

**Minutes for Waterboro Board of Selectmen Meeting
October 17, 2023, at Waterboro Town Hall
5:00 p.m. & 7 p.m. Workshops
5:45 p.m. Executive Session - 6:00 p.m. Regular Meeting**

Workshop – 5:00 p.m. with Dan Albert Little Ossipee Lake Association, Steve Armstrong Lake resident, and Chris Brassard Dam Controller regarding the bladderwort problem.

The workshop started at 5:12 p.m. The Select Board met with Matt Bors, Jason Champion, Dan Albert, and Chris Brassard regarding the bladderwort problem in Little Ossipee Lake. Residents that were in attendance were Joan Cote, Marian Cote, Dawn Smith, and Rebecca Sevigny.

The Town has an ordinance (Little Ossipee Lake Water Level Management Ordinance) that states that as of October 15th of each year the dam gate will be adjusted to obtain a 4'6" level until ice out in the spring. Every five years the lowering will start October 1st and the gate will be adjusted to a 3'6" level until ice out in the spring. The next time this five year lowering is to happen is October 1, 2025. It was discussed in the last workshop that lowering the lake more than usual this year may help to freeze out the bladderwort weed. However, this is all trial and error as this is a fairly new invasive plant. Matt stated that it will be in the Town's budget discussions to increase the budget for a boat attendant wage, for longer hours, and to have an adult instead of a teen doing the job. Chris Brassard stated that he would suggest in leaving the gate wide open until spring to see if it helps. He will notify the Lake Arrowhead Dam Controller before he does anything so they are aware. He does not think Lake Arrowhead will be affected but he will still notify them. He also suggested replacing the plate with a valve. The Board will address this issue later in the meeting under item #9c.

~~**Executive Session – 5:45 p.m.** Pursuant to 1 M.R.S.A §405 (6)(a) Discussion of a Personnel Matter – Interview potential committee member~~

The interviewee cancelled so there was no Executive Session.

Workshop – 7:00 p.m. after Regular meeting with Charter Commission members

There was a workshop with the Board after their regular meeting with the Charter Commission members.

1. PLEDGE OF ALLEGIANCE:

Chairman Abbott started the meeting with the Pledge of Allegiance.

Select Board Attendance: Dennis Abbott, Dwayne Woodsome, Gary Fecteau, and Jon Bell. David Chauvette was absent.

Other Attendees: Matt Bors, Michael Gilpatrick, Jason Champion, Joshua Andrews, David Lowe, Glenn Seehagen, and Laura Lowe.

2. PUBLIC HEARINGS: - none.

3. ANNOUNCEMENTS:

Dennis Abbott - Absentee ballots are available at the Town Hall and have to be returned by the day of the election, November 7, 2023, by close of polls 8:00 p.m.

4. ADDITIONS OR DELETIONS TO AGENDA - #9a was deleted as the Interviewee cancelled.

5. APPOINTMENT:

a. Michael Gilpatrick CEO regarding new Zoning map

Michael Gilpatrick came before the Board with the new zoning map changes he proposed at the Boards May 16th Public Hearing. He has been working with CAI to alter our Zoning Map to make the Shoreland Zoning an exclusive 250' around all bodies of water in Waterboro. He has adjusted the Zoning map due to this and added the Shoreland Zone. He is looking for the Board to approve and sign the map. However, he noticed something on the map that needs to be corrected so he can bring the map back to them to sign at the next meeting if they so desire.

6. PUBLIC COMMENTS; - none.

7. CORRESPONDENCE – Available upon request:

- a. Saco River Corridor Commission re-appointment letter – Jonathan Gardner

8. REPORTS & STAFF INITIATIVES

a. Selectmen's reports:

Dwayne Woodsome – Reported that the Charter Commission met last Tuesday night.

b. Town Administrator Matt Bors report

General Information:

- Our current budget included the approval to order a new roll off truck. Unfortunately, as of today we have not been able to locate a new truck within the amount previously anticipated for 260K.
- As you know with our current staff shortage, the audit WILL not be complete for several months. I would hope that this will be done prior to March, however I cannot guarantee that.
- Work continues with help from Fred Holt as a consultant with updating account balances. His work is much appreciated.
- We have scheduled a workshop with Rep. David Woodsome for October 24 at 5:30pm regarding potential grant funding for a community center/voting location. Mr. Woodsome and Marina have also reached out to Harrington and Sampson to invite them as well. This is pending based on Rep Sampson.
- Secretary of State Shenna Bellows, Marina and I met last week regarding our ongoing challenge with a polling location. She toured our recreation facility and the Waterboro Elementary School. Obviously, we were not shocked that our recreation space is unsuitable for the number of voters participating. Ms. Bellows will be having a follow up conversation with the superintendent and Commissioner of Education.

Thankfully since the school has a teacher workshop scheduled for November 7th, we have been allowed by the school board to have voting held at the Waterboro Elementary School. We have requested YCSO for our contract deputy or other deputies as needed to cover from 5:30am until 10pm per the request of the school board.

Agenda Item Information:

- Previously we had a workshop at the request of FD staff, they have created an initial document showing proposed wages. I would suggest another workshop with them for a presentation of the information for November 7, 2023.
- I have submitted for your review a proposal to update the Town Hall hours. The current hours have been in place for many years but given the traffic we have prior to 9am and 11am, limited traffic after 6pm and employee recruitment/retention it's time to evaluate the current hours.

Reminder:

- November 16th senior thanksgiving lunch will be held at the Snowmobile Club.

c. Transfer Station Report – Josh Andrews

Josh Andrews came before the Board with a quick report on the Transfer Station from January 2023 to date. The Select Board asked for the information in their last meeting as ecomaine will be raising their rates July 1 to \$10 ton for municipal solid waste & bulky and \$20 ton for single sort. If ecoomaine approves this increase this week in their full board meeting, than that will bring the below rates up to \$97.50 ton for municipal solid waste & bulky and \$65 ton for recycling.

Waste Code	MSW	SSW	BULKY
PPT	79.5	45	79.5
JAN	(20)191	(9)34	(11)73
FEB	(16)153	(6)14	(8)31
MARCH	(18)168	(6)22	(18)119
APRIL	(22)216	(7)25	(7)52
MAY	(21)215	(8)30	(18)104
JUNE	(18)206	(10)40	(20)113
JULY	(20)229	(7)30	(18)29
AUG	(16)220	(9)34	(19)111
sept	(16)208	(7)25	(21)107
OCT	TBD	TBD	TBD
Total \$ to date	127,439.00	8,535.00	51,397

Above the month of October states to be determined but Josh called and received the numbers this morning: 174 ton for MSW which totals to 1980 tons, 58 ton for bulky which totals to 797 tons, and 14 ton for ssw which totals to 268 tons. We are looking at a 41,000 to 45,000 increase if ecomaine approves the rate increases. We do not have exact because we do not know what they are going to do with their specialty item prices yet.

9. NEW BUSINESS

a. Discuss/vote on appointing a new member to the OHD Committee

This item was deleted from the agenda as the interviewee cancelled.

b. Discuss/vote on Zoning Map finalization – See new GIS changes on website

Vote: Gary Fecteau made a motion to approve the final product. Jon Bell seconded the motion. The motion passed 4 – 0.

c. Discuss/vote on lowering the lake beyond the usual amount

Vote: Dwayne Woodsome made a motion to lower the lake beyond the usual amount to whatever is necessary. Gary Fecteau seconded the motion. The motion passed 4 – 0.

d. Discuss/vote on proposed operating hours for the Town Hall

Vote: Jon Bell made a motion to change the Town Hall hours to what was presented tonight by Matt to take effect on December 4th. Gary Fecteau seconded the motion. The motion passed 4 – 0.

e. Discuss/vote on renewal junkyard permit for 1190 Main Street – Richard & Robin Lavigne

Vote: Dwayne Woodsome made a motion to renew the junkyard permit for Richard & Robin Lavigne. Gary Fecteau seconded the motion. The motion passed 4 – 0.

f. Discuss/vote on renewal junkyard permit for Goodwin Mills Road – Danny Laskey

Vote: Dwayne Woodsome made a motion to renew the junkyard permit for Danny Laskey. Gary Fecteau seconded the motion. The motion passed 4 – 0.

g. Discuss/vote on re-appointing Jonathan Gardner as a Saco River Corridor Commission Member

Vote: Gary Fecteau was so moved. Dwayne Woodsome seconded the motion. The motion passed 4 – 0.

10. OLD BUSINESS: - none.

11. OTHER

a. Discuss/vote to approve the minutes of the October 3, 2023 meeting.

Vote: Gary Fecteau made a motion to accept the minutes of the October 3, 2023 meeting. Jon Bell seconded the motion. The motion passed 4 – 0.

Because the polling place has now been changed to the Elementary School, there was some discussion on the Selectmen having a meeting on November 7th. In a previous 2023 meeting, a motion was made to only have one meeting in November (21st) as the Election was thought to be held at the Town Hall.

Vote: Gary Fecteau made a motion to rescind the previous vote of having only one meeting in November. Dwayne Woodsome seconded the motion. The motion passed 4 – 0. The Selectmen will have a regular meeting on November 7, 2023 at the Town Hall.

After the meeting, it was verified that Gary Fecteau made the original motion at the January 3, 2023 meeting.

12. **PENDING DECISIONS:** - none.

13. **WEEK'S ACTION LIST:**

Zoning map to be corrected and ready for next meeting to be signed

14. **DISCUSSION OF AGENDA ITEMS:**

Workshop with Fire Dept. Staff for next agenda

Corrected Zoning map

15. **ITEMS NEEDING SIGNATURE:**

a. New Zoning map

This was approved by the Board but not signed until corrected.

16. **ADJOURN**

Vote: Chairman Abbott entertained a motion to adjourn. Dwayne Woodsome was so moved. Gary Fecteau seconded the motion. The motion passed 4 – 0. The meeting adjourned at 6:57 p.m.