

# Town of Waterboro

## 20/20 Master Planning Committee

### Minutes

October 19, 2011 – Central Fire Station

Call to order: 5:40 PM, by Tom Ursia, Town Planner.

Present: Tom, Ursia, Bob Powers, Roger Macomber, Dianne Holden, Steve Eveld and Selectmen Dave Woodsome and Jon Gale. Absent: Todd Abbott and Kent Whitten

Review & Accept Agenda: Roger made the motion to accept as written. Bob seconded. Voted, passed.

Minutes: Roger made the motion to accept the minutes of September 7, 2011, as written. Bob seconded. Voted, passed.

Announcements: None

Correspondence: E-mail from Kent Whitten. Members acknowledged receipt and his resignation as Co-chair of the Committee.

### **NEW BUSINESS:**

Comments/feedback from attending citizens: None

Discussion/Vote Co-chair: Dianne made the motion to have Bob as Co-Chair. Roger seconded. Voted, passed.

Expanding Membership: Tom stated that the process for becoming a member of this Committee as with any other Town Committee, is to fill out an application and submit it to the Administrative Assistant's office. The Board of Selectmen will interview the candidates and vote on their appointment.

CIP & Operating Budget for FY 12/13: Item tabled until the November 2<sup>nd</sup>. meeting.

Framework of Master Plan, by chapter titles: Tom passed out a listing of the Master Plan Chapters and Proposed Titles.

Infrastructure Chapter: Focus, Priorities & Action Plans: Tom passed a sheet of some talking points on the next chapter in the Town's Master Plan to do with infrastructure needs analysis for future discussion.

Linkage conversation; Business survey as part of Village Planning Chapter: Tom passed out the proposed Waterboro Association of Businesses 2009 Business Person's Survey that didn't get implemented. Tom approached the WAB President to see if the 20/20 Committee could inherit the survey which Tom helped formulate. Tom would like to have the students of The Conway School of Design implement such a survey as the tabulated results will be an aid in the Village Planning Chapter. The Committee was asked to review and make suggestions on the survey at the Nov. 2<sup>nd</sup>. meeting. The start-up for the Village Planning Chapter will be the 1st of the year (2012). The Board of Selectmen will be asked to accept the contract with TCSD in the near future. Jon would like to see the Village Plan product status included in the FY12/13 budget request. Dave questioned if an area Chamber of Commerce might be in the works. Tom stated that Sanford is reaching out to other communities, and there is a need, especially for Waterboro, in the absence of a part time Chamber, Economic Development Committee, etc. Bob feels that some mechanism needs to be in place to ensure communications and co-ordination of Town Committees, etc. are not competing with one another. Discussion.

### **OLD BUSINESS:**

Energy Chapter: Tom noted that himself, Bob, Roger and Steve met with representatives of Woodard & Curren to answer questions. The completed Chapters and information should be displayed at the June, 2012 Annual Town Meeting.

Adjournment: Bob made the motion to adjourn at 6:50 PM. Roger seconded. Voted, passed.

Respectfully submitted,

Dianne Holden  
Committee Secretary

### **Upcoming Meetings:**

Oct. 19, 7 PM - Joint meeting with the Planning Board, 20/20 & Board of Selectmen

Nov. 2, 6 PM – 20/20 meeting with Woodard & Curran

Presentation of Proposed Energy Chapter

Nov. 15, 6:15 PM @ Selectmen's Meeting – Presentation of final Energy Chapter by W&C  
(note: meeting changed from November 8<sup>th</sup>. date)

**Approved November 2, 2011**

