

TOWN OF WATERBORO

PLANNING BOARD

MEETING MINUTES

September 18, 2013
7:00 p.m.

I. ROLL CALL

Board Members

Present: Frank Allen Judy Carll Andy Cote
Tim Neill Dwayne Prescott

Absent: Kurt Clason Tim Nelson

Others Present: George Kando Tim McInnis David Woodsome
Tom Ursia Dave Lowe Tina Smith

Tim Neill, chair, called the meeting to order at 7:00 p.m.

II. APPOINTMENTS

➤ *Setback Reduction – Map 45 Lot 1631 – Acorn Court George Kando*

George Kando addressed the board regarding a setback reduction. Mr. Kando explained that he purchased the property in 1995 and had always planned to retire there. He recently had a survey done and the proposed 24' x 36' foundation would be 9' from the property line, and 18' from the road surface. Board members reviewed 'Proposed House Layout' dated August 2013 and prepared by Stephen W. Everett, Land Surveyor; Subsurface Wastewater Disposal System design dated August 28, 2013 and prepared by Kenneth Gardner; letter from Lake Arrowhead Board of Trustees dated September 12, 2013. After discussion, Andy Cote made a motion to deny the setback reduction referring the applicant to the Zoning Board of Appeals for a reduction of the shoreline setback. The motion was seconded by Judy Carll and carried 5-0.

III. MINUTES OF PREVIOUS MEETINGS

Dwayne Prescott made a motion to accept the minutes for the meeting held July 17, 2013. The motion was seconded by Andy Cote and passed 3-0-2 (Judy Carll and Frank Allen abstained).

IV. REPORT OF OFFICERS

V. OLD BUSINESS

VI. COMMUNICATION

Tom Ursia, Town Planner, reviewed the 'Digital Plan Requirements' as revised September 13, 2013. Frank Allen made a motion to accept; the motion was seconded by Dwayne Prescott and passed 5-0.

Board members commented on the 'Site Plan Review Ordinance' as amended September 4, 2013. There are concerns with the definition of 'substantial start.' Staff members are to explore other towns' ordinances and make recommendations.

VII. MISCELLANEOUS

VIII. NEW BUSINESS

IX. ADJOURNMENT

Dwayne Prescott made a motion to adjourn the meeting at 8:10 p.m. The motion was seconded by Frank Allen and passed unanimously.

Approved Date: _____
