



**Board of Trustees - Meeting Minutes**

**February 24, 2022**

<u>Item</u>	<u>Voting</u>	<u>Action</u>
<u>Call to Order</u>		The meeting was called to order at 6:37 pm.
<u>1. Roll Call and Welcome Visitors</u>		<p><u>Trustees Present:</u> Kellie DeMers, Jennifer Bishop, Laura Lowe, Bethany Woodsome</p> <p><u>Director:</u> Julie Hoyle</p> <p><u>Absent:</u> Lori Littlefield, Michelle Conners; <u>Selectman:</u> Michael Provencher</p> <p>Bethany took notes in Lori's absence.</p>
<u>2. Review of Agenda</u>		No additions or changes were needed.
<u>3. Review &amp; Accept Minutes of December 2, 2021 and January 27, 2022 BOT meetings</u>	JB, LL	The motion to approve the minutes of the December 2, 2021 and separately, the January 27, 2022 BOT meetings were each made, seconded and passed unanimously.
<u>4. Acceptance of Submitted Reports</u>	LL, BW	The motion to accept the submitted reports was made, seconded and approved unanimously.
<u>5. Report from the Friends of WPL</u>		Kellie attended their meeting and gave a brief update.
<u>6. Old Business</u>		<p><u>Fine Free Policy:</u> Need to present it to the selectman. Laura suggested getting on the 3/15 agenda and providing a letter with a packet of info before the meeting. Consider combining it with a new charge to non-residents. Julie to draft.</p> <p><u>Strategic Plan:</u> Agreed to have a workshop session outside of standing Thursday meetings after the Silent Auction ~June. We will also start reviewing WPL policies.</p>

		<u>Story Walk:</u> Julie estimated we need 20, 4x4 posts. Laura will give this information to Mike at the Town Hall who has someone who would like to donate them.
7. <u>New Business</u>		<u>Silent Auction</u> Auction date changed to May 1 – May 31. Start soliciting donations mid- March to arrive at the library by April 15. Julie will draft the donation letter.
8. <u>Announcements &amp; Other Business</u>		The next meeting will be March 24, 2022 at 6:30pm.
9. <u>Executive Session</u>		n/a
10. <u>Adjournment</u>	BW/LL	The meeting adjourned at 7:44 pm.

Respectfully submitted,  
Bethany Woodsome  
Trustee, Waterboro Public Library Board of Trustees