

**Minutes of Waterboro Board of Selectmen Meeting
May 17, 2022, at Waterboro Town Hall
5:30 p.m. Executive Session - 6:00 p.m. Regular Meeting**

Executive Session - Pursuant to 1 M.R.S.A §405 (6)(a) – Discussion of a Personnel Matter – Town Administrator Discussion

Dwayne Woodsome made a motion to enter into Executive Session at 5:33 p.m. David Chauvette seconded the motion. The motion passed 3 – 0.

Dwayne Woodsome made a motion to come out of Executive Session at 5:50 p.m. David Chauvette seconded the motion. The motion passed 3 – 0.

1. PLEDGE OF ALLEGIANCE – Regular Meeting

Chairman Abbott started the Regular Meeting at 6:05 p.m. with the Pledge of Allegiance.

Selectmen present: Dennis Abbott, Dwayne Woodsome, and David Chauvette. Dana Brown and Michael Provencher were absent.

Other Attendees: Matt Bors, David Lowe, and Laura Lowe

2. PUBLIC HEARINGS

Public Hearing is to receive comment on the Proposed 2023 Fiscal Year Municipal Budget

Chairman Abbott read the warrant and went over the 20 articles that will appear on the ballot for the upcoming June 14, 2022 election that will be held at the Massebesic East Building from 7:00 a.m. to 8:00 p.m. He thanked the Budget Committee and Matt Bors for all their work they put into establishing the budget. He also reminded people that absentee ballot voting has begun and that the ballot box will be put out outside of the Town Hall tomorrow for completed absentee ballot drop offs.

Dwayne Woodsome made a motion end the public hearing at 6:30 p.m. David Chauvette seconded the motion. The motion passed 3 – 0.

3. ANNOUNCEMENTS – none..

4. ADDITIONS OR DELETIONS TO AGENDA – none.

5. APPOINTMENT – none.

6. PUBLIC COMMENTS – none.

7. CORRESPONDENCE – Available by request

- a. Treasurer’s reports
- b. Motor Vehicle report
- c. York County Contract Deputy Report

8. REPORTS & STAFF INITIATIVES

a. Selectmen's reports:

David Chauvette: Stated that he has been speaking with the I.T. Manager David Lowe regarding allowing Zoom only meetings for committees. This may help in attendance for committees. Chairman Abbott suggested that Matt look at the Remote Policy and see how this can be amended to allow Zoom only meetings. Matt Bors stated that he feels we can use the existing policy and just list out the committees in this policy.

b. Interim Town Administrator Matt Bors Report:

Town Hall/General:

- Siding/Window project on the Old Town Hall: We are on target for completion by the end of May.
- We received just under \$3,000 from MMA/Workers Comp for last year.
- We need to engage with our attorney July 1, 2022, to draft documents for our TIF District. Based on what I have for information, this information needs to be ready for a public vote in November if you wish to proceed with it.

Public Works/Maintenance:

- We will be installing 3 new park benches at Gobeil Park within the next couple of weeks.
- DPW has been working on:
 - Fir Drive
 - Middle Road Culverts (Dearborn Construction)
 - Friendship Park

Library:

- Fire Dept. and DPW worked to trim the tree and raise the flag at the Public Library. We will also install a solar light ASAP.
- Silent Auction is going on right now and will be ending May 31st at 9pm. They have some great donations.
- The library has been awarded another grant from the Maine State Library for 2,500 to start a genealogy program.
- For the month of May all reusable bags purchased at the Waterboro Hannaford for \$2.50 a \$1.00 will be donated to the library.

9. NEW BUSINESS

- a. Discuss/vote on a renewal liquor license for Five Ponds Public House

Dwayne Woodsome made a motion to approve the renewal liquor license for Five Ponds Public House. David Chauvette seconded the motion. The motion passed 3 – 0.

- b. Schedule date for Public Hearing for Five Ponds Public House Special Amusement Permit

The Selectmen decided to hold the Public Hearing on June 7, 2022 during the next Selectmen's meeting at 6:00 p.m. Chairman Abbott would like to look into only having a Public Hearing on the first Special Amusement permit for an establishment/group if it is a renewal license. He would like to discuss the change to this policy at the next Selectmen's meeting.

10. OLD BUSINESS – none.

11. OTHER

- a. Discuss/vote to approve the minutes of the May 3, 2022, regular meeting.

Dwayne Woodsome made a motion to approve the minutes of the May 3, 2022 meeting. David Chauvette seconded the motion. The motion passed 3 – 0.

12. PENDING DECISIONS – none.

13. WEEK'S ACTION LIST

14. DISCUSSION OF AGENDA ITEMS

Add the public hearing for the Special Amusement Permit to the next agenda.
Add possible amendments to the remote policy for Zoom only committee meetings to next agenda.
Add possible amendments to the Special Amusement policy to the next agenda.

15. ITEMS NEEDING SIGNATURE

- a. Renewal Liquor License Five Ponds

The Selectmen signed this Renewal Liquor License

16. ADJOURN

David Chauvette made a motion to adjourn the meeting at 6:44 p.m. Dwayne Woodsome seconded the motion. The motion passed 3 – 0.