

**Minutes for Waterboro Board of Selectmen Meeting  
June 6, 2023, at Waterboro Town Hall  
6:00 p.m. Regular Meeting**

**1. PLEDGE OF ALLEGIANCE:**

**Select Board Attendance:** Dennis Abbott, Dwayne Woodsome, David Chauvette, and Gary Fecteau. Michael Provencher was absent.

**Other Attendees:** Matt Bors, Jason Champion, David Lowe, Duane Fay for appointment only, and Laura Lowe

**2. PUBLIC HEARINGS:** - none.

**3. ANNOUNCEMENTS:**

Gary Fecteau announced that he went to the Old Home Days (OHD) last group meeting. He feels they are doing well for all that they have to accomplish. He contacted Matt about a dumpster for the OHD event and Matt is loaning a dumpster from the Transfer Station so that is saving the committee money. Gary commends the OHD group for their diligence. Dwayne Woodsome stated that if all Departments worked together and shared then they would be able to get things accomplished better.

Chairman Abbott announced that the Town will be voting on Budget & Officers this coming Tuesday, June 13 from 7am – 8 pm here at the Town Hall. He encouraged all to come out and vote.

Dwayne Woodsome announced that residents can vote here absentee up until the close of business of this coming Thursday, June 8<sup>th</sup>.

**4. ADDITIONS OR DELETIONS TO AGENDA:** - none.

**5. APPOINTMENT:**

**a. Contract Deputy Update:**

Duane Fay came before the Board with a contract deputy update. Not much has changed in the last month as business has been as usual. Speed seems to be the biggest challenge in Waterboro so they have stepped up on traffic monitoring. Matt Bors stated that the Town will be getting in some speed signs with led lights. These will be placed in a couple of strategic places to help with the speed issue.

He will be meeting with Matt soon regarding the safety plan for the OHD event.

Duane asked the Board if a deputy was needed all day for the Election. He is working himself until 4 pm. Dwayne Woodsome felt a deputy was definitely needed from 5 – 8 for traffic control.

The new cruiser is in and Tuesday he will be transferring his equipment to it.

Gary Fecteau asked why they did not receive the written report yet that they usually get. Duane Fay stated that the person who usually does that has been away and will be back next week or so.

**6. PUBLIC COMMENTS:** - none.

**7. CORRESPONDENCE – Available upon request:**

- a. Treasurer's Reports
- b. Maine Department of Transportation – Rte 202 Receiving Rumble Strips

Chairman Abbott stated that the rumble strips will be from Alfred to Hannaford.

- c. York County – Re: tax amount change

**8. REPORTS & STAFF INITIATIVES:**

**a. Selectmen's reports:**

Dwayne Woodsome reported that the ZBA had a meeting the other night and another one coming up soon. The applicant came very prepared and met everything they could meet. He commends the ZBA & applicant on a job well done.

David Chauvette reported that the Garden Committee had a few internal issues but they have been resolved.

Chairman Abbott reported that tomorrow a.m. he will be attending an Ecomaine quick full board Zoom meeting and voting on a potential rental of a 50,000 square foot building on Blueberry Road, the old Yankee Sturbridge Factory, which may become the new location for a recycling center.

**b. Town Administrator Matt Bors report:**

**General Information:**

**DPW/Transfer Update:**

- Roberts Ridge Road Culvert has been replaced. It was closed last week for this.
- Several driveway culverts, ditching work and some roadside mowing was completed
- Street sweeping has been completed
- Several roads have been paved (Pearl Street, Edith Hughey)
- Reclaimed Pace Landing and some of Ross Corner due to winter damage
- Planned Paving Projects
  - Starr Hill Road (prior to 7/1)
  - Holmes Road (May be after 7/1 – possibly before)
  - Roberts Ridge (after 7/1)
  - Ossipee Hill Extension (after 7/1)
  - Middle (after 7/1)
- Our CEO and Jensen Baird are moving forward with legal action regarding Map 13 Lot 53A. Court is scheduled for July 11, 2023.

- Absentee Ballots are available and can be requested for the June 13, 2023 election. As a reminder Wednesday June 8<sup>th</sup> is last day to request absentee ballots.
- TH will be closed on July 3<sup>rd</sup>. Staff will be using comp hours accumulated from working additional hours on June 13<sup>th</sup> (election day)
- We have secured a golf cart to assist on June 13<sup>th</sup> elections.
- Thank you to our DPW and Transfer station crew that were able to help facilitate a container for a clean-up day at Camp Laughing Loon.
- We have received a copy of the recorded deed for Panoramic Drive. This will be saved, and a copy provided for the road review committee.
- Laura Fish and I have reviewed the current budget expenses and propose a few adjustments to complete the FY 22/23 budget. (see handout). This will be addressed later in the meeting.
- Jason and I met with Charlie Brown this morning. We will continue to address Holmes Road. Our goal will be to communicate with 3 property owners and see if we can coordinate the potential for the exchange of quit claim deeds. We already have a prescriptive use since the road has been in existence for >20 years. If any of the three properties have a mortgage, we would need to work with then financial institution. Charlie Brown did not see any issues with paving the existing roadway, which Jason will probably complete after July 1<sup>st</sup>.
- FYI our ambulance chassis has been allocated, so we could see the new truck delivered within 2-4 months (time will tell).

Selectman Gary Fecteau asked what will be done with the oldest ambulance once we get the new one in. Matt stated that it will either be traded in or we could use the old chassis for DPW.

- There will no regular business conducted on June 13<sup>th</sup> Election Day as the staff will be all working the Election.
- Safety planning for OHD next Thursday June 15<sup>th</sup> here at Town Hall.
- There is a used dump truck locally that we have been looking at to purchase. Jason & I are nervous whether or not there is enough money in the DPW budget. However, there are available funds to use from the CIP equipment budget and was wondering if the Board was ok with this. I will contact the Budget committee chair and Natalie to verify if ok to use these funds.

**Vote:** David Chauvette made a motion to move forward with purchasing the used dump truck pending legal & confirmation from the Budget Committee. Gary Fecteau seconded the motion. The motion passed 4 – 0.

**Pending:**

- No new updates regarding the property tax list of today. We will gather a list of all LAC properties and provide those for your review.

**9. NEW BUSINESS:**

**a. Discuss/vote on the resignation of Erika Fecteau from the OHD Committee**

**Vote:** Dwayne Woodsome moved to accept the resignation of Erika Fecteau from the OHD Committee. David Chauvette seconded the motion. The motion passed 4 – 0.

**b. Discuss/vote on the resignation of Dorothy Brochu from the OHD Committee**

**Vote:** Dwayne Woodsome moved to accept the resignation of Dorothy Brochu from the OHD Committee. David Chauvette seconded the motion. The motion passed 4 – 0.

**c. Discuss/vote to sign the Special Amusement Permit Renewal for Five Ponds Public House**

**Vote:** Dwayne Woodsome made a motion to sign the Special Amusement Permit for Five Ponds Public House. Gary Fecteau seconded the motion. The motion passed 4 – 0.

Selectman Chauvette commented that they are doing a outstanding business down there and there has been zero complains from law enforcement.

**d. FY 22/23 Budget account balances discussion/vote (Transfers if needed)**

**Votes:** Dwayne Woodsome made a motion to move \$1,000 from the Planning Department account to the ZBA account. Gary Fecteau seconded the motion. The motion passed 4 – 0.

Dwayne Woodsome made a motion to move \$8,000 from the Tax Collector account to the I.T. Dept. David Chauvette seconded the motion. The motion passed 4 – 0.

Dwayne Woodsome made a motion to move \$42,000 from General Government to the Unclassified Miscellaneous Account to cover York County Sheriff's cost. Gary Fecteau seconded the motion. The motion passed 3 -1 with David Chauvette abstaining as he is a York County Deputy.

Matt Bors stated that we had to pay back for an invoice that was not submitted to us or was missed from a few years ago. This is not for an overage this year for the York County Deputies.

**10. OLD BUSINESS:**

**a. Discuss/vote on Zoning Ordinance & Shoreland Zoning Ordinance changes proposed from CEO Michael Gilpatrick from last meeting**

Dwayne Woodsome made a motion to approve the Zoning Ordinance and Shoreland Zoning Ordinance changes that Michael Gilpatrick presented to the Board two weeks ago. Gary Fecteau seconded the changes. The motion passed 3-1 with David Chauvette abstaining as he did not attend the last meeting.

#### **11. OTHER**

##### **a. Discuss/vote to approve the minutes of the May 16, 2023 meeting.**

Dwayne Woodsome moved to approve the minutes of the May 16, 2023 meeting. Gary Fecteau seconded the motion. The motion passed 3 -1 with David Chauvette abstaining as he was not present for the last meeting.

#### **12. PENDING DECISIONS: - none.**

#### **13. WEEK'S ACTION LIST:**

Matt to check with Budget Committee Chair & Natalie regarding purchase of used dump truck

#### **14. DISCUSSION OF AGENDA ITEMS:**

Election of Chair & Vice Chair

Announcement two weeks from tonight opening for School Board

Dwayne Woodsome brought up a tax-leined piece of property that the Town tried to sell in public auction four years ago but it was not sold. He has someone interested that is not an abutter. Can it go to Public Auction or can we sell this piece of property? There was some discussion on whether to have a public auction or not and it was decided they would hold an auction.

Tax acquired properties List

**Vote:** Dwayne Woodsome made a motion that the 2<sup>nd</sup> Saturday of August to be our public auction for tax-leined properties at 10 a.m.. Gary Fecteau seconded the motion. The motion passed 4 – 0.

#### **15. ITEMS NEEDING SIGNATURE:**

##### **a. Special Amusement Permit Renewal – Five Ponds Public House**

The Board signed the Special Amusement Permit Renewal for Five Ponds Public House.

#### **16. ADJOURN**

**Vote:** Gary Fecteau moved to adjourn the meeting at 6:43 p.m. David Chauvette seconded the motion. The motion passed 4 – 0.