

**Minutes for Waterboro Board of Selectmen Meeting
November 15, 2022, at Waterboro Town Hall
5:45 p.m. Executive Session - 6:00 p.m. Regular Meeting**

5:45 p.m. Executive Session - Pursuant to 1 M.R.S.A §405 (6)(a) – Discussion of a Personnel Matter – Interview potential Public Safety committee member

**Dwayne Woodsome made a motion to enter into Executive Session at 5:46 p.m.
David Chauvette seconded the motion. The motion passed 5 – 0.**

**David Chauvette made a motion to come out of Executive Session at 6:00 p.m.
Gary Fecteau seconded the motion. The motion passed 5 – 0.**

1. PLEDGE OF ALLEGIANCE:

Chairman Abbott started the meeting at 6:05 p.m. with the Pledge of Allegiance.

Selectmen Attendance: Dennis Abbott, Dwayne Woodsome, David Chauvette, Michael Provencher, and Gary Fecteau. Gary was sworn in before the Executive Session.

Other Attendees: Matt Bors, James Southworth, Glenn Seehagen, Scott Corey, David Lowe, and Laura Lowe

2. PUBLIC HEARINGS – none.

3. ANNOUNCEMENTS:

Chairman Abbott welcomed Gary Fecteau the newly elected Selectman. Gary will be finishing out former Selectmen Dana Brown's term which expires June 2023. He will have to run again in June to get a three year term.

Chairman Abbott also stated that the end date to file for LD290, the Tax Stabilization act, is December 1, 2022 and not December 31, 2022. You have to renew this application every year and it is for residents who are age 65 or older and have at least 10 years of homestead exemptions.

The Library will be closed until the end of next week due to the Library not having any heat. The Library will reopen once the part we ordered has been received and installed.

Matt Bors wanted to remind everyone that the Town Hall and Transfer Station will be closed November 24th and 25th for the Thanksgiving Holiday. Regarding the Library being closed for repairs, Julie may be open for some events or programs as she has some space heaters. Please call the Library to check on program updates.

4. ADDITIONS OR DELETIONS TO AGENDA:

a. Add Item #10b – Discuss/vote on reconsidering the police cruiser in the York County Sheriff Office (YCSO) Contract.

Chairman Abbott entertained a motion to add item #10b – Discuss/vote on reconsidering the police cruiser in the YCSO Contract to the agenda under Old Business. Dwayne Woodsome was so moved. The motion passed 4 -0. Dave Chauvette abstained from voting as he is a York County Sheriff deputy.

5. APPOINTMENT:

a. James Southworth – Volunteerism recognition

Chairman Abbott and the Board awarded Jim with a plaque for his outstanding volunteerism. Jim has served on various Town committees over many years, including the Budget Committee, Economic Development Committee, Fair Hearing Committee, and the Zoning Board of Appeals. Recently Jim moved out of Town and can no longer serve on any Waterboro committees. He will be greatly missed as he has been a great asset to the Town.

6. PUBLIC COMMENTS – none.

7. CORRESPONDENCE: - Available upon request.

- a. Treasurer's reports
- b. Motor Vehicle report
- c. YCSO Monthly Report – October
- d. ZBA Letter

8. REPORTS & STAFF INITIATIVES:

a. Selectmen's reports:

Dwayne Woodsome – said that he felt the Election ran very well on November 8th.

b. Town Administrator Matt Bors report:

General Information:

- Marina has provided information regarding the elections last week.
 - 59% voter turnout
 - We used all our election day ballots and needed to use the extra absentee ballots due to the shortage
 - Solid lines a majority of the day
 - Greatly appreciate all the workers who helped! Much appreciated.
- We are trying hard to get the parts for the boiler at the Library. Unfortunately, we must wait for the parts to arrive. At this point the library will have limited services until the repairs have been completed. Jason and I have been discussing other potential alternatives just in case. The estimated cost to repair is \$3,000.
- While I was out last week, our boiler at the fire station was scheduled for a repair of a pressure relief valve. When they were servicing the unit, they found the main chamber was also cracked. We are currently working on plans for a replacement. The Estimated cost of repair is \$10,000.
- Our DPW Director had the road painting scheduled, however at the last minute the vendor had mechanical issues and had to cancel. Jason will continue to communicate with them and hopefully get the recently paved roads marked soon.
- Work has been underway with our audit for this past FY and we have already started our budget planning for the next FY. We will begin meeting with the budget committee in January.

- Previously we had discussed the purchased of a cruiser (approved within current budget). Our request had been for a patrol truck used similarly by the state police and other sheriff's departments across Maine, however YCSO and the County Manager did not want to utilize a truck. Chief Deputy Forbes has provided the hourly rate for the spare cruiser we have been using. They would charge \$10.00 per hour plus fuel. This would cost almost 21K a year. At this point, based on the initial estimates I would propose we move forward with securing a replacement vehicle which will have a greater ROI.

9. NEW BUSINESS:

- a. Discuss/vote to appoint a member to the Public Safety Committee

David Chauvette made a motion to appoint Scott Corey to the Public Safety Committee. Dwayne Woodsome seconded the motion. The motion passed 5 – 0.

- b. Discuss/vote to appoint Nadine Malloy (Public Safety Committee) also to the Parks Committee

David Chauvette made a motion to appoint Nadine Malloy to the Parks Committee. Michael Provencher seconded the motion. The motion passed 5 – 0.

- c. Discuss/vote to accept the resignation of Lisa Moulton from the Garden Committee

David Chauvette made a motion to accept the resignation of Lisa Moulton from the Garden Committee. Michael Provencher seconded the motion. The motion passed 5 – 0.

- d. Discuss/vote to update Select Board Liaisons to Committees list

Dwayne Woodsome made a motion to remove Michael Provencher as the Liaison to the Olde Home Days committee and to appoint Gary Fecteau as the Liaison. Michael Provencher seconded the motion. The motion passed 5 – 0.

- e. Discuss/vote to approve the Eagles #492 Games of Chance renewal application

Dwayne Woodsome made a motion to approve the renewal application of Games of Chance for the Eagles. David Chauvette seconded the motion. The motion passed 4 – 0. Michael Provencher abstained from voting.

- f. Discuss/vote on correspondence from ZBA

Gary Fecteau made a motion to remove said person from the committee for non-attendance. David Chauvette seconded the motion. The motion passed 5 – 0.

10. OLD BUSINESS:

- a. Discuss/vote on a committee member non-attendance to Public Safety Committee

Dwayne Woodsome made a motion to remove the member from the Public Safety Committee for non-attendance. Gary Fecteau seconded the motion. The motion passed 5 - 0.

- b. Discuss/vote on reconsidering the police cruiser in the YCSO Contract

The cruiser was approved at the June Election. During the September 20, 2022 Select Board meeting, the Board voted to sign the YSCO contract but not to purchase a new police cruiser. Since then, Chief Deputy Forbes has provided the hourly rate for the spare cruiser we have been using. They would charge 10.00 per

hour plus fuel. This would cost almost 21K a year. At this point, based on the initial estimates it would be better if we move forward with securing a replacement vehicle which will have a greater return on investment.

Dwayne Woodsome made a motion to reconsider the motion from September 20th under Old Business #10A with regards to the YCSO Deputies Contract. Gary Fecteau seconded the motion. The motion passed 4 - 0 with David Chauvette abstaining.

Dwayne Woodsome made a motion that we consider buying the police cruiser that was budgeted for and for the purchase not to exceed \$40,000. Michael Provencher seconded the motion. The motion passed 4 – 0 with David Chauvette abstaining.

11. OTHER:

- a. Discuss/vote to approve the minutes of the November 1, 2022 meeting.

Dwayne Woodsome made a motion to approve the minutes of the November 1, 2022 meeting. David Chauvette seconded the motion. The motion passed 4 – 0. Michael Provencher abstaining.

12. PENDING DECISIONS:

13. WEEK'S ACTION LIST:

14. DISCUSSION OF AGENDA ITEMS:

Route 5 traffic study– have heard nothing as it is a two year process

Speeding issues in Town

In need of members for Zoning Board of Appeals as not enough members to run next meeting

15. ITEMS NEEDING SIGNATURE:

- a. Eagles Renewal Games of Chance Application

The Select Board signed the above noted application.

16. ADJOURN:

Michael Provencher made a motion to adjourn the meeting at 6:46 p.m. David Chauvette seconded the motion. The motion passed 5 – 0.