

**Mintues for Waterboro Board of Selectmen Meeting
February 15, 2022, at Waterboro Town Hall
5:00 p.m. Executive Session - 6:00 p.m. Regular Meeting**

**A. Executive Session - Pursuant to 1 M.R.S.A §405 (6)(a) – Discussion of a Personnel Matter
Interviewing of a potential Committee Member**

All Selectmen were present for the Executive Sessions. David Chauvette was attending by Zoom with agreement from the Chairman. The committee member did not show for the interview. The selectmen entered into Executive Session regarding another personnel matter.

Dana Brown made a motion to enter into Executive Session at 5:10 pm. David Chauvette seconded the motion. The motion passed 5 – 0.

Michael Provencher made a motion to come out of Executive Session at 5:30 p.m. Dwayne Woodsome seconded the motion. The motion passed 5 – 0.

B. Executive Session - Pursuant to 1 M.R.S.A §405 (6)(e) – Consultation with legal counsel

The Board consulted with the Town’s legal counsel Ben McCall regarding a consent agreement they will be discussing in the Regular meeting.

Dwayne Woodsome made a motion to enter into Executive Session at 5:26 p.m. Dana Brown seconded the motion. The motion passed 5 – 0.

Dwayne Woodsome made a motion to come out of Executive Session at 6:04 p.m. Dana Brown seconded the motion. The motion passed 5 – 0.

1. PLEDGE OF ALLEGIANCE – Regular Meeting

Chairman Abbott started the Regular meeting with the Pledge of Allegiance at 6:06 p.m.

Attendance: Selectmen: Dennis Abbott, Dwayne Woodsome, Dana Brown, Michael Provencher, and David Chauvette attended by Zoom. Other Attendees: Matt Bors, Michael Gilpatrick, Ben McCall, Julie Giles, Jason Champion, David Lowe, Clyde Smith, Denise Menelly, Scott R. Needham, George & Donna Zifcak, Rick Menelly, Brian Riley, Alan S. Nelson, Esq., and Laura Lowe.

2. PUBLIC HEARINGS

a. Amendment to the Parks & Recreation Spaces Ordinance MRSA 30 §3009

Chairman Abbott opened the Public Hearing on the Parks & Recreation Spaces Ordinance amendment at 6:07 p.m. with the reading of what the Amendments will be to this ordinance. The amendments to the Ordinance are to add section 1.01.17, “Ice Shacks shall not be located or stored within the park area prior to January 1st and must be removed by April 1st. Any ice shack in violation may be removed by the Town with costs of removal paid for by the owner”. The other amendment is to remove Bob Fay Memorial Park from the Ordinance Addendum as it has been donated to the Land Trust from the Town.

There were no public questions or comments at the meeting or emailed to the Administrative Assistant or discussion on this amendment. Chairman Abbott closed the Public Hearing at 6:10 p.m.

3. ANNOUNCEMENTS – none.

4. ADDITIONS OR DELETIONS TO AGENDA – none.

5. APPOINTMENT – none.

6. PUBLIC COMMENTS – none.

7. CORRESPONDENCE – available upon request.

- a. Treasurer's reports
- b. Motor Vehicle report
- c. Contract Deputy Monthly Reports

8. REPORTS & STAFF INITIATIVES

a. Selectmen's reports – none.

b. Interim Town Administrator Matt Bors report:

Reminded everyone to continue to push TextMyGov services so we can continue to build our data base. This service is used to reach a lot of residents quickly with important information.

Public Works Director and driver-Laborer positions have been posted. Matt and Jason Champion will be discussing the applications they have received. The ad for the position has been updated to say that interviews will begin immediately and the position will remain open until filled.

Thank you to Selectman Dwayne Woodsome who has helped out these last few weeks with the transition of Public Works. Jason Champion has been well involved and we are off to a good start and we will continue to work with him and hopefully have a seamless transition.

The lights at Hannaford have not been working. We have had an electric light out. A bad loop has been found. The estimated repair for this is \$6,000 and the state does not have ownership or plan to take over the ownership of these lights. Matt is going to be following up with the Traffic Engineer from Southern Maine.

Regarding current staffing levels, we may want to contract out the maintenance and mowing for our parks and the monument. We have currently used staff but it takes them away from their current positions.

Contract from Southern Maine Planning & Development– We have received the current contract for Planning assistance which should have started Feb. 1. Matt asked the Board if they planned on hiring a FT planner or if he wanted him to sign the contract. Chairman Abbott stated that Matt should go ahead and sign the contract as a FT Planner position has not been filled.

Ten abutters to the property for Agenda Item #10a attended the meeting.

Michael Provencher made a motion to move Agenda Item #10a- Old Business - Discuss/vote on a consent agreement for Map 24 Lot 20, up ahead of New Business. Dwayne Woodsome seconded the motion. The motion passed 5 – 0.

Code Enforcement Officer Michael Gilpatrick went over the violations that previously have gone before the Board of the severe cutting of trees down on the property located on Map 24 Lot 20. The homeowner has re-planted some trees but they do not meet Shoreland Zoning guidelines. He has also put up three pressure treated walls that do not meet Shoreland mandatory setbacks. The homeowner is required to come up with a re-vegetation plan by April 1' 2022 and it needs to be professionally installed. There was much discussion and some of the abutters spoke on the extreme damage that has been done and that the fine in the consent agreement

that is being discussed and voted on today does not meet the crime. Chairman Abbott thanked the abutters for their input.

David Chauvette made a motion to approve of an amended consent agreement with the removal of the waiving of the fine and adding a fine of \$5,000 along with compensation for \$3600 in legal fees. Dwayne Woodsome seconded the motion. The motion passed 5 – 0.

Ben McCall attorney for the Town will be making the amendment to the consent agreement and if signed by the homeowner he will have it registered at York County Registry.

9. NEW BUSINESS

- a. Discuss/vote on approving amendments to the Park & Recreation spaces Ordinance

Dwayne Woodsome made a motion to approve of the amendments to the Park & Recreation Spaces Ordinance as presented. David Chauvette seconded the motion. The motion passed 5 – 0.

- b. Discuss/vote on Town Administrative compensation

Dana Brown made a motion to up the Interim Town Administrator compensation from \$100 a day to \$1000 a week and to back date it to August when Matt took over. Dwayne Woodsome seconded the motion. The motion passed 5 – 0.

- c. Discuss/vote on appointing a member to the Old Homes Day Committee

There was no discussion or vote on this item as the person did not show up for the interview.

- d. Discuss/vote to approve of Quitclaim Deed Map 001 Lot 023-003

Dwayne Woodsome made a motion to approve and sign the Quitclaim deed for Map 001 Lot 023-003. David Chauvette seconded the motion. The motion passed 5 – 0.

- e. Discuss/vote to approve of Quitclaim Deed Map 003 Lot 016-014

Dwayne Woodsome made a motion to approve and sign the Quitclaim deed for Map 003 Lot 016-014. Dana Brown seconded the motion. The motion passed 5 – 0.

10. OLD BUSINESS

- a. Discuss/vote on consent agreement for Map 24 Lot 20

This was voted on by the Board to move before Item #9. See above.

11. OTHER

- a. Discuss/vote to approve the minutes of the February 1, 2022, regular meeting.

Michael Provencher made a motion to approve the minutes of the February 1, 2022 meeting. Dana Brown seconded the motion. The motion passed 5 – 0.

12. PENDING DECISIONS – none.

13. WEEK'S ACTION LIST

Laura to get in touch with Sheriff King and County Manager Zinser to meet with the Board before the Budget is finalized regarding the contract and estimates received for the Waterboro Contract Deputies.

14. DISCUSSION OF AGENDA ITEMS

Contract and estimates for Contract Deputies received

Dennis Abbott stated that we have a quote for a reconditioned compactor from Atlantic that will be on this year's warrant for the Transfer Station.

15. ITEMS NEEDING SIGNATURE

a. Quitclaim Deeds Map 003 Lot 016-014 & Map 001 Lot 023-003

The Selectmen signed these deeds.

16. EXECUTIVE SESSION - Pursuant to 1 M.R.S.A §405 (6)(a) – Discussion of a Personnel Matter

Michael Provencher made a motion to enter into Executive Session at 7:20 p.m. Dana Brown seconded the motion. The motion passed 5 – 0.

Michael Provencher made a motion to come out of Executive Session at 7:40 p.m. Dana Brown seconded the motion. The motion passed 5 – 0.

17. ADJOURN

Michael Provencher made a motion to adjourn the Regular Meeting at 7:42 p.m. Dana Brown seconded the motion. The motion passed 5 – 0.