

**Minutes of the Waterboro Board of Selectmen Meeting  
February 11, 2020 at Waterboro Town Hall**

**6:00 p.m. Regular Meeting**

**PRESENT FOR REGULAR MEETING:** Selectmen Dennis Abbott, Tim Neill, Dwayne Woodsome and Ted Doyle. Gordon Littlefield arrived at 6.26 p.m. Also in attendance were Gary Lamb, Todd Smith, Julie Giles, Josh Andrews, Christine Torno, Shirley Bartlett, Patrick Chevalier, Susan Chevalier, Brigit McCallum, Kevin Collins, Sheriff Bill King and Chief Deputy Tom Baran.

**1. PLEDGE OF ALLEGIANCE**

**Chairman Abbott opened the meeting at 6:00 p.m. with the Pledge of Allegiance.**

**2. PUBLIC HEARINGS**

- a. Public Hearing is to receive comments regarding a Special Amusement Permit for the Town of Waterboro for the Blues Festival scheduled for August 22, 2020 in Friendship Park.

**Chairman Abbott opened the public hearing at 6:01 p.m.**

**Todd Smith explained the event will be primarily the same as last year. Rustic Taps will provide beer and wine. There will be two deputy sheriffs on patrol and the ambulance and EMTs will be readily available. It was noted that this year there is a new fence. Dwayne Woodsome commented that the food shack needs to be certified.**

**Chairman Abbott closed the public hearing at 6:05 p.m.**

- b. Public Hearing is to receive comments regarding a Write-In Candidates in Municipal Elections Ordinance.

**Chairman Abbott opened the public hearing at 6:05 p.m.**

**Christine Torno explained the new ordinance and the purpose is to require a write-in candidate to declare his/her candidacy 60 days prior to election and these votes would be counted. Votes for others like Mickey Mouse etc. would no longer have to be counted. Votes for a write-in candidate who has not filed a declaration of candidacy will have his/her votes counted if the printed ballot does not include a properly nominated candidate or a properly nominated candidate for the office listed on the ballot withdraws from the race before or on election day.**

**Chairman Abbott closed the public hearing at 6:08 p.m.**

### **3. ANNOUNCEMENTS**

### **4. ADDITIONS OR DELETIONS TO AGENDA**

### **5. APPOINTMENT**

- a. Contract Deputy update.

Sheriff Deputy Kevin Collins gave a breakdown of the 2019 statistics relating to such things as traffic stops, motor vehicle accidents, drug incidents, burglaries, etc. There were 6,812 calls for service. He also expressed the importance for residents to use house numbers. He cautioned the use of old cell phones by young children. Many times, a young child will dial 911 which works even on inactive cell phones. If 911 is called erroneously, he urges the party to call back to let them know it was in error; otherwise, there is a search to find out who may need help.

Sheriff King congratulated Kevin Collins as he received a lifesaving award from the Maine Chiefs of Police Association recently and also was named Deputy of the Year statewide. Sheriff King addressed the Board of Selectmen thanking them for the collaborative relationship they have with the Sheriff's Department under its contract deputy program. He noted that the Maine State Police will be cutting down its rural patrol service area and the Sheriff's Department will be picking them up. One in the near future is the Town of Hollis. He assures that Waterboro coverage will not change and he plans to use Waterboro as an example when meeting with the Town of Hollis.

### **6. PUBLIC COMMENTS**

### **7. CORRESPONDENCE**

- a. Treasurer's reports
- b. Motor Vehicle and Excise Tax reports

### **8. REPORTS & STAFF INITIATIVES**

- a. Selectmen's reports

Dwayne Woodsome commented that the applicant received a permit following the last Zoning Board of Appeals meeting.

Dennis Abbott commented that he is working on the ecomaine budget.

- b. Town Administrator Gary Lamb's report

**Town Administrator Gary Lamb's report was delivered as follows:**

- **Community Center Steering Committee update** - This committee met Monday February 10<sup>th</sup> with Scott Simons Architects from Portland to report on their concept design work to date for a possible new community center. The Steering Committee is also in need of new members who might form the nucleus of a future building

committee. We could use people who work in construction, legal, finance, fundraising, civil engineering, surveying or other development related disciplines.

- **Town Hall painting project** - Pardon our appearance.....Pete completed the hall painting and Guillemette Flooring will hopefully start replacing the hallway cove base molding later this month. We will not be putting the large format comp plan concept sketches back on the walls as they contain some information and ideas that confuse the public into thinking they are a reality... (heliport next to a hotel on the Malone property, etc.)
- **Ledgeview Lane acceptance request status** - We recently received a formal request for the town to accept Ledgeview Lane as a town road. This road is roughly 2,000 feet in length and is the main road in Ledgeview Subdivision Plan approved by our Planning Board in 2004. Town Planner Lee Jay Feldman has reviewed the subdivision plans and has spoken with developer Bruce Lewis on some monumentation issues. Lee Jay is hoping this road acceptance homework will be ready for the February 25<sup>th</sup> or March 10<sup>th</sup> Selectmen's meeting.
- **Budget Committee update - The** Budget Committee met on February 3<sup>rd</sup> with Joanne Andrews graciously attending to present Clint's Transfer Station budget that he had completed before his passing. General Assistance and Public Works budgets were also presented. Since this completed the major budget section presentations, the Budget Committee can now start their priority discussions and voting decisions at the Feb 12<sup>th</sup> meeting and perhaps complete its work on or before the Feb 24<sup>th</sup> meeting. Their recommendations get forwarded to Selectmen for final changes for our Tuesday, June 9<sup>th</sup> town and state election.
- **June 9<sup>th</sup> election location update** - On February 12<sup>th</sup> the RSU 57 school board agenda lists discussion on the Superintendent's proposed FY 20/21 school calendar, which if approved by the school board, could allow the Town to use Massabesic East for our very busy November 2020 election. If you know any RSU 57 board members please reach out and support this idea.
- **Fortin property inquiry** - Trust for Public Lands staff called yesterday and stated Mr. Fortin would like to resurrect discussion of a possible conservation sale to the Town or State... now that Land for Maine's Future funds are more available. I will follow up with TPL staff and advise on more details as they develop.
- **Presidential Primary day schedule** - This March 3<sup>rd</sup> election is at town hall. Our front office services will be open as usual at 11am, but will be closing at 3pm so Sharon and Georgia can help run the polls for a possible evening voter rush. Recreation and FUNergy kids will be meeting offsite that day. All other town hall offices will remain open as usual until 7pm that day.

## 9. NEW BUSINESS

- a. Discuss/vote for 2017, 2018, and 2019 abatements for Map 031, Lot 013.

**Gordon Littlefield made a motion to approve 2017, 2018, and 2019 abatements for Map 031, Lot 013. Ted Doyle seconded. The motion passed 5-0.**

- b. Discuss/vote for approval of a Special Amusement Permit for the Town of Waterboro for the Blues Festival scheduled for August 22, 2020.

**Dwayne Woodsome commented that he had heard that Friendship Park may be owned by the Waterboro Land Trust. This will be investigated further.**

**Tim Neill made a motion to approve a Special Amusement Permit for the Town of Waterboro for the Blues Festival scheduled for August 22, 2020. Gordon Littlefield seconded. The motion passed 5-0.**

- c. Discuss/vote to grant permission for alcohol to be served in Friendship Park at the Blues Festival scheduled for August 22, 2020.

**Ted Doyle made a motion to allow alcohol to be served in Friendship Park at the Blues Festival scheduled for August 22, 2020. Gordon Littlefield seconded. The motion passed 5-0.**

- d. Discuss/vote for appointment of Warden for the 2020 elections.

**Dwayne Woodsome made a motion to appoint Robert Powers as Warden for the 2020 elections. Gordon Littlefield seconded. The motion passed 5-0.**

- e. Discuss/vote to close the Transfer Station (Lack of lighting during evening hours).

**Dwayne Woodsome shared his concern at the lack of lighting at the Transfer Station during the evening hours. He commented that it is very dangerous to not only staff, but the public. He would like to see the Transfer Station closed in the evening until such time lighting is installed. Gary Lamb reported that Normand Electric is coming to provide estimates to get this work done. The Selectmen will review this situation in a few weeks and address closing if the work has not been completed.**

**Dwayne Woodsome made a motion to pay Joanne Andrews a sum equal to Clint Andrews one month's salary for completing and presenting the budget. Tim Neill seconded. The motion passed 5-0.**

- f. Discuss dedication ideas for the July 1, 2018 to June 30, 2019 Annual Town Report.

**This will be discussed at the next meeting. The Board is requesting a list of names of those that had passed away.**

## **10. OLD BUSINESS**

### **11. OTHER**

- a. Discuss /vote to approve the minutes of the January 28, 2020 regular meeting.

**Dwayne Woodsome made a motion to approve the minutes of the January 28, 2020 regular meeting. Tim Neill seconded. The motion passed 5-0.**

## **12. PENDING DECISIONS**

### 13. WEEK'S ACTION LIST

### 14. DISCUSSION OF AGENDA ITEMS

Discussion on the Snowmobile Club's request to place an equipment storage building behind the current clubhouse.

Discussion on death benefits for someone who passes away while employed by the Town.

Discussion on road limits.

Possible executive session on February 25<sup>th</sup> or March 10<sup>th</sup> concerning land swap ideas with a resident.

### 15. ITEMS NEEDING SIGNATURE

- a. Minutes of the January 28, 2020 regular meeting.
- b. Special Amusement Permit for the Town of Waterboro for the Blues Festival.
- c. Warden Appointment Form
- d. Tax Abatement Form

### 16. ADJOURN

Dwayne Woodsome made a motion to adjourn the meeting. Gordon Littlefield seconded. The motion passed 5-0. The meeting adjourned at 6:55 p.m.

These minutes were approved by the Waterboro Board of Selectmen on February 25, 2020.

\_\_\_\_\_/s/  
Dennis Abbott

\_\_\_\_\_/s/  
Dwayne Woodsome

\_\_\_\_\_/s/  
Gordon Littlefield

\_\_\_\_\_/s/  
Tim Neill

\_\_\_\_\_/s/  
Ted Doyle