

**Minutes for Waterboro Board of Selectmen Meeting
August 2, 2022, at Waterboro Town Hall
6:00 p.m. Regular Meeting**

1. PLEDGE OF ALLEGIANCE

Chairman Abbott started the meeting at 6:00 p.m. with the Pledge of Allegiance.

Select Board Attendance: Dennis Abbott, Dwayne Woodsome, David Chauvette, and Michael Provencher

Other Attendees: Matt Bors, Jason Champion, Joshua Andrews, David Lowe, Glenn Seehagen, Craig Richardson, and Laura Lowe.

2. PUBLIC HEARINGS – none.

3. ANNOUNCEMENTS – none.

4. ADDITIONS OR DELETIONS TO AGENDA – none.

5. APPOINTMENT

a. Joshua Andrews Transfer Station Manager – Proposed Transfer Station open hours & fees

Joshua went over the below listed proposed fee changes with the Select Board. After some discussion, the Board decided to accept the fee changes proposed by Joshua except for Used Motor Oil and Antifreeze. The Board decided to keep Used Motor Oil and Antifreeze free of charge.

PROPOSED TRANSFER STATION FEE CHANGES

| Charge Items | Current Disposal Pricing | Suggested Disposal Pricing | Notes |
|---|--------------------------|----------------------------|--------------------|
| Freon Units | \$15 | \$15 | |
| Porcelain Products | \$5 | \$5 | |
| TV's up to 29" | \$5 | \$5 | |
| TV's over 29" | \$25 | \$25 | |
| Console TV's | \$15 | \$15 | |
| Misc. Electronics (.14/LB) | \$5 | \$5 | |
| Yard Waste | \$6 | \$10 | Grinding Cost Inc. |
| Asphalt Shingles | \$50 yd. | \$50 yd. | |
| Mixed Demo/Sheetrock (\$125ton) | \$40yd | \$40yd | |
| Pressure Treated Wood/rail ties (\$125tn) | \$50 yd. | \$50 yd. | |
| Clean Wood (No PT or Hardware) | \$25 yd. | \$25 yd. | |
| Brush (under 6") | \$6yd. | \$10 yd | Grinding Cost Inc. |
| Passenger Vehicle of Rim | \$5 | \$5 | |

| | | | |
|--|-------|-------------------|---------------------------|
| Tires 16-22" mounted | \$8 | \$8 | |
| Carpet Less Than 12x12 | \$10 | \$12 | Ecomaine Ton. Increase |
| Carpet Over 12x12 | \$15 | \$17 | Ecomaine Ton. Increase |
| Couch with Pull-Out | \$15 | \$20 | Specialty Waste/Ton. Inc. |
| Mattresses (All) | \$10 | \$15 | Specialty Waste/Ton. Inc. |
| Misc. Bulky Item | \$5 | \$5 | |
| Non-Compacted Household Waste | \$8yd | \$10 | Ecomaine Ton. Increase |
| CFL Bulbs (currently \$0.45each) | \$0 | ? | |
| Fluorescent Tubes (currently \$0.60ft) | \$0 | ? | |
| U-bend/circle (Currently \$0.45 each) | \$0 | ? | |
| Ballasts (Currently \$1.10 lb) | \$0 | ? | |
| Used Motor Oil Currently \$1.05 gal) | \$0 | \$1.00 gal | Currently 500gls month |
| Antifreeze (Currently \$1.14gal) | \$0 | \$1.00 gal | Currently 100gal month |

Michael Provencher made a motion to accept the fee rate changes as received by the Transfer Station manager, except for Used Motor Oil and Antifreeze, to be effective October 1st, 2022. David Chauvette seconded the motion. The motion passed 4 – 0.

Josh Andrews then discussed the following proposed hour changes for the Transfer Station:

Recently we have discussed the need to evaluate the current operating hours at the Transfer Station. Unfortunately for several years we have been challenged with staff coverage on the weekends. I'm proposing that we change our operating hours and close on Sundays from 1pm-5pm for the following reasons:

- No truck operator available currently on Sundays
- Limited staff (challenges working every weekend)

Unfortunately, our part time employees do not want to work all weekend every week. Scheduling the appropriate number of people to work has been a challenge given our current weekend hours. Our recruitment of staff in the past has been problematic, given the need to work every weekend.

I would propose changing our hours effective October 1, 2022 to:

- Monday- 12pm -7pm
- Tuesday- Closed
- Wednesday- 12pm-7pm
- Thursday- Closed
- Friday- 9am-5pm
- Saturday- 9am-5pm
- Sunday - Closed

This proposed change will ultimately increase the time we are open to the public by three hours. In my opinion, this will allow us to better serve the public. Additionally, I believe this will hopefully help us recruit new personnel when needed moving forward.

There was some discussion regarding this and the Board and Joshua concluded that it would be better for Transfer Station costs to stay at 27 total open hours as shown below and to switch days open to accommodate residents and employees:

Monday– Closed
Tuesday– 12-7 PM
Wednesday- 12-7 PM
Thursday- Closed
Friday- 12-5 PM
Saturday- 9 AM to 5PM
Sunday- Closed

Michael Provencher made a motion to accept the hours as discussed; Monday, Thursday, and Sunday being closed and Tuesday and Wednesday open 12 – 7 pm, and Friday open 12 – 5pm, and Saturday 9 am to 5 pm. Dwayne Woodsome seconded the motion. The motion passed 4 – 0.

6. PUBLIC COMMENTS - none.

Craig Richardson asked the Select Board if the Town would look into having a system of giving out Transfer Station stickers with the tax bills. There was some debate over whether this would work or not. Chairman Abbott asked Matt Bors to ask the company that sends out our tax bills if this is possible.

7. CORRESPONDENCE – Available upon request

- a. Treasurer’s reports
- b. Southern Maine Veteran’s Memorial Cemetery Thank-you and Invitation

Chairman Abbott stated that the POW-MIA memorial will be dedicated at the cemetery, 83 Stanley Road, Springvale on September 24, 2022 at 11 AM.

c. Assessing LD 290 Notice

Chairman Abbott went over LD 290, the New Property Tax Law for Homesteads of Senior Residents. The qualifications are that you have to be 65 years old and have filed for a Maine Homestead exemption for at least 10 years. As long as the individual files an application each year, the tax on their homestead is fixed at the amount assessed in the year prior to the initial application. The law goes into effect August 8, 2022 and applies to property tax years beginning April 2023.

8. REPORTS & STAFF INITIATIVES

a. **Selectmen's reports – none.**

b. **Town Administrator Matt Bors report:**

General Information/Consideration:

- Marina received the estimate to rent (1) ballot scanner for the November 2022 Election for \$1,365.00 or (2) for \$2,730.00
- Work continues with Alyssa, Shirley, Angela and Lee Jay to gather the documents for the TIF District. If all goes well, you will need to plan for a public hearing at the end of September or early October. This will need to be voted on in November to comply with the State guidelines.
- I have had a conversation with the regional traffic engineer from MDOT, from our conversation a few of the takeaways were:
 - Traffic speed study would mostly likely not occur minimally for 1 year, and based on what he observes, he would not propose any change to the speed.
 - They would like to see what we have for engineering plans for improvements to the area (signage, sidewalks, lighting)
 - Enforcement plans and history
 - At this point he will not be attending a BOS meeting. However, I did convince him to meet onsite August 9th @10am to get a firsthand look.
- We conducted several interviews last week for the Customer Service and Finance/HR Positions, we have one more interview for the P/T Customer Service this Wednesday. I'm in the process of having further discussions with the potential Finance/HR candidate.
- Jason and I met with Southern Maine Irrigation, who has designed the irrigation system for Friendship Park (Ball Field). If we are going to make improvements, this needs to be scheduled ASAP for us to accomplish this fall. Based on his assessment, his plan would include:
 - Costs are currently 18K to resurface, install irrigation, loam, seed and fertilize. We have 4,000 coming from the Little League and 3,650 from park donations. This leaves us with 10,350 to cover, Jason and Todd will work out logistics to cover the remaining costs between Recreation and Grounds Maintenance.

- We have heard back from the Army Core of Engineers. They would prefer we follow the guidelines provided for Stream Smart Road Crossings, however since this road has been in place prior to 1977, we can replace under 33 CFR Sec 330.3 and 480Q Replacement- Permit by Rule. Time is limited and we would like to move forward with hopefully a September install. We would like to work with a local company to install the new culvert, if the board is ok with waiving the formal bid process.

Dwayne Woodsome made a motion that the Select Board waive the bidding process and to move forward with the local contractor. There was not a second to his motion so the Select Board did not vote.

9. NEW BUSINESS

- a. Discuss/vote on a renewal liquor license for New Asian Taste Restaurant

Michael Provencher made a motion to approve & sign the renewal liquor license for the New Asian Taste Restaurant. David Chauvette seconded the motion. The motion passed 4 – 0.

- b. Vote on resolution for lease purchase of SCBA and tractor/implements for DPW

David Chauvette made a motion to approve & sign the resolution for lease purchase of the SCBA and SidewalkTractor/implements. Michael Provencher seconded the motion. The motion passed 4 – 0.

10. OLD BUSINESS

11. OTHER

- a. Discuss/vote to approve the minutes of the July 19, 2022, regular meeting.

Michael Provencher made a motion to approve the minutes of the July 19, 2022 meeting. David Chauvette seconded the motion. The motion passed 4 – 0.

12. PENDING DECISIONS

- a. November Referendum Questions

The Board decided the Referendum Questions for November are:

**Charter Commission
TIF District
Selectmen Election**

13. WEEK'S ACTION LIST

Matt to check with tax bill service to see if we can add Transfer Station sticker charge to the resident tax bill.

Matt & Jason to get RFP for Friendship Park & Jellerson Culvert done so both projects can go out to bid

14. DISCUSSION OF AGENDA ITEMS

Approval of Ballot Machine Leases

15. ITEMS NEEDING SIGNATURE

- a. Renewal Liquor License Application – New Asian Taste**
- b. SCBA & Tractor resolutions for lease purchase**

The Selectmen signed both of the above documents.

16. ADJOURN

**Michael Provencher made a motion to adjourn the meeting at 7:09 p.m.
David Chauvette seconded the motion. The motion passed 4 – 0.**