

**Minutes for Waterboro Board of Selectmen Meeting  
October 18, 2022, at Waterboro Town Hall  
5:45 p.m. Executive Session - 6:00 p.m. Regular Meeting**

**Executive Session – 5:45 p.m. - Pursuant to 1 M.R.S.A §405 (6)(a) – Discussion of a Personnel Matter – Interview potential committee member.**

**Dwayne Woodsome made a motion to enter into Executive Session at 5:50 p.m. Michael Provencher seconded the motion. The motion passed 3 – 0.**

The potential committee member was interviewed.

**Dwayne Woodsome made a motion to come out of Executive Session at 6:00 p.m. Michael Provencher seconded the motion. The motion passed 3 – 0.**

**1. PLEDGE OF ALLEGIANCE:**

Chairman Abbott started the meeting at 6:05 p.m. due to technical difficulties.

**Selectmen Attendance:** Dennis Abbott, Dwayne Woodsome, and Michael Provencher. David Chauvette was absent.

**Other Attendees:** Matt Bors, Jason Champion, Duane Faye, David Lowe, Glenn Seehagen, and Laura Lowe.

**2. PUBLIC HEARINGS:**

**a. Public Hearing is to receive comment on proposed amendments to the General Assistance Ordinance appendices A through G.**

Chairman Abbott gave a brief history of the General Assistance Ordinance that is amended each year by the State on what they allow for maximums for assistance. It is figured on house hold size. We have generally accepted the State guidelines that are proposed.

Nancy StAmand, Director of General Assistance, came before the Board regarding the amendments to the General Assistance Ordinance. She said that the changes were mostly in Appendix A – the overall maximums, the food allowance, and Rent assistance. There has been an influx of calls for assistance this past week but not much over the last two years. She feels the need for assistance will go up this coming winter especially for fuel assistance. Waterboro is fortunate to also have fuel assistance donation program.

**There were no questions from the public. Dwayne Woodsome made a motion to close the public hearing at 6:13 p.m. Michael Provencher seconded the motion. The motion passed 3 – 0.**

**3. ANNOUNCEMENTS - none.**

**4. ADDITIONS OR DELETIONS TO AGENDA – none.**

**5. APPOINTMENT: none.**

## **6. PUBLIC COMMENTS:**

Deputy Duane Faye came before the Board to address any needs of the Town. The Sheriff has authorized him to change his hours so he can come to the Selectmen's meetings. Chairman Abbott stated the Boards appreciation.

Dwayne Woodsome stated that he has had multiple complaints of speeding on Evergreen Drive. Deputy Faye replied that he has gone up there multiple times but there is never any traffic. It is on his ever growing list of roads that he gets to when he can. There was some discussion on putting in a speed sign of some sort in that area.

Deputy Faye also stated that he is scheduled to work part of the day for the Election but cannot work the full day due to training. Selectman Woodsome asked if we could get a second deputy to help as we guaranteed the school that we would have a deputy there all day. Deputy Faye will look into this.

Selectman Woodsome also stated that there have been dirt bikes running with ATV's up and down Deering Ridge Road. There was some discussion on this. Deputy Faye said that he will look into it.

## **7. CORRESPONDENCE – available upon request.**

- a. Treasurer's reports
- b. Motor Vehicle report
- c. York County Sheriff's Monthly Report

## **8. REPORTS & STAFF INITIATIVES:**

### **a. Selectmen's reports:**

Dennis Abbott:

We are three weeks away from the Election that will be held at Massabesic East School on West Road from 7 a.m. to 8 p.m. The State has split the Town of Waterboro into 2 districts – District 139 (Northern part of waterboro) and District 136 (East/Southern side). Absentee voting ends at the Town Hall November 3<sup>rd</sup> at 5 p.m.

We had a Selectmen's panel on Oct. 13<sup>th</sup> here at the Town Hall. We invited all three candidates and two of the three candidates showed up and answered questions from a moderator. There were also a few questions sent in by a resident. We recorded it and it is up on our website in the Information center under Video Archives/Misc Videos: Workshops, Budget Mtgs., Candidates, & Other.

### **b. Town Administrator Matt Bors report:**

#### **General**

We have several ongoing projects currently:

- Easement for the turnaround off Scooter Way for winter road maintenance.
- Review of current winter plowing, salt & sand contract- our current agreement expires this coming June. We are in the process of updating the bid documents. We will need the updated pricing for the FY 23/24 budget.
- If the Board has any projects that you feel should be targeted in the next FY- please submit this information to Laura Fish or I.
- There is a new Face in the lobby. Vanessa Ward started this past Monday in the Customer Service/Assessing Assistant Position.
- We have had several questions from residents regarding the TIF District so we have posted on social media and our website some information that explains about the TIF District PRO's and CON's.

**Reminders:**

- Elections will be held on November 8<sup>th</sup> at the Massabesic High School East Building 7am-8pm.
- Workshop with Public Safety Committee Thursday October 20, 2022

Chairman Abbott stated that there is information on our website regarding the upcoming Election. It is in the Information Center up at the top.

**9. NEW BUSINESS:**

- a. Discuss/vote to appoint a member to various committees

**Dwayne Woodsome made a motion to appoint Lindsey Avers to the Conservation Commission and the Community Garden committee. Michael Provencher seconded the motion. The motion passed 3 – 0.**

- b. Discuss/vote to adopt the proposed amendments to the General Assistance Ordinance

**so moved by Dwayne Woodsome as printed & presented by Nancy StAmand. Michael Provencher seconded the motion. The motion passed 3 – 0.**

- c. Discuss/vote to approve renewal of a Junkyard Permit for Richard & Robin Lavigne, 1190 Main St.

**Dwayne Woodsome made a motion to approve the renewal junkyard permit for Richard & Robin Lavigne. Michael Provencher seconded the motion. The motion passed 3 – 0.**

- d. Discuss/vote to approve renewal of a Junkyard Permit for Danny Laskey, 1533 Goodwin Mills Road

**Michael Provencher made a motion to renew a Junkyard Permit for Danny Laskey at 1533 Goodwin Mills Road. Dwayne Woodsome seconded the motion. The motion passed 3 – 0.**

- e. Discuss/vote to approve the resignation of Craig Richardson from the Road Review Committee

**Dwayne Woodsome made a motion to approve the resignation of Craig Richardson from the Road Review committee. Michael Provencher seconded the motion. The motion passed 3 – 0.**

**10. OLD BUSINESS:**

- a. Vote to set Public Hearing Date for amendments to the Zoning Ordinance Article 4 Section 4.13 Mobile Vending received from Planning Board

**Michael Provencher made a motion to set the date for the Public Hearing for the amendments to the Zoning Ordinance Article 4 Section 4.13 Mobile Vending received from the Planning Board on November 1st. Dwayne Woodsome seconded the motion. The motion passed 2 – 0. Dwayne Woodsome did not vote.**

**11. OTHER:**

- a. Discuss/vote to approve the minutes of the October 4, 2022, regular meeting.

**Michael Provencher made a motion to approve the minutes of the October 4, 2022 meeting. Dwayne Woodsome seconded the motion. The motion passed 2 – 0 – 1 with Dwayne abstaining as he did not attend this meeting.**

**12. PENDING DECISIONS:**

Snowplow contract

**13. WEEK'S ACTION LIST:**

PH for November 1st

**14. DISCUSSION OF AGENDA ITEMS:**

- November 8 Election – Reminder of date, place & time
- Maybe the Town Clerk can get together with other clerks regarding a scan able school ballot?
- We are not having an extra machine for this election but we will for the Presidential Election.
  
- Finalized Property List for November 1st
  
- June Election – trying to get Massabesic East again.

**Longtime resident Owen Grant passed away. The Board gave their condolences to the family.**

**15. ITEMS NEEDING SIGNATURE:**

- a. General Assistance Amendment Adoption Form

**The Selectmen signed the General Assistance Amendment Form.**

**16. ADJOURN**

**Michael Provencher made a motion to adjourn the meeting at 6:45 p.m. Dwayne Woodsome seconded the motion. The motion passed 3 – 0.**