

TOWN OF WATERBORO
PLANNING BOARD

MEETING MINUTES

December 18, 2013

7:00 p.m.

I. ROLL CALL

Board Members

Present:	Judy Carll	Kurt Clason	
	Andy Cote	Tim Neill	Dwayne Prescott

Absent:	Frank Allen	Tim Nelson	
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Others Present:	Tom Ursia	David Woodsome	Tina Smith
	David Lowe		

The meeting was called to order at 7:05 p.m. by Tim Neill, chair.

II. APPOINTMENTS

III. MINUTES OF PREVIOUS MEETINGS

IV. REPORT OF OFFICERS

V. OLD BUSINESS

Tom Ursia reported receiving an email from Mark Adler, PATCO, advising that the schedule for building the Waterboro Safe Storage has been moved to 2015. Board members asked Mr. Ursia to respond that the email was received and accepted and to thank PATCO for all of the work they did at Friendship Park.

Pending: Site Plan Review Ordinance

Board members reviewed the proposed changes to the Site Plan Review Ordinance. After discussion, board members agreed to make the following changes:

- ✓ Remove - the major/minor review process
- ✓ Add - under 1,000 square foot addition allowed once in a five year period
- ✓ Maintain - sunset clause
- ✓ Maintain - cost of mailings to be borne by applicant.

Changes will be made and sent to the town attorney.

Cisterns

Board members discussed possible changes to the subdivision ordinance regarding cisterns/fire protection. Tom Ursia suggested that we contact an engineering firm (e.g. Woodward & Curran, Wright-Pierce) to get their perspective and recommendations. Kurt Clason made a motion that

Mr. Ursia approach these firms with a series of questions; cost not to exceed what remains in the Planning budget for consultants. The motion was seconded by Dwayne Prescott and carried 5-0.

Road Standards

Mr. Ursia will check with the Road Review Committee and set a date (2nd meeting in February at 6 p.m.) for a workshop.

VI. COMMUNICATION

VII. MISCELLANEOUS

VIII. NEW BUSINESS

IX. ADJOURNMENT

At 8:15 p.m., Kurt Clason made a motion to adjourn the meeting. The motion was seconded by Dwayne Prescott and carried 5-0.

Approved Date: _____

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