

**Minutes for Waterboro Board of Selectmen Meeting  
June 20, 2023, at Waterboro Town Hall  
6:00 p.m. Regular Meeting**

**1. PLEDGE OF ALLEGIANCE:**

Chairman Abbott started the meeting with the Pledge of Allegiance.

**Select Board Attendees:** Dennis Abbott, Dwayne Woodsome, David Chauvette, Gary Fecteau, and Jon Bell.

**Other Attendees:** Matt Bors, Jason Champion, David Lowe, Glenn Seehagen, Marina Gagne until 6:20 pm, and Laura Lowe.

**2. SWEARING IN OF NEW BOARD OF SELECTMEN MEMBERS:**

**Selectmen who ran for three year terms:** Gary Fecteau and Dwayne Woodsome.

There was no one who ran for the Selectman one year term. Due to our "Write-in Candidate Ordinance", because no one ran and there were write-in candidates, these write-in candidates needed to be counted.

Jonathan Bell, a write-in candidate, won with 7 votes.

Town Clerk Marina Gagne swore in Gary Fecteau, Dwayne Woodsome, and Jon Bell for Selectman.

**3. ELECTION OF CHAIRMAN AND VICE CHAIRMAN FOR FY24:**

**Vote:** Gary Fecteau made a motion to keep the Chairman and Vice Chairman as it has been with Dennis Abbott as Chair and Dwayne Woodsome as Vice Chair. David Chauvette seconded the motion. Gary Fecteau was so moved to cease nominations at 6:03 p.m.. David Chauvette seconded the motion. The motions passed 5 – 0.

The motion on the table is Dennis Abbott as Chairman and Dwayne Woodsome as Vice Chair and it has been seconded. Motion passes 5 – 0.

**4. PUBLIC HEARINGS: - none.**

**5. ANNOUNCEMENTS:**

**Selectman Woodsome** announced that he received a complaint from someone regarding Roberts Ridge Road. The road is closed to local traffic as it is being worked on and it is posted this way. Someone had driven up there about 60 miles per hour and hit the pot holes. If you slow down and read the signs correctly then you should not have a problem.

**Selectman Chauvette** announced that Matt, Marina, and staff did an awesome job with the Election. Things ran like clock-work, it was very challenging having the election here in the Town Hall but things ran flawlessly.

**Selectman Fecteau** announced that he wanted to apologize to whom he told could not do write-in candidates. This information he gave was correct if someone was running for the position, however, no one was running for some of the positions and we did receive write in candidates. Our ordinance states that if no one is running for a position then the write in candidates have to be counted:

**Write in Candidates Ordinance - Section 5. Exceptions.** Votes for a write-in candidate who has not filed a declaration of candidacy as required by Section 4 of this Ordinance must be counted if:

- a. The printed ballot does not include a properly nominated candidate for the office; or
- b. A properly nominated candidate for the office listed on the ballot withdraws from the race before or on election day.

**Selectmen Fecteau** also announced that he has asked the DPW Director to address the field of vision at New Dam near Linwood with the bamboo and the Director stated that he will address it.

**6. ADDITIONS OR DELETIONS TO AGENDA:** - none.

**7. APPOINTMENT:** - none.

**8. PUBLIC COMMENTS:** none.

**9. CORRESPONDENCE – Available upon Request:**

- a. Treasurer's Reports
- b. Motor Vehicle Report
- c. Water District Meeting Minutes for May 3 & May 17, 2023

**10. REPORTS & STAFF INITIATIVES:**

**a. Selectmen's reports:**

**Selectman Chauvette** reported that he would like to have at the Select Board meeting in July, a representative or chairperson from both the Public Safety and Garden Committee he is a liaison to, come and give a report.

**Gary Fecteau** reported that the OHD Committee are starting to get their feelers out there to get some entertainment and vendors and they are working hard. They are having some trouble getting vendors as a lot of vendors are already booked way in advance. Hopefully in the future this problem will resolve itself as they will be on the vendor's radars.

**Dennis Abbott** reported that he and Josh Andrews (Transfer Station Mngr.) went to the annual ecomaine board meeting. It was held at Thompson's Point last Thursday. A gentleman spoke on the future of waste. It was a very interesting meeting.

**b. Town Administrator Matt Bors report:**

**General Information:**

- Elections went well and I appreciate all the work everyone did last week in preparing the facility and working during and after the election. Once they completed the counting of ballots, we needed to determine the next steps for the write in candidates.
- Selectmen Fecteau had asked earlier (Late April/Early May) about write in candidates. WE were under the impression at that time write-ins must be declared, which they need to be, unless the ballot has not candidates running. We checked with our attorney regarding the rules and immediate began the process of confirming the write-in candidates that were received. The process continued and at this point we will need to have a run-off election for the School Board & Charter Commission.
- DPW/Transfer Update: Jason will update on current projects.
- As a reminder Our CEO and Jensen Baird are moving forward with legal action regarding Map 13 Lot 53A. Court is scheduled for July 11, 2023.
- Laura Fish received an email from the U.S Treasury last Thursday indicating that the SLFRF funds (State Local Fiscal Recovery Funds) can no longer be used for premium pay effective April 2023. This is consistent with the varied communications received since the funds were made available. We have sent a response asking for clarification, since we have committed the funds already. Our allocation/Commitment was spread out over several fiscal years and Laura has reported those expenses based on the amount used. We are exploring the option of simply moving the funds into a designated account and attempting to close out the process. more to come.
- We held our first safety planning meeting with OHD members last Thursday. We have another meeting scheduled for August 1<sup>st</sup>. Jason & his crew will be helping with some traffic cones and signage. The parade will go the Town Hall, Route 5, to the Middle School.
- I have communicated with Rec Director Smith that the staff should be cleaning up the beach. Jason will pick up a couple plastic rakes to have available. I have also passed along our concern for the parking issues to Chief Deputy Forbes.
- I have sent via email a copy of Town Owned Property and Tax Acquired Parcels for your review. A decision will need to be made on which lots you wish to include for August 12<sup>th</sup>.
- Just a note that on Town wages – no one received a 9% raise. Some employees received 2.5% or 3% for others. There were some adjustments in the budget process to

hours like the library increased the librarian's hours from 32 to 40, and in Assessing, Georgia was two days a week and Vanessa who replace Georgia is five days.

## **11. NEW BUSINESS:**

### **a. Recap of June 13<sup>th</sup> Referendum:**

Chairman Abbott stated that the election went well. He walked through around 10 am and it was running smoothly. However, he feels the November election will be a challenge having to do it here at the Town Hall. Everything passed this Election except for Article 3 of the ballot:

"Should the Town of Waterboro, Maine allow Medical Marijuana Retail Business to operate under Maine Medical Use of Marijuana Act, 22 MRSA Chapter 558-C? Outlined within ordinance titled "Medical Cannabis Retail Store Ordinance". **Yes: 171 No: 244**

We need to schedule a run-off election for the three people tied for the one open School Board seat: Elizabeth Keith, Nadine Malloy, and Norris McKenney, and five people tied for the four open positions for the Charter Commission. We have five people as write in candidates who received one vote, and two people who have been voted in and accepted with two votes. The Select Board will need to appoint three more Charter members to equal nine in total.

**Vote:** Dwayne Woodsome moved to do the run-off election on August 15, 2023. Gary Fecteau seconded the motion. The motion passed 5 – 0.

There was some discussion on the school ballots taking up extra time as they have to be hand counted and on whether or not we or RSU#57 can produce election ballots.

Town Clerk, Marina Gagne stated that all towns would have to agree to go to an electronic ballot and yes the school ballot could go through the DS200 but everyone has to have the same type of ballot. She will check with other clerks to see who owns or rents these machines now.

- b. Discuss School Board Appointment – one position:** Taken care of with run-off election.
- c. Discuss One Year Selectman Open Position:** Taken care of with write-in vote. Jon Bell won the vote.
- d. Discuss Charter Commission Next Steps:** Taken care of with run-off election for four members, two were elected by write in, and three members need to be appointed by the Select Board for a total of nine members.
- e. Discuss/vote on committee and staff appointment renewals to expire June 30, 2023**

Chairman Abbott read the list of committee and employee reappointments:

- John Burrows: Budget Committee
- Judy Carll: Community Garden Committee
- James Farias: Fair Hearing
- Laura Lowe: Library Board of Trustees
- Brigit McCallum: Community Garden Committee

- Rick Madruga: Road Review
- Oksana Sigleski: Community Garden Committee
- Sherry Stone: Community Garden Committee
- Megan Verlander: Assessing Board of Review
- Amy Webster: Old Home Days
- Bethany Woodsome: Library Board of Trustees
- Assessor: Shirley Bartlett
- Code Enforcement Officer: Michael Gilparick
- Deputy Code Enforcement Officer: James Allaire
- License Plumbing Inspector: Michael Gilpatrick
- Deputy Licensed Plumbing Inspector: James Allaire

**Vote:** Gary Fecteau made a motion to accept all the names as stated by Dennis for their subsequent terms. Jon Bell seconded the motion. The motion passed 5 – 0.

## **12. OLD BUSINESS:**

### **a. Discuss/vote on possible department transfers if needed**

It was noted that no other transfers needed to be done.

**Gary Fecteau asked** what the status was of buying the dump truck that is across from Hannaford to date. Matt stated that we have brought the truck down to Leightons. We are trying to negotiate a better price. We have heard from three of the Budget Committee members and they are all set with the purchase. The truck is listed for \$30,000 and we are going to offer \$27,500. This transaction will be completed this week.

**Jason Champion Report** – Paving and shouldering has been completed Friday on Edith Huey, Pearl Street, Pace Landing and a section of Ross Corner Road got reclaimed and based back in, and Star Hill got much needed pavement from the cemetery down to West Road. Ditching has been completed on Roberts Ridge, and they started ditching on Middle Road today to get ready for the reclaimed section coming up. DPW will be on Roberts Ridge with G & F replacing driveway and cross culverts.

Chairman Abbott listed the carry forwards from Article 22 that passed that showed the DPW carry forwards.

There was some discussion on getting a couple of the committees to come in the second meeting of the month to give a report of what they have been doing. It was decided to have at the next meeting the re-assigning of liaisons to the committees and there will be more discussion then.

## **13. OTHER:**

### **a. Discuss/vote to approve the minutes of the June 6, 2023 meeting.**

**Vote:** Dwayne Woodsome was moved to accept the minutes of the June 6, 2023 meeting. Gary Fecteau seconded. The motion passed 4 -1. Jon Bell was not a Selectman at the time and did not attend this meeting.

Dwayne Woodsome would like to have a Workshop at the next meeting regarding Town owned & Tax Acquired Properties. It was decided to have this workshop at the next meeting at 5:00 p.m. and Selectman Woodsome would like to invite the CEO also.

**Vote:** Dwayne Woodsome made a motion to post-pone the Town Auction until further notice. Gary Fecteau seconded the motion. The motion passed 5 – 0.

**14. PENDING DECISIONS:** - ARPA Funding.

**15. WEEK'S ACTION LIST:**

Purchase of Dump truck  
Set up workshop for next meeting with CEO and Selectmen on Town owned properties  
Notify Josh Andrews of next Selectmen's meeting appointment

**16. DISCUSSION OF AGENDA ITEMS:**

Dwayne Woodsome stated that he has had complaints on the Transfer Station being closed on Sunday. We were closed because we cannot bring the trash to ecomaine until Tuesday. There was some discussion on the Transfer station hours. It was discussed to bring Josh Andrews in for discussion on this.

Glenn Seehagen stated that he has seen Hollis residents bringing in house hold trash and was wondering if we could stop allowing Hollis residents to use our station for pay as they go items. Chairman Abbott stated that it is on us if we are not monitoring these things better and a discussion was requested for the next meeting on Transfer Station Hours with Josh Andrews.

**17. ITEMS NEEDING SIGNATURE:** - none.

**18. ADJOURN:**

**Vote:** Gary Fecteau made a motion to adjourn the meeting at 6:38 p.m. Dwayne Woodsome seconded the motion. The motion passed 5 – 0.