

**Waterboro Public Library Board of Trustees Meeting**  
**Thursday July 26<sup>th</sup>, 2007**

The Trustees meeting was called to order at 7:03 PM by President Jon Willard. Members present: Brigit McCallum, Bobbi Gallant, Jon Willard, Tom Cyr, and Jessica Peck. Head Librarian, Ruth Blake was also present.

**Librarian's Report**

- New sub pump has been installed and is working.
- Summer reading program is going well with about 112 kids signed up. Last year, there were about 160 and many dropped out. The numbers have remained consistent in the program this year.

**Facilities Update:**

Nothing new to report or discuss.

**Update From F.O.W.L:**

Mega Sale brought in approximately \$3,960.00.

*Brigit will send results of Friends Mega Sale to trustees.*

Friends will take an August break.

**Building Committee:**

*August meeting will be cancelled*

- We have asked Hannaford to make a donation in the amount of \$325,000.00 to naming a room
- We have asked the Davis foundation to donate \$15,000.00
- The five year limit does not start until Doug Foglio donates the land to the library.
- Doug gave permission to put up a sign for future library on the land
- Currently proceeding with design for sign

**Library Board of Trustees will meet in August. Agenda will include Programming and Website.**

**August 1<sup>st</sup> Waterboro Library Website will go live.**

- Trustees will have a meeting to follow up after it is up and running. What else would we like to do with the website?
- Tom guided us through the website.
- Brigit volunteered to update news on website
- Jon has volunteered to take photos, photo-shop them and in order to post them to the website.
- Can we put a tip on the homepage to guide viewers back to home page from online catalogue?

Brigit moved to release website in its current form. Bobbi seconded it. Approved 5-0

Tom made a motion to adopt a policy to obtain a photographic release from all patrons and visitors who may be photographed. Bobbi seconded. Approved 3-2.

Jon will float the question to Nancy regarding seeking legal advice (photograph release forms).

Britgit made a motion to check out legal ramifications. Jon seconded. Approved 5-0.

**Programming Sub-committee:**

- Julie Bailey interested in investing in a screen and pop corn machine for Library movie nights.
- Discussed idea regarding cultural theme, (one month cuisine, one month language, one month art, etc...)
- Next step, work on calendar and budget. September begins film series.

**Agenda for next month:**

Programming Committee and Website news

**Old Business**

- Tom resolved computer issues
- Another computer will be rolled out once we find space
- Goodall book program, Britgit and Jon will e-mail and communicate between now and next meeting

Britgit made a motion to discontinue current website committee, Jon seconded. Approved 4-1

Britgit Made a motion to discontinue Policy Sub committee, Bobbi seconded. Approved 5-0.

Tom made a motion to establish policy sub committee on a per policy basis. Britgit seconded. Approved 5-0.

- Ruth to provide a list of policies that need to be reviewed at this time.

Britgit made a motion to remove "Acting" from titles in the June Minutes. Bobbi seconded. Approved 5-0

Britgit Moved to adjourn meeting at 8:53 PM. Bobbi seconded. Approved 5-0.

Next Trustees meeting will be on August 23<sup>rd</sup> at 7:00PM.

Submitted by Jessica Peck, Secretary