

**Minutes for Waterboro Board of Selectmen Meeting  
September 6, 2022, at Waterboro Town Hall  
5:45 pm Executive Session - 6:00 p.m. Regular Meeting**

**Executive Session – 5:45 p.m. - Pursuant to 1 M.R.S.A §405 (6)(a) – Discussion of a Personnel Matter – Interview potential committee member**

**Dwayne Woodsome made a motion to enter into Executive Session at 5:43 p.m.  
Michael Provencher seconded the motion. The motion passed 3 – 0.**

**Michael Provencher made a motion to come out of Executive Session at 5:53 p.m.  
Dwayne Woodsome seconded the motion. The motion passed 3 – 0.**

**1. PLEDGE OF ALLEGIANCE**

Chairman Abbott started the meeting at 6:00 p.m. with the Pledge of Allegiance.

Selectmen Attendees: Dennis Abbott, Dwayne Woodsome, and Michael Provencher.

David Chauvette was absent.

Other Attendees: Matt Bors, Shirley Bartlett, Jason Champion, Dave Lowe, Clyde Smith, Jade Coppelino, Glenn Seehagen, Jason Ramsell, and Laura Lowe.

**2. PUBLIC HEARINGS (PH)**

**Public Hearing is to receive comment on the temporary closing of some roads in the winter per MRSA 23 § 2953(2)**

Chairman Abbott opened the Public Hearing at 6:01 p.m. with the reading of the PH notice. The Term MRSA stands for Maine Revised Statutes Annotated. You can find these statutes on the Maine.gov website.

Clyde Smith, a resident who lives on Deering Ridge road, asked the DPW Director Jason Champion for an explanation of why the roads are closing and which dates they will be closing.

Jason Champion explained that the Town is trying to preserve the roads from being wrecked during the mud season. The roads will be opened again in the spring. He hopes to grade the roads this fall. Chadbourne Ridge needs more than grading as the road also needs some repairs. He is proposing closing the roads from December 1, 2022 to April 30, 2023.

Matt Bors reported that the plan is to have signs at the ends of each of the roads about 3' x 3' in size. His plan is to start with the signs, and if the signs are not heeded, then the Town will have to react with barricades and the Sheriff's department.

Michael Provencher thinks maybe the Town should contact the ATV and Snowmobile club regarding this.

Chairman Abbott closed the public hearing at 6:15 p.m.

**3. ANNOUNCEMENTS – none.**

**4. ADDITIONS OR DELETIONS TO AGENDA – none.**

## 5. APPOINTMENT

### a. Jason Champion – Scooter Way

DPW Director Jason Champion came before the Select Board to let the Select Board know that Scooter Way was washed out during the last storm because we received 6" of rain in 3-4 hours. A 4' culvert was in there and Jason said there are three options that can be done with the road: 1. Replace the culvert with a 6' culvert, 2. Construct a Waste Block Bridge which is quite popular these days, or 3. Do nothing. Jason is waiting to hear from DEP so the Board has decided to wait to hear what DEP says before they do anything.

## 6. PUBLIC COMMENTS – 6:29 P.M.

Jade Coppelino, a resident of Waterboro, came before the Board with a proposed change to Waterboro's Marijuana Ordinance with an Ordinance that allows Medical Cannabis Retail Stores. Jade stated that if the Board would like to add her request to this evening's Agenda, she has more information for them. She ultimately wants to get the Ordinance on the November ballot and she realizes that she is close in time. Chairman Abbott stated that with an Ordinance change we have a public hearing to get feedback from residents and to send to legal counsel. Therefore, he does not feel comfortable voting on this tonight. He also commented that per the Town's charter, he believes she does not have enough time in order to hold a public hearing and get onto the November ballot. Jade stated that she can come in by Friday with a petition and get the ordinance put on the ballot. There was much discussion on this. The discussion ended at 6:40 p.m. The proposed ordinance has been added to the end of the minutes.

## 7. CORRESPONDENCE – available upon request.

- a. Treasurer's reports
- b. Maine Community Media Assoc. communication (formerly CTAM)
- c. Senator Woodsome's Newsletter
- d. Congresswoman Pingree's communication

## 8. REPORTS & STAFF INITIATIVES

### a. Selectmen's reports:

**Michael Provencher** : Stopped by the last Cemetery committee meeting. The stones that were defaced at the Townhouse road cemetery have been cleaned up. The improvements at Gobeil Park have been well received. The baseball field at Friendship Park looks good and thanked DPW for the work that has been done.

**Dennis Abbott**: Attended the ZBA meeting as he knew Dwayne Woodsome would not be able to attend. One of the applicants was not ready and the other one has been extended until the next meeting

### b. Town Administrator Matt Bors report:

- DPW still has a Driver/Laborer position open. This is posted with MMA (Maine Municipal Association) and on our website.
- Interviews have been held for the P/T Customer Service and Assessing Assistant. We have not yet filled this position and will most likely need to evaluate if 24 hours is enough (Additional assessing time is needed).
- Recently Matt spoke with John Vacari with the Water District regarding the current water conditions; He would suggest having a joint meeting with the Water District to have a discussion regarding current and future needs.
- Friendship Park ball field is a work in progress

- We are working with the flooring contractor, at this point the new flooring will be installed beginning September 13<sup>th</sup> and the weekend of 17, 18 and Monday the 19<sup>th</sup>. We are working with them closely to facilitate a smooth installation around open time. We will need to be closed 1 day for the lobby, hallway and customer service area install on the 19<sup>th</sup>.

## 9. NEW BUSINESS

- a. Discuss/vote on appointing a new member to the Old Home Days Committee

**Michael Provencher made a motion to appoint Erika Fecteau to the Old Home Days Committee. Dwayne Woodsome seconded the motion. The motion passed 3 – 0.**

- b. Discuss/vote on the temporary closing of some roads in the winter

**Dwayne Woodsome made a motion to close Bennett Hill Road from #132 Bennett Hill Road to Deering Ridge Road and Chadbourne Ridge Road from #478-#811 from December 1<sup>st</sup> to April 30<sup>th</sup> for the next five (5) years. Michael Provencher seconded the motion. The motion passed 3 – 0.**

**Chairman Abbott stated that the Town will utilize signage at first but if it becomes problematic then other measures of blockades and the use of the Sheriff's Department will be used.**

- c. Discuss/vote on new tax commitment rate

Shirley Bartlett came before the Select Board with two options for the new tax commitment rate. Option One she presented used \$500,000 of fund balance dollars which brings the tax commitment rate to \$14.60 per thousand. The Second Option used \$600,000 of fund balance dollars which brings the tax commitment rate to \$14.50 per thousand.

**Dwayne Woodsome made a motion to use \$600,000 out of the fund balance and to go with the second option that was presented tonight from the Assessor Shirley Bartlett on the new tax commitment rate. Michael Provencher seconded the motion. The motion passed 3 – 0.**

- d. Discuss/vote on approving the Municipal Quitclaim Deed Map 055 Lot 42

**Dwayne Woodsome made a motion to approve the Municipal Quitclaim Deed Map 55 Lot 42. Michael Provencher seconded the motion. The motion passed 3 – 0.**

- e. Discuss/vote on a renewal Liquor License for Eagles #4392

**Dwayne Woodsome made a motion to renew the liquor license for the Eagles #4392. Michael Provencher seconded the motion. The motion passed 3-0.**

- f. Discuss/vote on approving the November 2022 Municipal Election Warrant

**Chairman Abbott read the November 2022 Municipal Election Warrant and explained the questions that will be on it. The questions are: 1. For a Selectman position to replace Dana Brown who resigned and whose term will be up in June 2023, 2. A question asking if we should establish a Charter Commission (Done for review or change in a Charter), and 3. A question on where to establish the TIF district. He explained that the TIF district in a Town is set up to gain funds to use to benefit the**

**Town. The evaluation of the properties in the TIF district will be taken out of the total evaluation of the Town, and the tax funds will be used for projects to benefit the Town. He also stated that the TIF district can be modified if needed.**

**Dwayne Woodsome made a motion to sign the November 2022 Municipal Election Warrant. Michael Provencher seconded the motion. The motion passed 2 – 1 (Michael Provencher).**

- g. Discuss/vote on approving the Municipal Quitclaim Deed Map 055 Lot 14**

**Michael Provencher made a motion to approve the Municipal Quitclaim Deed for Map 055 Lot 14. Dwayne Woodsome seconded the motion. The motion passed 3-0.**

## **10. OLD BUSINESS**

- a. Discuss/vote on York County Sheriff's Contract**

**There was much discussion on this. The Select Board is very unsettled because they feel the Town is not getting what they pay for in the amount of time our two deputies are actually in the Town of Waterboro. They do not feel this is the deputies' fault but the fault of management. Matt stated that he is meeting with the Sheriff's Dept. on Friday. He asked Dennis if he would like to attend and Dennis accepted.**

**Michael Provencher made a motion that we do not accept the York County Sheriff's Contract as written and that the Town Administrator and Dennis Abbott try to work out a mutual contract with the Sheriff's Department and present it to the Board at the September 20<sup>th</sup> Selectmen's meeting. Dwayne Woodsome seconded the motion. The motion passed 3 – 0.**

**Matt asked Michael Provencher which items in the contract did he want negotiated. Michael Provencher stated: 1. A Pick-Up Truck instead of an SUV for our Sheriff's and 2. We want to know how much time is actually spent by our deputies in the Town of Waterboro.**

## **11. OTHER**

- a. Discuss/vote to approve the minutes of the August 16, 2022, regular meeting**

**Dwayne Woodsome made a motion to approve the minutes of the August 16, 2022 meeting. Michael Provencher seconded the motion. The motion passed 2-0-1 with Michael Provencher abstaining as he was not in the meeting.**

## **12. PENDING DECISIONS – none.**

## **13. WEEK'S ACTION LIST**

**Matt & Dennis to meet with the Sheriff's Department**

## **14. DISCUSSION OF AGENDA ITEMS**

## **15. ITEMS NEEDING SIGNATURE**

- a. Municipal Quitclaim Deeds, Eagles Renewal Liquor License, Municipal Election Warrant, and two Orders' of Closing**

**The Selectmen signed all documents above.**

**16. ADJOURN**

**Dwayne Woodsome made a motion to adjourn the meeting at 7:35 p.m. Michael Provencher seconded the meeting. The motion passed 3 – 0.**