

**Minutes for Waterboro Board of Selectmen Meeting
November 1, 2022, at Waterboro Town Hall
5:45 Executive Session - 6:00 p.m. Regular Meeting**

Executive Session – 5:45 p.m. - Pursuant to 1 M.R.S.A §405 (6)(a) – Discussion of a Personnel Matter – Interview potential committee member

Dwayne Woodsome made a motion to enter into Executive Session at 5:47 p.m. David Chauvette seconded the motion. The motion passed 3 – 0.

David Chauvette made a motion to come out of Executive Session at 6:07 p.m. Dwayne Woodsome seconded the motion. The motion passed 3 – 0.

1. PLEDGE OF ALLEGIANCE:

Chairman Abbott started the meeting at 6:08 p.m. as the Executive Session went long.

Selectmen Attendance: Dennis Abbott, Dwayne Woodsome, and David Chauvette.

Selectmen Provencher was absent.

Other Attendees: Matt Bors, Jason Champion, David Lowe, Glenn Seehagen, and Laura Lowe

2. PUBLIC HEARINGS:

a. Public Hearing is to receive comment on proposed amendments from the Planning Board on the Zoning Ordinance Article 4 Section 4.13 - Mobile Vending.

Chairman Abbott opened the Public Hearing at 6:09 p.m. with a brief history of how the amendments came to be. On March 1, 2022 a request from a mobile vendor was made to the Selectmen for a Zoning Ordinance change to allow a mobile vendor to leave their unit on location without moving it daily and be allowed to leave it six (6) months to coincide with the vendor's license. The Select Board voted to send the request to the Planning Board. The Select Board has not heard from the Planning Board on this matter until we received this recent letter from the Planning Board. The amendment if approved by the Select Board, allows a code officer approved mobile vendor to leave their unit on the property for the length of their mobile vending license of six (6) months. If an applicant would like to have more than one vendor on any one property or wants to establish a Food Truck Park (more than 2 or more mobile vendors on the same parcel) then Site Plan approval under Section 2 2.09 shall be required in order to establish such a use. There were no questions from the Public. Selectman Woodsome commented that he felt that this amendment is a safer choice for all. The vendor can leave the unit plugged in and the food at the correct temperature instead of unplugging the unit and moving every night and chancing the food to spoil. Chairman Abbott closed the public hearing at 6:12 p.m.

3. ANNOUNCEMENTS:

a. Dennis Abbott – You can still request an absentee ballot or vote absentee at the Town Hall until Thursday at 5:00 p.m. If you have an absentee ballot that needs to be turned in after Thursday you can return the ballot to the clerk during business hours Friday & Monday, drop in the secure ballot box outside of the Town Hall entrance up until the election closes, or bring it to the polls Tuesday and give to the registrar. This Election is a Gubernatorial Election with our

local elections. The State of Maine has split the Town of Waterboro into two districts. #136 and #139 and you will be given the correct ballot for your district by your address when you come to the polls. For the local election we have three candidates for one Selectman position. There are two candidates for the Senate District. There are also some local questions. The Election will be held Tuesday, November 8 at the Massabesic East Building on West Road. The polls will be open from 7:00 a.m. to 8:00 p.m.

4. **ADDITIONS OR DELETIONS TO AGENDA** - none

5. **APPOINTMENT:**

a. **Deputy Duane Fay**

One of the contract deputies will be coming to a Select Board meeting once a month with an update unless they need to come to the Board sooner with something of importance.

Deputy Fay stated that the Town is experiencing several car burglaries and some catalytic converter thefts. The thieves seem to like the large Pick-up trucks like Fords for the catalytic converters. He cautioned everyone to park their cars in a well-lit area, and if you have cameras to focus the camera on the car. He asked anyone if they hear or see anything regarding these matters to contact him. He also stated that regarding speeding and distracted driving, he has been paying more attention lately to Townhouse Road, Roberts Ridge Road, and Webber Road. The list will change weekly. Townhouse Road for the obvious reason of the double fatal that just recently happened.

The Sheriff's office just received a \$37,000 grant to enforce speed, impaired and distracted driving. If the Board knows of any areas they think need some attention please let Matt know or get the information directly to Sheriff Fay as we have a lot of problems in this Town with speeding. The Chief Deputy asked Sheriff Fay to pass it on that if the Town has any specifically bad areas that need attention that can pass it on to get some grants for these areas. Regarding the Election, the polls will be covered. He will be there part of the day due to training. The Sheriff's Department is pretty much back up to full staff and everything is going well.

Matt stated that the speed sign is still on Evergreen but Jason can move it to storage for the winter just before the snow comes and Deputy Fay agreed.

6. **PUBLIC COMMENTS** – none.

7. **CORRESPONDENCE – available upon request**

- a. Treasurer's reports
- b. Spirit of America correspondence
- c. Senator Woodsome's Newsletter
- d. Congresswoman Chellie Pingre's Communication

8. REPORTS & STAFF INITIATIVES:

a. Selectmen's reports:

David Chauvette – Reminded all that it is very important during an emergency to have your house number up for the emergency services. He will personally help anyone who needs help doing this. Dwayne Woodsome offered his assistance to Dave Chauvette in helping to put up house numbers.

Dennis Abbott – Was at the Ecomaine meeting recently. Ecomaine wants to increase the tipping fees up \$10.00 as cash flow is not ideal due to turbine problems that cost the company \$9.2 million dollars verses a budget of \$2.7 million. He stated that the Ecomaine Board was asked to revisit this information in about three weeks when hopefully the whole Ecomaine Board will be in attendance.

b. Town Administrator Matt Bors report:

General Information:

- We have taken delivery of our new Holder Trackless Tractor for DPW
- FYI the property (land) owner that has a trailer that the town owns off Foster Lane, does not want the building. I've told him that we will need time to coordinate and plan for the ultimate removal.
- Any comments/input regarding the bid document for winter plowing/sanding beginning next year? We are prepared to post this on November 2nd (tomorrow)
- While having work done on the snow guards at Central Station the contractor identified issues with the metal roofing that was installed 4 years ago by Williams Roofing. The installation was "not done in accordance with best practices of the trade" – I have communicated with Victor Wright (The Heritage Company) to see if he can repair the roof.
- We have discovered a crack in the steam boiler at the library, we are currently looking at the warranty option, however we will need to address prior to colder weather.

The Board decided that the winter plowing/sanding bid document should be posted tomorrow in the paper and on the website.

Reminders:

- Town Hall will be closed for customers on November 8th for elections. Voting will be held at the Massabesic High School East Building from 7 a.m. – 8 p.m.

9. NEW BUSINESS:

a. Discuss/vote on appointing a new member to various committees

David Chauvette made a motion to appoint Alexandria Oliver to both the Economic Development Committee and the Old Home Days Committee. Dwayne Woodsome seconded the motion. The motion passed 3 – 0.

- b. Discuss/vote to accept the resignation of James Southworth from the Budget, EDC, Fair Hearing & Zoning Board of Appeals

Dwayne Woodsome made a motion to accept the resignation of James Southworth from the multiple committees. David Chauvette seconded the motion. The motion passed 3 – 0.

David Chauvette also stated that Jim should be brought in for recognition from the Board for his volunteerism. Chairman Abbott agreed. He stated that if anyone is interested in any of the committees that Jim volunteered his time for please let the Board know. Also, members are needed for the Planning Board too.

- c. Discuss/vote on Winter Roads Turnaround Easement on Scooter Way

Jason Champion, DPW Director came before the Board to explain. The turnaround is needed for the plow and sanding trucks. This resident with this easement is allowing us to use his driveway so the Snow/Sanding trucks can turn around.

Dwayne Woodsome made a motion to accept the turnaround easement on Scooter Way. David Chauvette seconded the motion. The motion passed 3 – 0.

- d. Discuss/vote on renewal application for a Bingo License for Massabesic Lions Club

Dwayne Woodsome made a motion to approve the renewal application for a Bingo License for the Massabesic Lions Club. David Chauvette seconded the motion. The motion passed 3 – 0.

10. OLD BUSINESS:

- a. Discuss/vote on accepting the proposed changes to the Zoning Ordinance Article 4 Section 4.13 - Mobile Vending

David Chauvette made a motion to accept the proposed changes to the Zoning Ordinance Article 4 Section 4.13 as written. Dwayne Woodsome seconded the motion. The motion passed 2 – 0. Dwayne Woodsome passed on voting.

- b. Discuss/vote to auction property from Property List of Potential Saleable Property

The Board decided they needed more time to look over the list so they set a date for a workshop December 6th before their regular meeting at 5:00 p.m. Chairman Abbott stated that he would also like on the Dec. 6th Agenda a discussion on how they will proceed – with a Town Auction or not.

11. OTHER:

- a. Discuss/vote to approve the minutes of the October 18, 2022, regular meeting.

Chairman Abbott entertained a motion to approve the minutes of the October 18th meeting. David Chauvette was so moved. Dwayne Woodsome seconded the motion. The motion passed 3 – 0.

12. PENDING DECISIONS:

- a. Snow Plow Contract
- b. Future of Contract Deputies

The posting for bids will be going out this week in the paper and on the website for the snowplowing/sanding bids

Regarding the Future of the Contract Deputies the Board likes what they are seeing now from the Contract Deputies and Matt is having another meeting tomorrow with YCS

13. WEEK'S ACTION LIST:

- Post in paper and website the typical snowplow & mailboxes posting
- Post in paper and website snowplow/sanding RFP
- Contact James Southworth to see when he can come to Select Board meeting for recognition of volunteerism.
- Schedule Workshop for Dec. 6th at 5 PM

14. DISCUSSION OF AGENDA ITEMS:

- Swear in successful candidate at next Select Board meeting
- Workshop for Dec. 6th at 5 PM
- Agenda Item for discussion of whether to have auction or not of tax acquired and/or Town owned properties

15. ITEMS NEEDING SIGNATURE:

In error, the renewal bingo license application was said to not have to be signed during the recording of this meeting. The application does need to be signed and the Select Board signed the document after the meeting.

16. ADJOURN:

Chairman Abbott entertained a motion for adjournment. Dwayne Woodsome was so moved. David Chauvette seconded the motion. The motion passed 3 – 0. The meeting adjourned at 6:45 p.m.