

**Minutes for Waterboro Board of Selectmen Meeting
October 4, 2022, at Waterboro Town Hall
5:45 p.m. Executive Session – 6:00 p.m. Regular Meeting**

Executive Session – 5:45 p.m. - Pursuant to 1 M.R.S.A §405 (6)(a) – Discussion of a Personnel Matter – Interview potential committee member

The potential committee member did not show and will be contacted for rescheduling

1. PLEDGE OF ALLEGIANCE:

Chairman Abbott started the meeting at 6:04 p.m. with the Pledge of Allegiance.

Select Board Attendance: Dennis Abbott, David Chauvette, and Michael Provencher.
Dwayne Woodsome was absent.

Other Attendees: Matt Bors, Jason Champion, David Lowe, Glen Seehagen, and Laura Lowe

2. PUBLIC HEARINGS: - none.

3. ANNOUNCEMENTS: - none.

4. ADDITIONS OR DELETIONS TO AGENDA:

- a. Item #9E – Vote to approve Quitclaim Deed Map 47 Lot 28
- b. Item #9F – Vote to approve Quitclaim Deed Map 7 Lot 33
- c. Item #9G – Discuss/vote to appoint Rebecca Higgins as Warden for the November Election as requested by the Town Clerk

David Chauvette made a motion to add items #9E, 9F, and 9G to the Agenda. Michael Provencher seconded the motion. The motion passed 3 – 0.

5. APPOINTMENT: - none.

6. PUBLIC COMMENTS: - none.

7. CORRESPONDENCE: Available upon request:

- a. Treasurer's reports

8. REPORTS & STAFF INITIATIVES:

- a. **Selectmen's reports** – none.

b. Town Administrator Matt Bors report:

- Scooter Way has been cleaned up. We need to have a further discussion and determine the Select Boards desire moving forward for this small road.
- We have had interviews for both DPW and Customer Service. We have made offers for both.

- We are testing an online scheduling option for our Code Enforcement. Residents can access this via our website under the CEO tab.
- November 8th Election will be held at the Massabesic East Building, unfortunately we have again been notified that the Superintendent and School Board will need to have a discussion regarding our annual election in June. Marina began communicating with Adam Tanguay and the district back in June. We really need the school gym location, since the State does not feel our facility is adequate.
- Our vendor that services our mechanical system for this building had indicated our boilers should be included within our plans of replacement. Jason and I have discussed the need to complete a full assessment of all our buildings, since we are aware of other problems also at the Library and Fire Department.

9. NEW BUSINESS:

- a. Discuss/vote on appointing a new member to the Conservation Commission and Community Garden

The interviewee did not show for her interview so the discussion/vote could not be done.

- b. Vote to approve the Quitclaim Deed Map 10 Lot 49-001

David Chauvette made a motion to approve the Quitclaim Deed Map 10 Lot 49-001. Michael Provencher seconded the motion. The motion passed 3 – 0.

- c. Discuss having a Candidates Night or having candidate Videos only on the website

The Select Board decided to hold a Candidate Panel where the Select Board candidates will be asked questions by a moderator. This will be videoed and put on the website. The date will be October 13th at 6:30 p.m. in the Select Boards meeting room.

- d. Discuss/vote to set the Public Hearing date for amendments to the General Assistance Ordinance

Michael Provencher made a motion to hold the Public Hearing for the amendments to the General Assistance Ordinance on October 18th at 6:00 p.m. David Chauvette seconded the motion. The motion passed 3 – 0.

- e. Vote to approve Quitclaim Deed Map 47 Lot 28

David Chauvette made a motion to approve Quitclaim Deed Map 47 Lot 28. Michael Provencher seconded the motion. The motion passed 3 – 0.

- f. Vote to approve Quitclaim Deed Map 7 Lot 33

David Chauvette made a motion to approve Quitclaim Deed Map 7 Lot 33. Michael Provencher seconded the motion. The motion passed 3 – 0.

- g. Discuss/vote to appoint Rebecca Higgins as Warden for the November Election as requested by the Town Clerk

Michael Provencher made a motion to appoint Rebecca Higgins as Warden for the November Election as requested by the Town Clerk. David Chauvette seconded the motion. The motion passed 3 – 0.

10. OLD BUSINESS: - none.

11. OTHER

- a. Discuss/vote to approve the minutes of the September 20, 2022, meeting.

David Chauvette made a motion to approve the minutes of the September 20, 2022 meeting. Michael Provencher seconded the motion. The motion passed 3 – 0.

The Board decided to have a workshop with the Public Safety Committee regarding Contract Deputies on October 20 at 6:00 p.m.

12. PENDING DECISIONS

Mobile Vending sent to Planning Board

13. WEEK'S ACTION LIST

Contact Candidates for Candidate Panel & Rebecca Higgins & Mrs. Gale regarding questions

Public Hearing

Workshop

14. DISCUSSION OF AGENDA ITEMS

15. ITEMS NEEDING SIGNATURE

- a. Quitclaim Deeds & Appointment of Warden

The Selectmen signed all of the above documents

16. ADJOURN

Michael Provencher made a motion to adjourn the meeting at 6:22 p.m. David Chauvette seconded the motion. The motion passed 3 – 0.