



**Board of Trustees - Meeting Minutes**

**August 24, 2023**

<u>Item</u>	<u>Voting</u>	<u>Action</u>
<u>Call to Order</u>		The meeting was called to order at 6:33 pm.
<u>1. Roll Call and Welcome Visitors</u>		<u>Trustees Present:</u> <u>In Person:</u> Jennifer Bishop, Bethany Woodsome, Laura Lowe <u>Director:</u> Julie Hoyle <u>Liaison:</u> Jon Bell
<u>2. Review of Agenda</u>		No additions or changes were needed.
<u>3. Review &amp; Accept Minutes of July 6, 2023 BOT meeting</u>	BW, LL	The motion to approve the minutes of the July 6, 2023 BOT meeting was made, seconded and passed unanimously.
<u>4. Acceptance of Submitted Report: August 24, 2023</u>	BW, LL	The motion to approve the August 24, 2023 Director's report was made, seconded and passed unanimously.
<u>5. Report from the Friends of WPL</u>		There was no new report.
<u>6. Old Business</u>		<ul style="list-style-type: none"> <li>• Strategic Plan Workshop dates 9.14.23 and 11.9.23 from 5:30-7:30</li> <li>• Old Home Days StoryWalk® used "I am Birch"</li> <li>• Charlotte Meggison/Jeanne Fournier – i.e. naming of a room</li> </ul>
<u>7. New Business</u>		<ul style="list-style-type: none"> <li>• Plan book sale 10.14.23 (there is an eclipse this day)</li> <li>• Public Library Trustee Roundtable (9.29.23 in Augusta)</li> <li>• Silent Auction 10.29-11.12.23</li> <li>• Plan fall StoryWalk®</li> </ul>
<u>8. Announcements &amp; Other Business</u>		<ul style="list-style-type: none"> <li>• Strategic Workshop: September 14, 2023 5:30pm</li> <li>• Trustees meeting: September 28, 2023 6:30pm</li> </ul>
<u>9. Executive Session</u>		n/a
<u>10. Adjournment</u>	BW, LL	The meeting adjourned at 7:42pm.

**To Do List:**

- (Bethany) Follow-up with Jeanne Fournier about naming of the Children's Room/Charlotte Meggison
- Silent Auction Prep:
  - (Julie) Share updated 2023 spreadsheet
  - (Bethany, Laura) Start soliciting donations
- (All) For September 28, 2023 meeting - Please read the [second chapter](#) of the Maine Library Trustee Handbook.
- [Book Sale Planning](#)

Respectfully submitted,

Bethany Woodsome

Trustee, Waterboro Public Library Board of Trustees