjourn at 7:13 pm. Judi Carll seconded the motion. No discussion. Vote 5 - 0 in favor. Meeting Adjourned to the workshop.

Approved Date: \_\_\_\_\_

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