

**Minutes for Waterboro Board of Selectmen Meeting
April 19, 2022, at Waterboro Town Hall
5:00 p.m. & 5:45 p.m. Executive Sessions - 6:00 p.m. Regular Meeting**

5:00 p.m. Executive Session - Pursuant to 1 M.R.S.A §405 (6)(a) – Discussion of a Personnel Matter – Review Town Administrator applications

Dwayne Woodsome made a motion to enter into Executive Session at 5:07 p.m. David Chauvette seconded the motion. The motion passed 3 – 0.

Dwayne Woodsome made a motion to come out of Executive Session at 5:25 p.m. David Chauvette seconded the motion. The motion passed 3 0.

5:45 p.m. Executive Session - Pursuant to 1 M.R.S.A §405 (6)(a) – Discussion of a Personnel Matter – Interview a potential committee member

Dwayne Woodsome made a motion to enter into Executive Session at 5:45 p.m. David Chauvette seconded the motion. The motion passed 3 – 0.

Dwayne Woodsome made a motion to come out of Executive Session at 6:03 p.m. David Chauvette seconded the motion. The motion passed 3 – 0.

1. PLEDGE OF ALLEGIANCE – Regular Meeting

Chairman Abbott started the Regular meeting with the Pledge of Allegiance at 6:05 p.m.

Attendance: Selectmen; Dennis Abbott, Dwayne Woodsome, and David Chauvette Dana Brown and Michael Gilpatrick

Other Attendees: Matt Bors, Lisa Bennett, Michael Gilpatrick, David Lowe, Jody McCoy-Robinson, Rosemary McCoy, Jim Farias, Sharlene Howe, Gerald McCoy, Jr., Dale McCoy, and Laura Lowe.

2. PUBLIC HEARINGS

6:00 p.m. – Public Hearing is to receive public comment regarding a Special Amusement Permit for the “York County Blues Festival” scheduled to be held August 20, 2022, at Friendship Park on Old Alfred Road.

Chairman Abbott opened the Public Hearing at 6:06 p.m. During the December 7, 2021 Selectmen’s meeting a Special Amusement Permit was signed and voted on. In error, a Public Hearing was not held so that signed agreement is null and void. There were no public comments and no problems from the York County Sheriff’s Department reported.

Dwayne Woodsome made a motion to close the Public Hearing at 6:07 p.m. David Chauvette seconded the motion. The motion passed 3 – 0.

Immediately Following first Public Hearing - Public hearing is to receive public comment regarding a change to the Shoreland Zoning Ordinance Section 15 (O) and all associated definitions relating to the section.

Chairman Abbott started the Public Hearing at 6:08 p.m. This change to the Shoreland Zoning Ordinance is exclusively for Timber Harvesting and not for cutting a few trees in your yard. The change is to repeal Section 15 (O), “Relating to Timber Harvesting Standards”, and all associated definitions relating to the section. The section 15 (O) will remain reserved for future use. There were no public comments made.

David Chauvette made a motion to close the Public Hearing at 6:10 p.m. Dwayne Woodsome seconded the motion. The motion passed 3 – 0.

3. ANNOUNCEMENTS

a. Spirit of America recognition – Deputy Chief Lisa Bennett to present posthumous award to family of Duane & Nathan McCoy:

Deputy Chief Lisa Bennett presented a posthumous award to Rosemary McCoy for the outstanding volunteerism of the late Duane O. and Nathan McCoy. Other family members were also present for this recognition.

Duane O. McCoy began his volunteer career of service to the community in June of 1972. Duane held the positions of Fire Fighter, Safety Officer and Captain during his tenor with the Waterboro Fire Department. Duane's hard work, dedication and strong work ethic along with personal integrity made him an asset to the Waterboro Fire Department and the Town of Waterboro community. In October of 1992, Duane's son Nathan McCoy joined the Waterboro Fire Department as a junior alongside his father. Nathan was also dedicated to the fire service. As a junior, Nathan would listen to the scanner and once the tone went off you would see Nathan hop on his bike and head for the fire station for the "the big one". Nathan, later in years became very involved in the department trainings and fire prevention, as he loved teaching and instructing others the skills of firefighting. Nathan also held the rank of Captain. Both Nathan and Duane were very active in the community, particularly when it came to the "Bean Suppers", held monthly at the fire barn. Unfortunately, in February of 2018 Nathan passed from complications of Aspergillus, after serving for 26 years in the fire service. In November of 2021 Duane passed after a brief battle with Cancer. Duane and Nathan's combined service as Public safety personnel tally 75 years of firefighting experience. Duane and Nathan McCoy are deserving of this award and recognition for their courage and sacrifice. On behalf of the Waterboro Fire Department and the Town of Waterboro we would like to recognize this father, son combination for their continuous team work and years of service in providing public safety for our community.

4. ADDITIONS OR DELETIONS TO AGENDA – Because of a family emergency the appointment will be rescheduled for another Selectmen's meeting in the future.

5. APPOINTMENT

- a. Kelly Woodworth – Update on Parks Committee – This will be rescheduled for another meeting.

6. PUBLIC COMMENTS – none.

7. CORRESPONDENCE – Available upon request.

- a. Treasurer's reports
- b. Motor Vehicle report
- c. Saco River Corridor Commission Water Analysis Report
- d. Sheriff Monthly Reports

8. REPORTS & STAFF INITIATIVES

a. Selectmen's reports:

Dwayne Woodsome: Thanked Matt Bors & Michael Gilpatrick for all of the work done on the Vinyl Siding/Window project for the Old Town Hall. It should be done before July 1st.

b. Interim Town Administrator Matt Bors report:

General Information:

- June 14th Voting will be held at the Massabesic East Building next to the High School. We will begin to pass along this information to residents. What are the Board's thoughts on closing the

customer service area of Town Hall on June 14?

- Audit has been received from RHR Smith. The report has been emailed to all of the Selectmen before today's meeting. The management letter should be coming this week.
- I would like the Board to schedule a workshop regarding what they would like to see in the next contract deputies' contract. Possibly May 3, 2022?

The Board scheduled the workshop for May 3 for 5:00 p.m. before the regular meeting.

- Kelly Woodworth will be organizing a community cleanup day at Friendship Park on May 14th at 9:30 a.m. More information will be posted online
- We are hopeful to move forward with the purchase of a dock for Gobeil Park boat launch with agreement from the board. Our initial estimate is for a 3x15 walkway and 4x15 dock that would separate the launch from the swim area. I've checked with our insurance company which has no issues with this if we post with a sign "no jumping/diving". This dock & walkway is not as expensive as once thought. It is around \$5,000. The Board was in agreement to move forward on this. The moving of the funds can be done later in May/June if needed.

Dwayne Woodsome made a motion to install the docks and move the funds when necessary to do this project. David Chauvette seconded the motion. The motion passed 3 – 0.

DPW Updates:

- K&K Property Maintenance has completed spring cleanup at Gobeil Park. Jason will have the parking area swept shortly.
- Jason has had notification from the Flagging company of an hourly rate increase. Jason and I have talked and will be looking at potential option of hiring a few folks locally. We would like a team of about 8 people to be able to call upon. We are targeting about \$18.00 hour. We will be getting the posting out on our website and in the Reporter.
- Applications and interviews were completed for the DPW position and we have made a conditional offer to a local gentleman who has a class-A license. we hope to finalize employment tomorrow.

Library:

- We have again developed additional leaks in the library heat pipes. Moving forward we need to develop a plan to make some much needed building improvements.

9. NEW BUSINESS

- a. Discuss/vote on appointing a new member to various committees

Dwayne Woodsome made a motion to appoint James Farias to the Fair Hearing Committee and the Planning Board. David Chauvette seconded the motion. The motion passed 3 – 0.

- b. Discuss/vote on date to hold Candidates Night

We currently have three candidates for Selectmen for two available seats, one candidate running for the one available School Board seat, and one candidate running for the one water district seat.

The Selectmen do not have to vote on this issue. They decided to allow Matt to handle setting this up. They also decided not to make a decision tonight on the date. They would like to have Bob Powers hosting this event and want Matt to check with Bob on what dates and times would be best for him to do it.

10. OLD BUSINESS

- a. Discuss/vote to approve a Special Amusement Permit for the York County Blues Festival

Dwayne Woodsome made a motion to approve the Special Amusement Permit for the York County Blues Festival. David Chauvette seconded the motion. The motion passed 3 – 0.

- b. Discuss/vote to repeal the Shoreland Zoning Ordinance 15 (O) and all associated definitions relating to the section.

Dwayne Woodsome made a motion to repeal the Shoreland Zoning Ordinance Section 15 (O) and all associated definitions relating to the Section as written. David Chauvette seconded the motion. The motion passed 3 – 0.

- c. Discuss/vote on changes requested by CEO Michael Gilpatrick on fees

David Chauvette made a motion to amend the Waterboro fee table to encompass the three additional fees as written on the request from Michael Gilpatrick. Dwayne Woodsome seconded the motion. The motion passed 3 – 0.

11. OTHER

- a. Discuss/vote to approve the minutes of the April 5, 2022, regular meeting.

Dwayne Woodsome made a motion to approve the minutes of the April 5, 2022 meeting. David Chauvette seconded the motion. The motion passed 3 – 0.

12. PENDING DECISIONS – none.

13. WEEK'S ACTION LIST:

To call Bob Powers to see what date and time is good for him to schedule Candidates Night.

To schedule a Workshop for May 3 at 5:00p.m. for the Selectmen to discuss the Contract Deputies contract.

14. DISCUSSION OF AGENDA ITEMS

May 3rd Workshop

To reschedule Kelly Woodworth to give an update on the Parks committee

Dwayne Woodsome stated that Old Home Days has a meeting this coming Thursday April 21 at 7 p.m. to go over having Fireworks for Old Home Days. He encouraged anyone that is interested in having Fireworks and wants to help to come to Thursday's meeting.

15. ITEMS NEEDING SIGNATURE

- a. **Special Amusement Permit for the York County Blues Festival**

16. ADJOURN

Dwayne Woodsome made a motion to adjourn the meeting at 6:33 p.m. David Chauvette seconded the motion. The motion passed 3 – 0.