

Town of Waterboro  
**20/20 Master Planning Committee**

Minutes

August 27, 2012 – 5 PM – Central Fire Station

**Call to Order:** 5:05 PM. Present: Chm. Tom Ursia, Bob Powers, Dave Barker, Dianne Holden, Todd Abbott, Tim Neill and Selectmen Dave Woodsome. Planning Board member: Andy Cote and Frank Allen. Water District: David Benton. Absent: Roger Macomber.

**Review & Accept Agenda:** Bob made the motion to accept as presented. Dave B. seconded. Voted, passed.

**Minutes:** Review, discuss & vote on minutes for August 13, 2012 meeting: Tim made the motion to accept the minutes as written. Bob seconded. Voted, passed.

**Announcements:** Bob updated the Board of Selectmen at their August 21<sup>st</sup>. meeting of the Committee's work and the two RFP's that have been received.

**Correspondence:**

- Dave B.'s e-mail.
- Letter to Water District.
- Memo from Sewall Co.
- Tom also noted that he had talked with Wright Pierce.

**New Business:**

Review and question formation of two proposals and qualifications from the Sewall Company and Wright Pierce for the upcoming planning study entitled: "An Integrated Infrastructure Approach for a Town-wide Research & Investigation of Cumulative Wastewater Systems & Forecasted Needs": Discussion of public notification and input, especially, stakeholders. Tom will prepare a stakeholder list for both the wastewater and village segments. Andy suggested to have an overlay district formed for the Village Districts. Bob suggested doing a press release once the Board of Selectmen has approved a contract; Tom suggested a meet & greet. It was suggested that both companies be asked for a detailed list of the scope of work to be performed. It was noted that this study would only show where the general location of a waste water system could go, if needed, in the future. Dave Benton, Water District Trustee President, was introduced. He feels the study needs to include the wells and aquifers of the Town; he gave permission for the Project Manager of the selected company to contact him; he stated that himself or the Superintendent, John Vacari, will be at the 20/20 meetings and will bring the District's aquifer maps and will show proposed future expansion of their system. Dave is also on the Road Review Committee and gave an overview of the work going on to collect

information for a database of the roads in Town, including length of road, location and size of culverts, etc. Todd stated that in the end, we want to have GIS maps with layers of mapping, that someone could work with at the Town level.

Tom handed out a starter list of engineer questions to be discussed (see attached).

Bullet 1: Yes

Bullet 2: Remove

Bullet 3: Yes, including Zoning changes, etc.

Bullet 4: Remove

Bullet 5: Remove

Bullet 6: Yes

Bullet 7: Yes

Bullet 8: Yes, any additional cost from Sewall?

Bullet 9: Yes

Bullet 10: Yes, @ same price?

Bullet 11: New: Ask each company for preliminary scope of services and deliverable maps.

Bullet 12: New: Tom to provide current and proposed subdivision maps to consultant, to be plotted on overlay map.

**Adjournment:** Todd made the motion to adjourn at 7:10 PM. Dave B. Voted, passed.

Respectfully submitted,

Dianne Holden  
Committee Secretary

**Approved Sept. 10, 2012**