

Town of Waterboro

Charter Review Commission

Minutes

June 4, 2012 – 7 PM – Old Town Hall Meeting Room

Call to Order: 7:10 PM. Present: Chm. Todd Abbott, Jim Carll, Steve Ross, Dianne Holden and Sel. Gordon Littlefield. Absent: Willis Lord, Dwayne Woodsome, Douglas Foglio, Sr. and Scott Ohman.

Correspondence: Atty. Cole's letter of review

Minutes: Jim made the motion to accept the minutes of May 21, 2012 as written. Steve seconded. Voted, passed.

New Business:

Review and Discuss Atty. Cole's letter of review:

Section 201: The Committee agreed that there not be a quorum for the election of Moderator to oversee balloting, however, to convene a Town Meeting/business portion a quorum of 24 would be needed and maintained throughout the meeting.

Section 202: Secretary will be sure that the provision was added that allowed the Selectmen on a unanimous vote to add addition Articles to the warrant thirty (30) days prior to Town Meeting.

Section 205: Agreed to change to 'Secret Ballots' and add the verbiage outlined by the Atty.

Section 207: Agreed to leave as written.

Section 209: Agreed to leave as written.

Section 212: Agreed to change verbiage to Atty.'s recommendation.

Section 302: Agreed to delete 'or when a public emergency has been declared.

Section 304: Agreed to reword to cover Atty's comment.

Section 402: Agreed to delete in the first line of G., 'except when the Administrator's removal is being considered'.

Section 405: Noted that the salary of the Town Administrator cannot be suspended as that position is entitled to due process before removal. Their regular salary continues until a final decision is made in that regard.

Section 505: Agreed to delete as recommended by the Atty. Secretary to change Article and Table of Contents to 'RSU'.

Section 604: Agreed to change verbiage from Road Commissioner to Public Works Director and add a parenthetical phrase that the Road Commissioner shall serve in that capacity until his term expires, as recommended by the Atty.

Section 705: Agreed to delete per recommendation of the Atty.

Section 706: Agreed to delete per recommendation of the Atty.

Section 905: The last paragraph has to do with Debt Service. For clarification, it was agreed to put a semi-colon at the end of the current sentence at 'transferred' and incorporate the second sentence.

Section 1007: Agreed to delete – Section 305 takes care of vacancies.

Vote on Proposed Charter: Jim made the motion to accept the Proposed Charter with the above changes. Steve seconded. Voted, passed.

Discuss Information to be available at Town Meeting: The Secretary will have Dave, Manager IT Dept., put the Proposed Charter on the Town's Website. Todd will work up a one page informational sheet that will be available at Town Meeting.

Set Date for Public Hearing: The Secretary will check with the Administrative Assistant and set up a Public Hearing on either Monday, June 18, 2012 or Thursday, June 21, 2012, 7 PM, in the Selectmen's Meeting Room and have it televised. The Committee members should arrive at 6:30 PM.

Old Business: None.

Adjournment: Steve made the motion to adjourn at 8:30 PM. Jim seconded. Voted, passed.

Respectfully submitted,

Dianne Holden
Committee Secretary

Approved July 16, 2012