

Minutes for Waterboro Budget Committee Meeting
February 6, 2023 at Waterboro Town Hall Selectmen's Meeting Room
4:30 p.m. Meeting

Attendance Budget Committee: John Burrows chairman, Debra Burrows, Christina Giordano, and Diane Seehagen. Thomas Lee arrived at 4:39 pm.

Other Attendees: Matt Bors, Dennis Abbott, Laura Fish, Jason Champion, Joshua Andrews, Todd Smith, Justine Pettersen, Glenn Seehagen, and Laura Lowe

The meeting started at 4:30 p.m.

Review Departments on the Budget Sheet:

Dept. 55 – Recreation: Recreation Director, Todd Smith, and FUNergy Director/Admin. Asst., Justine Pettersen came before the Budget Committee regarding the Recreation budget. Todd asked for \$390,136 for his Dept. and the Town Administrator recommends \$383,136. The difference between the two requests is \$7,000 account # 55-01-30-5422-Grounds Maintenance. This is to repair the Horseshoe/Corn-hole area. Todd would like the Budget Committee to consider adding this \$7000 dollars into his budget.

Little Ossipee Lake Association usually donates money to extend the hours for the Boat Launch attendees. They do not vote on this until April. The donated money is not reflected in the salaries total. Program Payroll has increased this year. All employees are making at least \$15.00 hr. because Todd has lost a few employees this year to other employers who pay more. Todd has raised the cost of the FUNergy program up to \$100 a child to help offset the increases.

Maine Recreation & Parks Association has a deal with Fun Town. For every ticket sold the Town receives a \$1.00 and Maine Recreation & Parks Association received a \$1.00. There is high demand for these tickets and Todd is requesting 200 tickets this year. We do not pay for tickets that are not sold.

Dept. 92 – Capital Improvement Programs: Matt Bors, Jason Champion, Joshua Andrews, and Julie Hoyle are requesting Capital Improvements for their departments. The Departments are requesting \$1,363,320 and the Town administrator is requesting \$354,820.

92-01-45-7000 line 503 – Roll off Trash Truck Estimated 260K for a four year lease Defer first year payment: Requested to be approved so it can be ordered and the first payment deferred as availability for a new truck is 10-12 months out. Same as we did for the new ambulance. We are in need of this truck because if our roll-off truck is down we do not have a backup truck. We have been having transmission issues with our 2020 roll off truck. Josh Andrews, Transfer Station Manager will be writing a letter to Peterbilt regarding these issues as the 100,000 mile warranty is almost up (80,000 miles currently on truck). The Transfer station hauls 500+ cans a year. A legal opinion will be sought for and the request to order the truck will be put on the June ballot if approved.

92-01-45-7000 line 504 – Wood Chipper: Jason is requesting a wood chipper for the DPW department. This wood chipper will allow the DPW crew to better handle brush along roadways. It will also help reduce the number of trips to the transfer facility. Currently we haul 20+ dump truck loads yearly. Right now it takes the crew all day long just to remove 3 trees and they haul it to the dump to be chipped by a contractor that the Transfer Station pays for. There was some discussion on whether or

not renting a wood chipper would be more cost effective than buying one. It costs approximately \$1,400 a week to rent a chipper.

92-01-45-7000 line 505 – F550 Truck with body: This truck would be replacing a 2011 one ton truck. This truck also can be fit with a plow and wing for the future. This F550 truck was recommended by our snow plow contractor Paul Poirier to use for plowing the tight cul-de-sacs that we have.

92-01-45-7000 line 506 – Extrication tools: Matt Bors is requesting this for the Fire Department as the extrication tools (spreaders, cutters, etc.) are 20 years old, heavy, and the new technology and lighter tools will allow staff to quickly deploy in an emergency.

92-01-45-7000 line 507 – DPW ¾ Crew Vehicle: This vehicle would be used by our DPW Director. His current vehicle could be used by our Code Enforcement Officer.

The following items were put on the Capital Improvement spreadsheet under equipment to start the discussion for the future but they are not recommended at this time by the Town Administrator.

1. Plow & Wing for F550 Up-fitting
2. 2 Tandem Axle Plow Truck with plow gear
3. 1 Single Axle Plow Truck with plow gear

92-01-45-7005 Equipment: DPW is requesting a storage shed roof as the current roof has many holes in it. The Transfer Station is requesting new fencing from the single sort compactor to the other side of house hold trash compactor. The current fencing is being held together with ratchet straps and is a safety issue. The library is requesting a storage shed to store all of the outdoor furniture, ladders, etc. that is now being stored in the handicap entry way which is causing tripping hazards.

A public works facility was put on the spreadsheet for planning purposes. This building would house the DPW plow trucks for our future plowing endeavor.

92-01-45-7030 Upgrade Roads: The Town administrator and DPW Director agree that \$189,120 is needed to reclaim 5400' of Middle road and put a 2" base down and surface 5400' of Middle Road with 1" top coat. We need to put a top on the base we laid down last year otherwise the pavement will not last.

Dept. 95 – Miscellaneous Accounts: The increases to this department are for York County taxes, and Contract deputies due to cost increases. For agencies \$300 more was requested from Southern Maine Agency on Aging. The Budget committee would like to look over the individual requests from the agencies. Matt will send them electronically to the committee.

Dept. 97 – Old Home Days: The Old Home Days committee did not request a budget this year so Matt put in the same amount as last year of \$8,000. There was some discussion on whether the committee needed the \$8,000 or not as they have a carry-over amount of \$26,000+. Matt will get in touch with the committee and find out what their needs are and bring it back to the next meeting.

Matt asked the Budget Committee if the next meeting could be the 16th of February to allow him time to contact the Old Home Days Committee chairman.

The committee agreed to have the next meeting on February 16, 2023 at 4:30 p.m.

Voting:

Debra Burrows made a motion to approve the \$383,136 for department 55 Recreation. Christina Giordano seconded the motion. The motion passed 5 – 0.

Diane Seehagen made a motion to approve the \$354,820 for department 92 Capital Improvement. Debra Burrows seconded the motion. The motion passed 5 – 0.

Debra Burrows made a motion that the Budget Committee recommends to move for the purchase of the Roll-off Trash Truck deferring the first year payment, and that the article for the warrant should be done. Thomas Lee seconded the motion. The motion passed 5 – 0.

The budget committee moved the voting for departments 95-Miscellaneous and Dept. 97-Old Home days to the next meeting so they can review the requests from the agencies and Matt can talk with the Old Home Days committee on their needs.

Debra Burrows made a motion to accept the minutes from the January 30, 2023 meeting. Christina Giordano seconded the motion. The motion passed 5 – 0.

Debra Burrows made a motion to adjourn the meeting at 6:12 pm. Thomas Lee seconded the motion. The motion passed 5 – 0.