

**Minutes for Waterboro Board of Selectmen Meeting  
March 15, 2022, at Waterboro Town Hall  
5:00 & 5:45 p.m. Executive Sessions - 6:00 p.m. Regular Meeting**

**5:00 PM - Executive Session - Pursuant to 1 M.R.S.A §405 (6)(a) – Discussion of a Personnel Matter - Town Administrator search**

Selectmen Michael Provencher and David Chauvette were absent for this Executive Session. Selectmen Dennis Abbott, Dwayne Woodsome, and Dana Brown were present for the discussion of a personnel matter regarding the Town Administrator search.

**Dwayne Woodsome made a motion to enter into Executive Session at 5:05 p.m. Dana Brown seconded the motion. The motion passed 3 – 0.**

**Dwayne Woodsome made a motion to come out of Executive Session at 5:25 p.m. Dana Brown seconded the motion. The motion passed 3 – 0.**

**5:45 PM -Executive Session - Pursuant to 1 M.R.S.A §405 (6)(a) – Discussion of a Personnel Matter - Interviewing of a potential Committee Member**

The potential committee member did not show for the interview so this Executive Session did not happen.

**1. PLEDGE OF ALLEGIANCE:**

Chairman Abbott started the meeting at 6:00 p.m. with the Pledge of Allegiance.

Attendance: Dennis Abbott, Dwayne Woodsome, Dana Brown, Matt Bors, Michael Gilpatrick, Jason Champion, Joshua Andrews, Julie Giles, Glenn & Diane Seehagen, Jennifer Hanson, William Buhelt, Susan J. Trego, Shawn Cloutier, Leo Swartz, Sr., Mary Swartz, Josh Berube, Kari Berube, Donn Miller, Brandy Miller, and David Lowe.

**2. PUBLIC HEARINGS – none.**

**3. ANNOUNCEMENTS – none.**

**4. ADDITIONS OR DELETIONS TO AGENDA – none.**

**5. APPOINTMENT**

**a. Mike Gilpatrick CEO – 911 Corrections & Update on Consent Agreement:**

Mike Gilpatrick, CEO showed a video presentation regarding the 911 corrections on Kolbe Drive. This change for Waterboro's 911 addresses was started by a dispatch professional who noticed that the Kolbe Drive addresses were different from the 911 system during a call. Mike stated that there will be 220 addresses in Waterboro that need investigating to make sure they follow the ordinance that the Town of Waterboro adopted from the State of Maine in 1995 and amended in 2003. Some of the residents from Kolbe Drive spoke stating their displeasure with the change and requested that the Board grandfather their road to keep the numbering as is. One of the residents stated that the State Statute Title 30 gives the Town the authority to make changes to the ordinance. Chairman Abbott stated that Title 30 gives the Board the authority to create an ordinance. This was done back in 1995. Chairman Abbott also stated that in essence what the residents of Kolbe drive are requesting is to have the Town's CEO selectively enforce an ordinance. Chairman Abbott also stated that his concern is that the numbering of the houses is predicated

by distance. It was decided that the Board will have to do more research, get some legal advice, and have discussions with safety personnel on this before any decisions are made.

**Consent Agreement at Restful Way:** The Selectmen signed the consent agreement and it will be sent to be recorded at the Registry of Deeds.

**b. Christine Torno – Deputy Tax Collector – Tax Acquired Property:**

At the last Selectmen’s meeting on March 1<sup>st</sup>, Chairman Abbott asked for this item to be put back on the Agenda after the Board was able to check with legal regarding what they should do regarding partial tax payments on matured tax liens. The confusion came from an old Policy from 1998, The Tax Payment on Matured Tax Liens Policy, that states, “The Town of Waterboro Board of Selectmen at their September 8, 1998 Board of Selectmen’s meeting require that once a property has one (1) matured tax lien, all taxes, fees, and interest will be required to be paid in full through the current tax bill. However, Waterboro has an ordinance called the Tax Acquired Property Ordinance that states in Section 7, “The Selectmen, in their discretion, may execute and deliver quit claim deeds for tax acquired residential property to the prior owner or owners or their successors in interest if the amount of delinquent taxes together with the costs and interest are fully paid within one year from the date of maturity”. Therefore, the Board agrees that partial payments can be accepted and that the Ordinance over rides the policy. If payments are not received in full by the time the Town has an auction the Town has a right to sell the property.

**6. PUBLIC COMMENTS – none.**

**7. CORRESPONDENCE – Available upon request.**

- a. Treasurer’s reports
- b. Motor Vehicle report
- c. York County Sheriff Waterboro Monthly Reports

**8. REPORTS & STAFF INITIATIVES**

**a. Selectmen’s reports:**

**Dennis Abbott:** Reported that he is headed to Ecomaine on Thursday regarding development of Ecomaine’s annual budget.

**b. Interim Town Administrator Matt Bors report:**

**Budget Process**

The budget committee has completed the review and recommendations for our next FY budget. I greatly appreciate all the work they have done and for those that were able to participate with the meetings over the past 10 weeks.

**Town Hall/General**

Bids close this Thursday for the Old Town Hall Siding and Window Project. The RFP can be found on the Town website.

The York County Budget Committee has an opening for an elected official.

## **Public Works/Maintenance**

We received 4 applications for the DPW Directors position. We had previously interviewed 1 of the applicants for the planner position, so that applicant was not recalled. We scheduled 2 interviews for Monday morning. I believe at this point we do not need to look any further, Jason has worked for the Town of Waterboro for the past four years and has certainly seems to have the capabilities to continue as our next Public Works Director.

DPW is working with local vendors to obtain quotes for the installation of fencing at Gobeil Park.

## **9. NEW BUSINESS**

### **a. Discuss Municipal 2022-2023 Budget :**

The Municipal 2022-2023 Budget was presented by Interim Town Administrator Matt Bors to the Board. The Selectmen would like to have a workshop Tuesday, March 22, 2022 at 5 p.m. with any Budget Committee members and Department Head members that can attend. The Selectmen's next Selectmen's meeting on April 5<sup>th</sup> the Selectmen will vote on the Budget.

### **b. Discuss/vote on deposit to put down on Transfer Station proposed used Compactor:**

Our compactor is from 1983 and is long overdue for replacement. This vote is to hold the acquisition of a used compactor from Atlantic Recycling Equipment. Chairman Abbott suggested we take this down payment money from the Transfer Station Department 80. The article that will go to the voters will be to purchase the used compactor for \$40,000.

**Dwayne Woodsome made a motion to put a down payment down on the used compactor from Atlantic Recycling of \$9998.75. Dana Brown seconded the motion. The motion passed 3 – 0.**

### **c. Discuss/vote to appoint a member to various committees:**

The potential committee member did not show for an interview with the Selectmen so this agenda item could not be voted on.

## **10. OLD BUSINESS – none.**

## **11. OTHER**

### **a. Discuss/vote to approve the minutes of the March 1, 2022, regular meeting.**

**Dana Brown made a motion to approve the minutes of the March 1, 2022 meeting. Dwayne Woodsome seconded the motion. The motion passed 3 – 0.**

## **12. PENDING DECISIONS – none.**

## **13. WEEK'S ACTION LIST**

**Deposit to Atlantic Recycling  
Budget need to be finished by April 5<sup>th</sup> meeting to be voted on  
March 22, 2022, Tuesday, 5:00 p.m. workshop on 2023 Budget**

**14. DISCUSSION OF AGENDA ITEMS**

**15. ITEMS NEEDING SIGNATURE**

**16. ADJOURN**

**Dana Brown made a motion to adjourn the meeting at 7:14 p.m. Dwayne Woodsome seconded the motion. The motion passed 3 -0.**