## Town of Waterboro

# Economic Development Committee Agenda

August 3, 2016 – 3:00 – Selectmen's Meeting Room

#### Call to order

# Agenda review and acceptance

## **Correspondence**

Review of email received from Mr. Tim Folley

#### **Announcements**

Code and Planning Office has graciously offered to attend one of our meetings to assist with our mission. Tammy is working on catching us up on digitizing permits issued and once that is done, we will be able to view those on the website regularly.

Request has been emailed to their office for Glenn and/or Tammy to attend either the August  $3^{rd}$  or September meeting (meetings subject to change)

#### **Old business**

- Database of available space in Waterboro
- Webpage updates Dave Lowe Jim Southworth

### **New business**

- Recruitment of additional EDC members
- Discuss new meeting time/day
- Developer's Guide placement
- Assignment of Secretarial duties

## **General Discussion**

## **Adjourn**

## **Meeting Reminders:**