

**Minutes for Waterboro Board of Selectmen Meeting
July 19, 2022, at Waterboro Town Hall
5:00 p.m. Workshop
5:30 & 5:45 Executive Sessions - 6:00 p.m. Regular Meeting**

Workshop – 5:00 p.m. - Discussion of Contract Deputy Positions

Attendance: Dennis Abbott, Dwayne Woodsome, and David Chauvette Select Board and Matt Bors Town Administrator. Selectman Michael Provencher was absent.

The discussion was regarding the Contract Deputies Contract. A new contract has been sent to the County Manager Greg Zinser but he has not responded. A per hour rate report was sent by the County Finance Director to the Town for each deputy. However, the Board is not interested in a per hour rate charge in exchange for a contract. It was decided by the Board that a letter should be sent to the County Manager and Sheriff from Matt stating where we would like to see the changes shown in the proposed contract and see if there is a response. The Workshop ended at 5:32 p.m.

Executive Sessions – 5:30 & 5:45 p.m. - Pursuant to 1 M.R.S.A §405 (6)(a) – Discussion of a Personnel Matter – Interview potential committee members

Both interviewees' were in attendance. Selectman Michael Provencher arrived at 5:48 p.m.

Dwayne Woodsome made a motion to enter into the first Executive Session at 5:35 p.m. David Chauvette seconded the motion. The motion passed 3 – 0.

Dwayne Woodsome made a motion to come out of the first Executive Session at 5:45 p.m. David Chauvette seconded the motion. The motion passed 3 – 0.

Dwayne Woodsome made a motion to enter into the second Executive Session at 5:46 p.m. David Chauvette seconded the motion. The motion passed 3 – 0.

David Chauvette made a motion to come out of Executive Session at 5:58 p.m. Dwayne Woodsome seconded the motion. The motion passed 4 – 0.

1. PLEDGE OF ALLEGIANCE – Regular Meeting

Chairman Abbott started the regular meeting at 6:01 p.m. with the Pledge of Allegiance.

Attendance Select Board: Dennis Abbott, Dwayne Woodsome, David Chauvette, and Michael Provencher.

Attendance Other Attendees: Matt Bors, Jason Champion, Laura Lowe, and David Lowe.

2. PUBLIC HEARINGS – none.

3. ANNOUNCEMENTS – none.

4. ADDITIONS OR DELETIONS TO AGENDA – none.

5. APPOINTMENT – none.

6. **PUBLIC COMMENTS** – None..

7. **CORRESPONDENCE** – Available upon request.

- a. Treasurer's reports
- b. Motor Vehicle report
- c. Contract Deputy Monthly Report

8. **REPORTS & STAFF INITIATIVES**

a. **Selectmen's reports:**

Dwayne Woodsome – Received a couple of phone calls regarding parking at Ossipee Lake.

David Chauvette – Suggested the Board request a speed study from DOT from Townhouse Road down to Ossipee Lake as a priority. The last speed study was done in 2007 and a lot has changed like the campground expansion.

David Chauvette made a motion to support a letter written from Matt to DOT signed by the Sheriff and Matt, if the Sheriff agrees with it , that invites an engineer down to speak to the Board regarding a speed study and to request a speed study. Michael Provencher seconded the motion. The motion passed 4 – 0.

Michael Provencher – He has received numerous complaints regarding a large group of people anchoring at the sandbar located inside of Black Cove drinking, playing very loud music, doing Karaoke, and staying there for hours. He requested that the people who are doing this to be respectful of other properties around the area and to limit their time as other people like to visit the sandbar also.

Dennis Abbott – Ecomaine had a Special Meeting yesterday morning to vote on a resolution for an increase of about 3 million dollars in the budget due to severe cracks in the rotor that has been out for a couple of months now. It has been repaired once and needs to be repaired again. It will probably be around November 1st before electricity is run through the system again. The boiler and burning trash is still being conducted. There should not be any extra charge to the Towns at this time.

b. **Town Administrator Matt Bors report:**

General Information/Consideration:

- Finance/HR position applications update: As of today we have two external candidates and one internal candidate. I will plan to review these beginning next week.
- PT Customer Service/Assessing position update: We have received several applicants and will hopefully interview three people next week. Nancy, Mike and Shirley will be assisting with the interviews.
- The old TH repairs should hopefully be completed within a week
- We are working on constructing the new customer service office that we had previously discussed. Please look at the layout if you have not already seen it in the lobby.

DPW Updates:

- One of our DPW employees (George) has submitted his resignation and will be returning to a previous employer. This position will be posted soon.
- Jason has researched the availability of a trackless tractor. He has located a Holder Trackless machine with attachments from Chadwick-BaRoss company, located in Westbrook. This will allow easy access to service and support moving forward. Unless you have an objection, we will move forward and secure the financing with Gorham Leasing Group for this equipment through Chadwick-BaRoss. Originally, we anticipated this would cost \$ 225K. The proposal obtained for the equipment including the blower, mower/power arm, sander/dump, angle plow is \$185,560 with the trailer to transport will be under 200K.

Fire Department:

- SCBA Lease documents through Gorham Leasing Group will hopefully be completed soon. I would ask that the board authorize both Dennis and I to sign the final documents.

Dwayne Woodsome made a motion to allow the Town Administrator and the Select Board Chair to sign any purchase lease agreements over \$5,000 for the year, David Chauvette seconded the motion. The motion passed 4 – 0.

9. NEW BUSINESS:

- a. Discuss/vote to appoint a member to the Old Home Days Committee

David Chauvette made a motion to appoint Amy Brown to the Old Home Days Committee. Michael Provencher seconded the motion. The motion passed 4 – 0.

- b. Discuss/vote to appoint a member to various committees

David Chauvette made a motion to appoint Christine Giordano to the Public Safety and Budget Committees. Dwayne Woodsome seconded the motion. The motion passed 4 – 0.

- c. Discuss/vote to approve the resignations from the 3 members of the Park Committee

Dwayne Woodsome made a motion to accept the resignations of Kelly Woodworth, Debbie Hoyle-Burrell, and Suzanne Gray from the Parks committee. David Chauvette seconded the motion. The motion passed 4 – 0.

- d. Discuss/vote to sign the Quitclaim Deed for Map 013 Lot 067A

Dwayne Woodsome made a motion for the Select Board to sign the Quitclaim Deed for Map 013 Lot 067A. David Chauvette seconded the motion. The motion passed 4 – 0.

- e. Discuss/vote to sign the Quitclaim Deed for Map 014 Lot 029

Dwayne Woodsome made a motion for the Select Board to sign the Quitclaim Deed for Map 014 Lot 029. Michael Provencher seconded the motion. The motion passed 4 – 0.

- f. Discuss/vote on Selectmen liaison's to committees

Previously Dana Brown was the liaison for the Road Review committee so Michael Provencher decided to take over this committee. None of the Selectmen voiced that they wanted a change in any of the other committees.

Michael Provencher made a motion to approve the Liaison's to Committee's listed on Agenda Item #9f. David Chauvette seconded the motion. The motion passed 4 – 0.

10. OLD BUSINESS – none.

11. OTHER:

- a. Discuss/vote to approve the minutes of the July 5, 2022, regular meeting.

Dwayne Woodsome made a motion to approve the minutes of the July 5th meeting. David Chauvette seconded the motion. The motion passed 4 – 0.

12. PENDING DECISIONS

- a. November Referendum Questions

13. WEEK'S ACTION LIST

Matt to send letter to DOT regarding Speed Study

Matt to send letter to County Manager and Sheriff regarding proposed changes to Contract Deputy Contract

14. DISCUSSION OF AGENDA ITEMS

To Review at next meeting Foreclosed properties list

To Review at next meeting LD 290

Josh Andrews, Transfer Station Manager, to bring his recommendation to the Select Board of hours change and price changes at the Aug. 2nd meeting– Public Hearing for this change will be at the Aug. 16th meeting.

Jason Champion DPW Director to get a list to the Select Board for the Public Hearing September 6th for Closing roads in winter.

15. ITEMS NEEDING SIGNATURE

- a. Quitclaim Deeds for Map 013 Lot 067A and Map 014 Lot 029

The Select Board signed the above Quitclaim Deeds.

16. ADJOURN

Dwayne Woodsome made a motion to adjourn the meeting at 6:36 p.m.

David Chauvette seconded the motion. The motion passed 4 – 0.