

WATERBORO CHARTER COMMISSION

Regular Meeting Minutes, June 9, 1981.

Members present: James Hamilton, Thomas Cole, Robert Fay, Robert Newton, Michael Hammond and Chmn. Daniel Willett. Also attending, Dianne Holden, Clerk and Mr. & Mrs. Lawrence Corthell.

Review of past meetings. Stated that the Commission shouldn't tie themselves down to a particular form of government too early.

Growth rate discussed. Feeling was that it had leveled off compared to what it was 5 years ago.

Vacancies on the Commission was discussed. The Board of Selectmen have appointed Tom Cole to fill the appointive vacancy. Whereas Wade Junkin's resignation is still only hear-say to date, the Commission has only one elected vacancy to fill. Two names have been submitted, Dan Casey and Paul Willihnganz. Robert Newton made the motion to appoint Paul Willihnganz. Tom Cole seconded. Voted, passed. Clerk to notify Mr. Willihnganz.

Jean Chick, Selectmen's Secretary was asked to talk with the Commission in regards to her duties. Duties include:

1. Going over assessing cards and tax maps with public.
2. Steering public to right person or committee (ie: Bldg. Insp.)
3. Secretary for Selectmen. etc.
4. Town Clerk/Tax Collector's Deputy.
5. Secretary to the various Boards (ie: Zoning Board of Appeals, etc.)
6. Assessing paperwork.

She has seen an increase in the workload during the past five years. But didn't feel that full-time person (ie: Selectmen) was needed at this time. If a question needed answering (ie: General Asst.) she could usually contact 2 of the Selectmen for a decision.

She fills in for the Town Clerk/Tax Collector when absent and also helps when workload requires it (ie: tax billing time).

When asked whether she felt it would be helpful if someone was in the office full-time to give an answer, she said she thought the townspeople would think it would be.

A discussion was held in regards to separate Boards for Selectmen and Assessing. Grant writing was discussed. Regional meetings of Towns to exchange ideas and perhaps get together in solving some of the problems are being held at the present. Also the possibility of sharing an Assessor or Town Manager with another Town was talked about. However, the suggestion was made the any person hired for a job (ie: Assessor) be done on a contract basis as part-time. Selectmen do not have the time to oversee a person on a daily basis. In regards to more Selectmen on the Board with a workload division it was felt that too many members make things too confusing and unworkable.

The Clerk is to invite the Road Commissioner, Plumbing Inspector and the Building Inspector/Code Enforcement Officer to the next meeting to be held June 23, 1981.

Meeting adjourned.