

**TOWN OF WATERBORO**  
***PLANNING BOARD***

***MEETING MINUTES***  
***November 2, 2011***  
***7:00 p.m.***

**I. ROLL CALL**

Board Members

Present:            Frank Allen            Judi Carll            Kurt Clason  
                         Andy Cote            Tim Neill

Absent:            Tim Nelson

Others Present:    David Woodsome    Tina Smith            David Lowe

Kurt Clason, vice chair, called the meeting to order at 7:05 p.m.

**II. APPOINTMENTS**

**III. MINUTES OF PREVIOUS MEETINGS**

A motion was made by Frank Allen to accept the minutes of the meeting held September 7, 2011. The motion was seconded by Tim Neill and carried 5-0

**IV. REPORT OF OFFICERS**

**V. OLD BUSINESS**

The board members reviewed the latest draft of ordinance changes for Performance Guarantees. A public hearing will be held on December 7, 2011.

**VI. COMMUNICATION**

➤ ***Memo from Town Administrator***  
***2012-2013 Budget Requests***

The board members reviewed the memo from the Town Administrator regarding the 2012-2013 budget. Tim Neill made a motion to keep the figures the same as the previous request. The motion was seconded by Judi Carll and carried 5-0.

➤ *Comments from Town Planner*

Tom Ursia attended a 20/20 Master Planning Committee meeting and was not in attendance. Andy Cote requested that the Town Planner provide information for the board prior to their meetings.

**VII. MISCELLANEOUS**

**VIII. NEW BUSINESS**

Frank Allen made a motion to adjourn the meeting at 7:30 p.m. The motion was seconded by Judi Carll and carried unanimously.

Approved Date: 12/7/2011

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