

**Minutes for Waterboro Board of Selectmen Meeting  
December 20, 2022, at Waterboro Town Hall  
5:30 p.m. Workshops - 6:00 p.m. Regular Meeting**

**5:30 p.m. Workshop – Selectmen with committee member Luna Pitaniello regarding how to spark committee involvement**

Luna met with the Selectmen for the workshop. Many great ideas were expressed like having a table at the polls for people to sign up for committees.

**1. PLEDGE OF ALLEGIANCE:**

Chairman Abbott started the meeting with the Pledge of Allegiance at 6:04 p.m.

**Selectmen Attendance:** Dennis Abbott, Dwayne Woodsome, Michael Provencher, and Gary Fecteau. Selectman Chauvette was absent.

**Other Attendees:** Matt Bors, David Lowe, Glenn Seehagen, Lori Anthony, and Laura Lowe

**2. PUBLIC HEARINGS: none.**

**3. ANNOUNCEMENTS:**

**Michael Provencher** – The Road Review committee needs members. There are currently two openings.

**Dwayne Woodsome** - Has received two calls regarding Clark's Bridge Road not being plowed. However, it was not the plow companies fault. There was a tree downed.

**David Chauvette** – sent in his announcement through Dennis. He wanted to thank the road crews for doing an excellent job during the storm. He also wanted to say Merry Christmas to all staff and residents. Dennis Abbott echoed Dave's Christmas greeting.

**4. ADDITIONS OR DELETIONS TO AGENDA: none.**

**5. APPOINTMENT: none.**

**6. PUBLIC COMMENTS: none.**

**7. CORRESPONDENCE – Available upon request:**

- a. Treasurer's reports
- b. Motor Vehicle report
- c. YCSO Monthly Report – November

**8. REPORTS & STAFF INITIATIVES:**

**a. Selectmen's reports:**

**Dwayne Woodsome** – Dwayne wanted to let people know that if you are out of oil or wood to contact the Contract Deputies and they will know who to contact at the Town. Also, you can call the Town Hall

for General Assistance (extension 114) and leave a message as she checks her messages on the weekend.

Dennis Abbott stated that you can also dial 211 as they have all of the contacts for the Town that you will need.

**Dennis Abbott** – Was wondering if we have received the yearly report yet from ecomaine. We have not received it yet.

**b. Town Administrator Matt Bors report:**

- We are working with Gorham Leasing Group to secure and escrow funds for the anticipated delivery of our ambulance after July 2023. Our goal is to lock in prior to any additional interest rate changes.
- I met with Chief Deputy Forbes and Major Paul Mitchell last week. Beginning the first week of January, we will have a change with our contract deputy working evening shift. Deputy Steve Gould will be taking over for Deputy Levi Johnson.
- Jason and I have spent some time over the past couple weeks discussing our Public Work Department's needs. We took field trips to Buxton and Standish DPW's to look at the facilities they have. A significant amount of work is ahead for all of us.
  1. We need to continue discussions regarding the need for a building/facility and will be conducting a cost benefit analysis.
  2. Plow trucks and equipment
  3. Staffing that will support winter plow operations. These employees would obviously be used year-round for other roadway maintenance.
  4. We met with Paul Poirier regarding initial discussions regarding the contract. He would prefer to keep the bid as is for three years. Paul had some good suggestions and would certainly be willing to work with us in the fourth year.
  5. Initial estimate for the repair of the 2014 Ford Explorer came in at \$3,851.00. Unfortunately, this vehicle is still 8 years old and still has corrosion issues. FYI your "Fixed Asset Policy" shows replacement at 7 years for smaller vehicles.
- Reminder: Town Offices will be closed this Friday December 23<sup>rd</sup> and Monday December 26<sup>th</sup>. The Transfer Station will be OPEN. We have posted holiday hours on the website and social media.

**9. NEW BUSINESS:**

**a. Discuss/and possible vote on dedication of Town Report**

The name of Bob Gobeil was brought up. Dennis asked that we research to see if he has already had a Town Report dedicated to him. Dave Lowe stated that he checked and a report was not dedicated to him.

Chairman Abbott also stated that he thinks that the last time the silver bowl was given was to Clara Abbott and would like to find this bowl again.

- b. Discuss/vote on abatements submitted by Assessor Shirley Bartlett

The abatements are for Blast from the Past restaurant that Shirley feels was assessed at the wrong grade.

**Dwayne Woodsome made a motion to go with Shirley Bartlett's recommendation to take care of the previous two years and approve the abatement as written. Gary Fecteau seconded the motion. The motion passed 3 -1 (Michael Provencher).**

**10. OLD BUSINESS:** - none.

**11. OTHER:**

- a. Discuss/vote to approve the minutes of the December 6, 2022, regular meeting.

**Dwayne Woodsome made a motion to approve the minutes of the December 6, 2022 meeting as written. Gary Fecteau seconded the motion. The motion passed 3-0-1 with Michael Provencher abstaining as he was absent from the December 6<sup>th</sup> meeting.**

Michael Provencher asked where the Town is at in the Budgeting process. Matt Bors answered him that we are finalizing the submissions from the Departments and compiling the rest of the data for the wages and retirement. He will be meeting with the Budget Committee starting on Monday, January 9<sup>th</sup> at 4:30 pm here in the Selectmen's meeting room.

**12. PENDING DECISIONS**

- a. Discuss/vote regarding tax acquired properties

**13. WEEK'S ACTION LIST**

**14. DISCUSSION OF AGENDA ITEMS**

**15. ITEMS NEEDING SIGNATURE**

- a. Abatements

**The Selectmen signed the Abatement form**

**16. ADJOURN**

**Dwayne Woodsome made a motion to adjourn the meeting at 6:30 p.m. Michael Provencher seconded the motion. The motion passed 4 – 0.**