

**Minutes for Waterboro Board of Selectmen Meeting
May 2, 2023, at Waterboro Town Hall
6:00 p.m. Regular Meeting**

1. PLEDGE OF ALLEGIANCE:

Chairman Abbott started the meeting at 6:00 p.m. with the Pledge of Allegiance.

Select Board Attendees: Dennis Abbott, Dwayne Woodsome, David Chauvette, and Gary Fecteau. Michael Provencher was absent.

Other Attendees: Matt Bors, David Lowe, Glenn Seehagen, Michael Scott, Joseph Duncan, and Laura Lowe.

2. PUBLIC HEARINGS:

a. Public Hearing is to receive comment on the proposed FY 2024 Budget

Chairman Abbott did not read through the warrant as it was done in the previous meeting on April 18, 2023. The entire proposed municipal budget is \$8,971,493 which will be voted on in the June Election June 13, 2023. The polls will be open from 7am – 8pm and held here at the Town Hall. There are two Selectmen positions open with a three year term and two Selectmen running for these positions, one Selectmen position with a term ending June 2024 with no one running, one RSU#57 Board member position open with a three year term with no one running, one Water District Board Member position open with one person running, and six Charter Commission Member positions open with no one running. There are 24 articles to be voted on. There was no email sent in from the Public and no public comments during the hearing. Dwayne Woodsome asked I.T. Manager, David Lowe to explain to anyone watching where on the website that they can find the Warrant. Dave replied that if you go to the Town website at waterboro-me.gov, and click on the Information Center, everything for the Town's Budget is located at the top. The Public Hearing was closed at 6:04 p.m.

Vote: Gary Fecteau made a motion to close the public hearing at 6:04 p.m. David Chauvette seconded the motion. The motion passed 4 – 0.

3. ANNOUNCEMENTS:

Dennis Abbott announced that the Town Report is now available at the Town Hall in hard copy form and on the website digitally as a flipping book. Dwayne Woodsome announced that the Town Reports can also be picked up at Lakeside Market, Merrill's, Waterboro Public Library, Woodsome's Feeds & needs, and the North Waterboro Post Office. He requested that a case be sent to the Transfer Station. Dwayne also announced that the DPW crew did a good job with the culverts and controlling the large amount of rain we received compared to the State and other Towns.

4. ADDITIONS OR DELETIONS TO AGENDA:

Vote: Dwayne Woodsome made a motion to add to the agenda under New Business #9a – Discuss/vote on bids received for Map 3 Lot 55. David Chauvette seconded the motion. The motion passed 4 – 0.

Vote: Dwayne Woodsome made a motion to add to the agenda under New Business #9b- Disuss/vote on ZBA applicant fees. David Chauvette seconded the motion. The motion passed 4 – 0.

5. APPOINTMENT:

- a. **Contract Deputy Update** – Deputy Gould came before the Select Board with an update. He reminded residents to make sure that their house numbers are on their houses as mailboxes can be grouped with other mailboxes and it is hard to figure out which number goes with which house. This is very helpful for first responders to get to you in a timely manner. Dwayne Woodsome reminded everyone that if the elderly or disabled need help getting numbers put up he will make sure it gets done. Please call the Town Hall to request the help.
- Deputy Gould also wanted to remind people to lock their cars in their driveways or at businesses in Town as there have been some car robberies lately. Most of the robberies have been in unlocked vehicles with the keys in the car. He also wanted to let people know that they want residents to still call in with traffic complaints but do not get discouraged if we do not get back to you right away as we may be out on calls and attending to serious matters.

6. PUBLIC COMMENTS: - none.

7. CORRESPONDENCE – Available upon request:

- a. Treasurer's Reports
- b. Water District Meeting Minutes 04-05-23 meeting
- c. RSU #57 School Budget Information

8. REPORTS & STAFF INITIATIVES:

- a. **Selectmen's reports:**
Dwayne Woodsome – The ZBA has a meeting coming up Thursday at 6pm.

Selectman Fecteau asked the Chairman what the process is of how the Select Board would nominate someone to the School Board as no one has pulled papers for this position because he has someone interested. Chairman Abbott explained the process: The Board would take interest in a person for the position and would interview them like we would any committee member. This person could make request to be added to an agenda by calling the Administrative Assistant. There was some discussion that we may need to wait until July 1st to do this. There will have to be clarification on this.

Because papers were not pulled for the six Charter Commission members, there was some discussion on perhaps having to appoint all nine members to the commission. Matt stated that he has already asked the Town Attorney on this matter and is waiting to hear.

b. Town Administrator Matt Bors report:

Suggested Additions to the Agenda:

- Map 3 Lot 55 Bid Results/Possible Award
- ZBA Applicant Fee (Current fee does not cover costs)

***Please see agenda item #4 for additions to the agenda.**

General Information:

DPW/Transfer Update:

- Crew has been out repairing washouts from the recent storm.
 - Electrician has identified a problem with the electrical panel. We have breakers that have melted. The panel will need to be replaced.
 - When weather improves street sweeping will start
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- RSU 57 Budget Validation Vote is May 15th @ 7pm. Registration begins at 6:15pm. I will plan to attend this meeting/vote.
 - We have asked Lakeside Community Church about the possibilities about using the facility for voting. As many know RSU 57 has said we cannot use the school in June.
 - MMA Completed a municipal building safety audit on Friday April 28th. Once he completes his report, we will address any issues that they identified.
 - We are working to identify options to replace the old tarp garage at Central Station. We have had continual problems with the tarps and hopefully will replace with a more suitable metal structure. This provides essential space to store our UTV and Boat.

- May I suggest that we invite our Clerk to the meeting (workshop) on the 16th to discuss and explain the flow for the June elections. This will be a busy day and obviously since we do not have the appropriate space will likely result multiple complaints. Town Offices will be closed to regular business on Tuesday June 13th.

The Board decided to invite Marina to a workshop before the next meeting on May 16, 2023 at 5:30 pm.

Pending:

- No new updates regarding the property tax list of today. We will gather a list of all LAC properties and provide those for your review.
- Mike Gilpatrick & Angela are reviewing the current fee schedule and will soon propose changes. I would suggest we address the ZBA fee, since our current fee for this does not cover actual expenses.
- REMINDER: Important dates provided by Marina:
 - Monday, May 15th, 2023: This is when absentee ballots should be available (pending a delay)
 - Thursday, June 08th, 2023: This is the LAST DAY for someone to request an Absentee Ballot
 - Friday, June 09th, 2023: This is the day that Marina will be doing the early processing of any and all ballots we will have received.

9. NEW BUSINESS:

a. Discuss/vote on bids received for Map 3 Lot 55:

We have received four bids for this property as follows:

- | | |
|------------------------------|------------------------|
| 1. Robert Klein | \$ 3,179.00 |
| 2. Earl S. & Gretchen Nobles | \$ 23,555.55 - Abutter |
| 3. Catherine Martin Oliver | \$ 23,000.00 |
| 4. Michael Scott | \$ 20,200.00 – Abutter |

These bids were opened at 5:00 p.m. by Matt Bors and Dennis Abbott.

Vote: Dwayne Woodsome made a motion to accept the high bid. David Chauvette seconded the motion. The motion passed 4 – 0.

The high bidder has 15 days to pay for the property. The Town will provide a quick claim deed.

b. Discuss/vote on ZBA application fees:

Matt stated that our current application fee to date for ZBA in total is \$330 each appeal. Matt suggested \$700 for each appeal - minimum.

Vote: Dwayne Woodsome made a motion to change the fee for each appeal to \$700 as suggested. David Chauvette seconded the motion. The motion passed 4 – 0.

Chairman Abbott stated that everything in the future from this point on this applies to. It does not apply to parties that have already paid the previous \$330 fee.

10. OLD BUSINESS:

a. Discuss/vote on Proposed Alves Contract Zone Extension

The Planning Board reviewed this extension in their April 10th meeting and approved granting a one year extension 5 -0-1 with one abstaining.

There was some discussion on whether or not to grant the one year extension. The Water District did hold up Mr. Alves up but he did not do his own research. The Water District is now supplying the water.

Vote: Gary Fecteau made a motion to accept the Planning Board's recommendation of granting the one year extension. There was NO second, and after discussion, Gary withdrew his motion.

The Board has decided to reach out to Mr. Alves to see why he cannot finish his project before the agreement ends in October of 2023.

11. OTHER:

a. Discuss/vote to approve the minutes of the April 18, 2023 meeting.

Vote: David Chauvette made a motion to accept the minutes as written for the April 18th meeting. Gary Fecteau seconded the motion. The motion passed 4 – 0.

12. PENDING DECISIONS: - none.

13. WEEK'S ACTION LIST:

Letter to awarded bidder

Town Reports to Transfer Station

Quick Claim deed needs to be done for next meeting for Map 3 Lot 55

14. DISCUSSION OF AGENDA ITEMS:

Workshop with Marina before next meeting at 5:30 pm

Dwayne wants to Board to get together with Lake Arrowhead Board members to discuss swapping properties. Perhaps June 20th meeting put on the agenda

15. ITEMS NEEDING SIGNATURE: - none.

16. ADJOURN:

Vote: Dwayne Woodsome made a motion to adjourn the meeting at 6:43 p.m. Gary Fecteau seconded the motion. The motion passed 4 – 0.