

**Minutes for Waterboro Budget Committee Meeting  
January 9, 2023 at Waterboro Town Hall Selectmen's Meeting Room  
4:30 p.m. Meeting**

**Attendance Budget Committee:** John Burrows, Debra Burrows, Christina Giordano, and Diane Seehagen. Thomas Lee was absent.

**Other Attendees:** Matt Bors, Laura Fish, Dwayne Woodsome, and Laura Lowe

<b>9-Jan</b>	Intro, Elect chair
Monday	10 - General Gov
	13 - Leases
	15 - Insurance
	20 - Town Clerk
	25 - Tax Collector
	30 - Deputy Treasurer/Finance HR
	87 - General Assistance

**Election of Chair and Vice Chair:**

**Diane Seehagen made a motion to elect John Burrows as Chairman. Debra Burrows seconded the motion. The motion passed 3-0-1 with John abstaining.**

**John Burrows made a motion to elect Diane Seehagen as Vice Chair. Debra Burrows seconded the motion. The motion passed 3-0-1 with Diane abstaining.**

Matt Bors went over the 2023/2024 Budget Notes document he handed out. The following are the notes pertaining to the departments being reviewed tonight: The Town has tried hard to keep cost to a minimum this year. However, we are faced with the same inflation that everyone has experienced. COLA increase for employees was calculated at 3%. Laura Fish has calculated individual lines and has provided the amounts for each which has reduced some based on historical data. We added \$5,000 for the volunteer coordinator stipend (weekly work). This has been discussed for several years as a priority item from the 20/20 planning. No other new positions were added.

Chairman Burrows went over each department listed on the schedule line by line. Proposed budget figures from the Town Administrator are: \$521,337 for General Government, \$458,674 for Leases, \$938,829 for Insurance, \$83,550 for Town Clerk, \$51,534 for Tax Collector, \$81,672 for Treasurer, and \$37,437 for General Assistance. There were two items requested by the Budget Committee for Matt/Laura Fish to validate for the next meeting:

- 1).** Line 77 Election Supplies for the Town Clerk – why was there a huge difference in historical date (from 20-21 to 21-22)?
- 2).** Dept. 87- General Assistance: Can we get rid of some of the costs in travel, lodging, and meals? This is because historically these accounts have not been used.

**Debra Burrows made a motion to adjourn the meeting at 5:34 PM. Diane Seehagen seconded the motion. The motion passed 4 – 0.**