

Minutes of the Waterboro Board of Selectmen Meeting

November 12, 2019 at Waterboro Town Hall

5:45 p.m. – Executive Session -- 6:00 p.m. Regular Meeting

Executive Session

- a. Pursuant to 1 M.R.S.A §405 (6)(a), to interview a committee applicant.

Ted Doyle made a motion to enter into executive session at 5:45 p.m. Tim Neill seconded. The motion passed 3-0 (Gordon Littlefield arrived at 5:50 p.m. and Dwayne Woodsome arrived at 5:51).

Tim Neill made a motion to come out of executive session at 6:01 p.m. Ted Doyle seconded. The motion passed 5-0.

PRESENT FOR REGULAR MEETING: Selectmen Dennis Abbott, Tim Neill, Ted Doyle Dwayne Woodsome and Gordon Littlefield. Also in attendance were Gary Lamb, Jim Southworth, Todd Abbott and Rodney Collard.

1. PLEDGE OF ALLEGIANCE

Chairman Abbott opened the meeting at 6:05 p.m. with the Pledge of Allegiance.

2. PUBLIC HEARINGS

3. ANNOUNCEMENTS

4. ADDITIONS OR DELETIONS TO AGENDA

5. APPOINTMENT

6. PUBLIC COMMENTS

Todd Abbott reported that the ATV Club's attendance for its annual Fright Night was 28 during the day and 72 at night. He thanked the Selectmen for their support. The ATV Club is looking for guidance on preparing the roadways this spring for ATV traffic.

7. CORRESPONDENCE

- a. Treasurer's reports
- b. Motor Vehicle and Excise Tax reports

8. REPORTS & STAFF INITIATIVES

a. Selectmen's reports

Gordon Littlefield congratulated both Myron Edgerly's grandson for tagging an 8 pt. buck and Mark Edgerly for tagging a moose.

b. Town Administrator Gary Lamb's report

Town Administrator Gary Lamb's report was delivered as follows:

- **Community Center Architectural RFP** - Selectmen formed a nine member Community Center Steering Committee in January 2018. Since then they have visited other facilities, gathered information and are now pursuing some preliminary drawings and cost figures. Voters approved \$25K for preliminary architectural work and these bids are due Friday, November 15th. As of today we have 8 Maine architectural firms that say they will be submitting...so I hope we get at least 5 bids.
- **Skid steer/tractor snowblower RFP** - Sealed bids were due by noon today and 5 bids from 4 vendors were received and opened and they are as follows:
 - **New Gehl brand skid steer with bucket and blower....\$44,500**
 - **New Bobcat brand skid steer with bucket and blower....\$41,602**
 - **New Bobcat brand Toolcat all purpose AWD vehicle... \$51,071 (most expensive but probably most versatile throughout the year for parks and transfer station jobs)**
 - **New John Deere 320G skid steer with bucket and blower...\$51,000**
 - **Used (100 hours rental time) 2019 John Deere 320G skid steer with bucket and blower...\$43,000**
- **GIS update** – Selectmen, at the October 22nd meeting, directed staff to pursue a full digital update to our tax maps and eliminate future CAD map updates. This will cost more this year but will reduce future annual map updates to below the \$4500 we have been spending annually for years. Staff (CEO, Assessor, IT Director and Town Administrator) met with our GIS consultant, Aaron Weston of CAI Associates on November 6th. He took our stack of map changes, will soon finalize our services agreement, and in 4-5 months this project should be completed. There is much hand digitizing work which is why this project may exceed \$20,000.

c. Recap of November 5th Election

Christine Torno gave a brief overview on the November 5th election and the upcoming elections on March 3, 2020, June 9, 2020 and November 3, 2020.

9. NEW BUSINESS

- a. Discuss/vote to accept the resignation of Brigit McCallum from the Library Board of Trustees.

Tim Neill made a motion to accept, with regret, the resignation of Brigit McCallum from the Library Board of Trustees. Dwayne Woodsome seconded. The motion passed 5-0.

- b. Discuss/vote to appoint a member to the Budget Committee for a term to expire June 30, 2022.

Ted Doyle made a motion to appoint Diane Seehagen to the Budget Committee for a term to expire June 30, 2022. Gordon Littlefield seconded. The motion passed 5-0.

- c. Discuss/vote to approve the State Malt, Vinous and Spirituous Licenses for Woody's Sports Grille located at 38 West Road.

Gordon Littlefield made a motion to approve the State Malt, Vinous and Spirituous License for Woody's Sports Grille located at 38 West Road. Ted Doyle seconded. The motion passed 4-0-1(Woodsome abstained).

- d. Discuss/vote to approve 2018 and 2019 abatements for Map 4, Lot 022B.

Dwayne Woodsome made a motion to approve 2018 and 2019 abatements for Map 4, Lot 022B. Gordon Littlefield seconded. The motion passed 5-0.

- e. Discuss/vote to accept the resignation of Tim Neill from the Community Center Steering Committee.

Ted Doyle made a motion to accept, with regret, the resignation of Tim Neill from the Community Center Steering Committee. Dwayne Woodsome seconded. The motion passed 4-0-1 (Tim Neill abstained).

10. OLD BUSINESS

Gordon Littlefield questioned the status of the electronic sign.

11. OTHER

- a. Discuss /vote to approve the minutes of the October 22, 2019 regular meeting.

Dwayne Woodsome made a motion to approve the minutes of the October 22, 2019 regular meeting. Ted Doyle seconded. The motion passed 5-0.

12. PENDING DECISIONS

- a. Road Entrance Appeals Board Appointments

13. WEEK'S ACTION LIST

14. DISCUSSION OF AGENDA ITEMS

**Discussion on the location of new electronic sign
Brainstorming session with staff for needs and wants in the upcoming budget.
Workshop following the November 26th meeting to discuss 2021 budget guidelines and capital acquisitions.**

15. ITEMS NEEDING SIGNATURE

- a. Minutes of the October 22, 2019 regular meeting
- b. Abatement form
- c. Woody's Sports Grille application

16. ADJOURN

Dwayne Woodsome made a motion to adjourn the meeting. Tim Neill seconded. The motion passed 5-0. The meeting adjourned at 6:59 p.m.

These minutes were approved by the Waterboro Board of Selectmen on November 26, 2019.

Dennis Abbott

Dwayne Woodsome

Gordon Littlefield

Tim Neill

Ted Doyle