

Minutes for the Waterboro Public Library Board of Trustees meeting held on November 21, 2005.

Present: Brigit McCallum, Tom Cyr, Brenda Pinette, Ruth Blake and Sherri Johnson.

Absent: Dee Barker

Secretary's Report: A motion was made by Tom to accept the minutes from the October 27th meeting. Second by Brenda. Approved 4-0.

Financial Report: Nothing new to discuss at this time.

Librarians Report: Ruth spoke of improvements being made to meet OSHA requirements. Currently waiting for an electrician to come and continue the upgrades. New emergency lights have been installed. A local Eagle Scout is in the process of designing and building new shelving.

Building Committee report: Tom spoke of being in the First Design phase and rescheduling an upcoming meeting with the architect.

Friends Report: A book sale will be held the first Sat. of December. The Friends are currently looking for someone to fill the position of treasurer.

Old Business:

1. Brigit discussed putting together an informational package for wireless users. She is in the process of collecting information and will work on consolidating it. To be reviewed at a later date. Tom suggested having two documents, one for use policy and the other for use directions.
2. Trustees activities will be discussed in Jan. 2006 meeting.
3. Books for Soldiers money has been counted and deposited in the Friend's account, to be accessed when needed.

New Business:

1. Budget Request Summary: Tom will submit this document to the town to request the continuance of the \$10,000 budgeted for the new library.
2. Due to the lack of clarification and the chance of losing these funds to budget cuts a proposal was made to write a referendum to be submitted at the town meeting to request this money for the new library. Ruth and Brigit will write the referendum.
3. A motion was made by Tom that the library ask for \$10,000 for the new library by referendum in the 2006 town meeting. Second by Brigit. Approved 4-0.
4. A work party will be held on Thursday, Dec. 1st, from 3 P.M., to move books in the downstairs.
5. Tom moved that we cancel the Dec. meeting. Second Brenda. Approved 4-0.

Brenda moved that we adjourn. Second by Tom. Approved 4-0.

Next meeting will be held on January 26, 2006.

