

# **TOWN OF WATERBORO**

## **PLANNING BOARD**

### **MEETING MINUTES**

**December 4, 2013**

**7:00 p.m.**

#### **I. ROLL CALL**

##### Board Members

Present:	Frank Allen	Judy Carll	Kurt Clason
	Andy Cote	Tim Neill	Dwayne Prescott

Absent: Tim Nelson

Others Present:	Frances LaPierre	Neil Haskell	Scott Carpenter
	Tom Ursia	David Woodsome	Tina Smith
	David Lowe		

The meeting was called to order at 7 p.m. by Tim Neill, chair.

#### **II. APPOINTMENTS**

- ***Subdivision Sketch Plan***  
***Carpenter Estate - Map 13, Lots 30A & 27B***  
***Frances LaPierre, Post Road Surveying***

Fran LaPierre addressed the board regarding the Carpenter Estate subdivision. As an abutter to the subdivision, Dwayne Prescott recused himself during this review. Ms. LaPierre explained that the subdivision would be six lots not including the current homestead or a parcel on the southerly side of Clark's Bridge Road. The Town Planner provided a copy of the checklist for the sketch plan review. Board members asked the applicant to provide a chronology of previous sales and asked that building envelopes for each lot be shown on the plan. Andy Cote asked that a site walk be scheduled. All parties agreed to Saturday, December 14, 2013 at 8 a.m. The applicant will flag lot lines. Road Review Committee and Road Commissioner, Doug Foglio, will be sent a copy of the plan.

- ***Request for extension of Conditional Use Permit***  
***Penny & Adam Curtis***  
***11 Esther Lane, Map 33, Lot 24***

After discussion, Andy Cote made a motion to extend the Conditional Use permit for one year. The motion was seconded by Frank Allen and carried 6-0.

#### **III. MINUTES OF PREVIOUS MEETINGS**

- ***October 16, 2013***

Kurt Clason made a motion to accept the minutes for the meeting held on October 16, 2013. The motion was seconded by Frank Allen and carried 6-0.

**IV. REPORT OF OFFICERS**

**V. OLD BUSINESS**

***Site Plan Review Ordinance***

Board members discussed changes to the Site Plan Review Ordinance. This will be placed on the December 18, 2013, agenda for a final decision.

**VI. COMMUNICATION**

**➤ 2015 Budget Request**

Board members reviewed the budget for 2015. Figures were adjusted as follows: Salaries \$4,500; Books/Per \$245; Legal \$4,000; Consultants \$600; Advertising \$1,100; Incidentals \$500; Total \$10,945. These adjustments did not change the total as approved in the previous budget. A motion was made by Frank Allen to submit this proposed budget. The motion was seconded by Dwayne Prescott and carried 6-0.

**VII. MISCELLANEOUS**

**VIII. NEW BUSINESS**

**IX. ADJOURNMENT**

Kurt Clason made a motion to continue the meeting to December 14, 2013, at 8 a.m. to conduct a site walk at the Carpenter subdivision. The motion was seconded by Frank Allen and carried 5-0-1 (Prescott abstained).

Approved Date: \_\_\_\_\_

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