

**Minutes for Waterboro Board of Selectmen Meeting  
December 6, 2022, at Waterboro Town Hall  
5:00 p.m. Workshop - 6:00 p.m. Regular Meeting**

**5 p.m. - Workshop – Selectmen to go over Tax acquired properties and leaned properties to see if potential properties for auction**

The Selectmen went over the list of the tax acquired properties and leaned properties to see if there were any potential properties to sell in auction. The Board decided to hold off on this until after the 1<sup>st</sup> of the year.

**5:45 p.m. – Executive Session – 5:45 p.m. - Pursuant to 1 M.R.S.A §405 (6)(a) – Discussion of a Personnel Matter**

**Dwayne Woodsome made a motion to enter into Executive Session at 5:47 p.m.  
Gary Fecteau seconded the motion. The motion passed 4 – 0.**

**Gary Fecteau made a motion to come out of Executive Session at 5:57 p.m.  
David Chauvette seconded the motion. The motion passed 4 – 0.**

**1. PLEDGE OF ALLEGIANCE:**

Chairman Abbott started the regular meeting at 6:00 p.m. with the Pledge of Allegiance.

**Select Board Attendance:** Dennis Abbott, Dwayne Woodsome, David Chauvette, and Gary Fecteau. Selectman Michael Provencher was absent.

**Other Attendees:** Matt Bors, Deputy Duane Fay, Jason Champion, David Lowe, Glen Seehagen, Luna Pitaniello, Jane Harriman, and Laura Lowe

**2. PUBLIC HEARINGS:**

**a. Public Hearing is to receive public comment on the new liquor license for 38 West Pub & Grille located at 38 West Road**

Chairman Abbott opened the public hearing at 6:03 p.m. Jane Harriman who is applying for this liquor license gave a brief description of what she is applying for. Chairman Chauvette inquired if Jane was the only person applying for this license and Jane answered that she was. Dwayne Woodsome noted that the start date on the application was wrong as it says 2020. Jane replied that she would fix that. There were no further questions from the Board. There were no questions from the public present or via e-mail, and no one requested a zoom link. Chairman Abbott closed the public hearing at 6:06 p.m.

**3. ANNOUNCEMENTS: - none.**

**4. ADDITIONS OR DELETIONS TO AGENDA:**

- a.** To add item #9e – Discuss/vote to appoint a member to the Zoning Board of Appeals
- b.** To add item #9f – Discussion of Map 3 Lot 55

Dwayne Woodsome made a motion to add Discuss/vote to appoint a member to the Zoning Board of Appeals as item #9e. David Chauvette seconded the motion. The motion passed 4 – 0.

Dwayne Woodsome made a motion to add Discussion of Map 3 Lot 55, a 40+ acre parcel owned by the Town, as item #9f. David Chauvette seconded the motion. The motion passed 4 – 0.

**5. APPOINTMENT:**

**a. Contract Deputy Update:**

Deputy Duane Fay came before the Board with an update.

- There has been a rash of thefts and burglaries. Please be mindful of keeping vehicles in well lighted areas.
- Have identified some problem areas for speeding (for example: Main Street).
- He asked the Board what they can do about emergency fuel assistance for someone after hours. He said Matt gave him Nancy St.Amand's number who handles general assistance.
- He feels the Town should acknowledge Nadine Malloy for all of the good work she has been doing in keeping pets fed with her organization No Bowl Empty.
- He requested if the sign that used to be at the Central Fire Station for the contract deputy be put back up.

Deputy Fay concluded by asking the Board to call if they have any questions or concerns. Chairman Abbott stated that he thinks that it helps that a contract deputy comes in once a month with an update and the Board greatly appreciates it.

**6. PUBLIC COMMENTS : none.**

**7. CORRESPONDENCE: Available upon request**

- a. Treasurer's reports
- b. Letter from ecomaine
- c. EMS Award Recognition

**8. REPORTS & STAFF INITIATIVES:**

**a. Selectmen's reports:**

Dwayne Woodsome stated that there is a Zoning Board of Appeals meeting coming up on December 19<sup>th</sup>.

**b. Town Administrator Matt Bors report:**

- I met with Debbie Burrows last week, she previously served on the planning board and now has expressed interest in both the Budget Committee and ZBA – Included on agenda
- Scott Corey was interviewed a couple weeks ago for the public safety committee. He and I have spoken since, and has offered to help with the ZBA as well- Included on agenda
- Work continues with the budgets. I sent an email to all department heads asking them to gather data and to be mindful that we would like to minimize any increase. Unfortunately costs for everything has increased. We will talk more in a bit about the recent bid received for our FY23/24 plowing
- I've recently learned that our 2008 truck used by the CEO will need about 4K in repairs ASAP. (Cab mounts, corrosion, water pump and diagnose engine issue). This does not seem to be money well spent given the age of the vehicle, however this is essential for his daily work. We currently have 2 other surplus vehicles out for bid. Which both have had considerable issues already.

## 9. NEW BUSINESS:

- a. Discuss/and possible vote on a new liquor license for 38 West Pub & Grille

**David Chauvette made a motion to approve the new liquor license for 38 West Pub & Grille providing the start date on the application is corrected. Gary Fecteau seconded the motion. The motion passed 4 – 0.**

- b. Discuss/vote to appoint a member to the Planning Board

**Gary Fecteau made a motion appoint Luna Pitaniello to the Planning Board. David Chauvette seconded the motion. The motion passed 4 – 0.**

- c. Discuss/vote to appoint a member to the Budget Committee & ZBA

**David Chauvette made a motion to appoint Debra Burrows to the Budget Committee and the Zoning Board of Appeals. Gary Fecteau seconded the motion. The motion passed 4 – 0.**

- d. Discuss//vote on Snow Plow contract

We had one response to the RFP for snow plowing from Dayton Snow Fighters our current contractor. It jumps from our current price of \$560,000 to \$728,000 with \$11,000 additional mileage. The Board decided to not award the bid yet as we may want to start doing some of our own plowing and take away some of the mileage from Dayton Snow Fighters so the contract will have to be worded as such. They are confident that Matt can do the negotiating of the contract with Dayton Snow Fighters. The Board would also like to start investigating and having workshops to start planning on taking the snow plowing over ourselves.

**Dwayne Woodsome made a motion to accept but not award the bid from Dayton Snow Fighters for the 2023-2024 FY & following two years. Gary Fecteau seconded the motion. The motion passed 4 – 0.**

## 10. OLD BUSINESS

- a. Discuss/vote regarding tax acquired properties

**The Board decided to move this to Pending Decisions and look at it after the 1<sup>st</sup> of the year.**

## 11. OTHER

- a. Discuss/vote to approve the minutes of the November 15, 2022 meeting.

**Dwayne Woodsome made a motion to accept the minutes of the November 15, 2022 meeting. David Chauvette seconded the motion. The motion passed 4 – 0.**

Matt wanted to put out a reminder that this Thursday, December 8<sup>th</sup>, Senator elect David Woodsome will be having a round table discussion with local businesses here at the Town Hall at 6:30 p.m. Dennis Abbott stated that he sent an email to the two EDC members so that they can attend.

## 12. PENDING DECISIONS

**Item #10a has been requested to be moved to pending decisions until after the 1<sup>st</sup> of the year by the Board.**

## 13. WEEK'S ACTION LIST

Update the snow plow contract to include the Town doing some of the plowing.

Look at other Town's Snow Plow Buildings

Letter to abutters Map 3 Lot 55

## 14. DISCUSSION OF AGENDA ITEMS

**After the meeting Luna Pitaniello requested a workshop with the selectmen on ideas she has to get committee members interested in joining. The selectmen decided to hold the workshop at the next meeting at 5:30 p.m.**

## 15. ITEMS NEEDING SIGNATURE

- a. Possible New Liquor License for 38 West Pub & Grille

**The Board signed the New Liquor License for 38 West Pub & Grille but before we hand it over to Jane Harriman she needs to fix the start date.**

## 16. ADJOURN

**Dwayne Woodsome made a motion to adjourn the meeting at 6:52 p.m. David Chauvette seconded the motion. The motion passed 4 – 0.**