

**Minutes of the Waterboro Board of Selectmen Meeting
October 22, 2019 at Waterboro Town Hall**

5:30 p.m. – Executive Session -- 6:00 p.m. Regular Meeting

Executive Session

- a. Pursuant to 1 M.R.S.A §405 (6)(a), to interview committee applicants.

Ted Doyle made a motion to enter into executive session at 5:34 p.m. Tim Neill seconded. The motion passed 4-0 (Dwayne Woodsome absent).

Tim Neill made a motion to come out of executive session at 5:52 p.m. Ted Doyle seconded. The motion passed (Dwayne Woodsome absent).

PRESENT FOR REGULAR MEETING: Selectmen Dennis Abbott, Tim Neill, Ted Doyle Dwayne Woodsome and Gordon Littlefield. Also in attendance were Gary Lamb and David Lowe.

1. PLEDGE OF ALLEGIANCE

Chairman Abbott opened the meeting at 6:00 p.m. with the Pledge of Allegiance.

2. PUBLIC HEARINGS

3. ANNOUNCEMENTS

Dennis Abbott reminded people that absentee voting is available now until 5:00 p.m. October 31, 2019. November 5th is Election Day.

4. ADDITIONS OR DELETIONS TO AGENDA

5. APPOINTMENT

6. PUBLIC COMMENTS

7. CORRESPONDENCE

- a. Treasurer's reports

8. REPORTS & STAFF INITIATIVES

- a. Selectmen's reports

Gordon Littlefield reported that he attended the Massabesic Business Exchange. He announced that on October 24, 2019 at 6:00 p.m. there will be a pot luck dinner open to all business owners. It will be held in the Spiritual Center at the Brothers in Alfred.

b. Town Administrator Gary Lamb's report

Town Administrator Gary Lamb's report was delivered as follows:

- **Fall projects update –** The Town Hall parking lot addition is nearing completion. We are waiting for a rental grader to be available...then we will grade and roll the gravel into its final form. The Fire Station public water line project began last Thursday and the pipe was laid and connected by dark Saturday. Final gravel, grading and cutoff from well is underway.
- **CMP line clearance firewood** - I have taken more than one complaint of citizens taking roadside wood cut by CMP while they clear their lines. No one should take that wood without first getting permission from the abutting property owner...because many times the wood actually belongs to the abutter since the tree was outside the R.O.W.
- **Recreation Basketball sponsorship** - I am pleased to announce that Gorham Savings Bank has generously agreed to fund the Waterboro Recreation Basketball Team for high quality uniforms that will be kept by the Town and reused for several years. (In years past we bought less expensive uniforms and let the kids keep them when the season ended.) Gorham Savings Bank committed \$3,000 in 2019, \$1,500 in 2020 and 750 in 2021. Thanks to Gorham Savings Bank and congrats to Todd Smith for arranging this generous donation.
- **Bicentennial ideas - What** would Waterboro like to do for Statewide Bicentennial celebration? A 100 year time capsule? A 100 year white pine plantation?
- **Fire Department church outreach** - On Oct 3rd our Fire Department staff organized a meeting with local church leaders to discuss cooperation during a natural or man-made disaster. Four of five local church leaders attended. Topics discussed included emergency planning help, first aid and CPR training, sheltering including food prep and staffing help. It was a good start to a very good outreach idea. Stay tuned for more information on this; especially if we establish a proper emergency shelter here in the future at either the Middle School or in a future community center.
- **November 5th election update - absentee** voting has begun and ends 5:00 p.m. on October 31, 2019. We have two state ballot questions and one local question (ATV ordinance). We vote at Town Hall on November 5th. Gary Lamb read the State and Town referendum questions.
- **Community Center Architectural RFP** - the Selectmen formed a nine member Community Center Steering Committee in January 2018. Since then they have visited other facilities, gathered information and are now pursuing some preliminary drawings and cost figures to present to the public in 2020. Voters approved \$25,000 for preliminary architectural work and this work has gone out to bid. Bids are due Friday, November 15, 2019. The committee recommends three components to this project, those being gymnasium space and space for recreation staff and programs, a new library, and lastly a multi-purpose area for voting and all manner of public suppers and functions complete with commercial kitchen and space to feed 150 people. At this time this committee does not have athletic fields as part of this project, but the committee does want

enough land for possible expansions or new structures decades down the road. The Committee will be publicizing their land search ideas in the coming weeks.

9. NEW BUSINESS

- a. Discuss/vote to appoint a member to the Library Board of Trustees for a term to expire June 30, 2022.

Tim Neill made a motion to appoint Lori Littlefield to the Library Board of Trustees for a term to expire June 30, 2022. Ted Doyle seconded. The motion passed 4-0-1 (Woodsome abstained).

- b. Discuss/vote to appoint a member to the Public Safety Committee for a term to expire June 30, 2022.

Gordon Littlefield made a motion to appoint Craig Abbott to the Public Safety Committee for a term to expire June 30, 2022. Ted Doyle seconded. The motion passed 4-0-1 (Woodsome abstained).

10. OLD BUSINESS

11. OTHER

- a. Discuss /vote to approve the minutes of the October 8, 2019 regular meeting.

Dwayne Woodsome made a motion to approve the minutes of the October 8, 2019 regular meeting. Gordon Littlefield seconded. The motion passed 5-0.

12. PENDING DECISIONS

- a. Road Entrance Appeals Board Appointments

13. WEEK'S ACTION LIST

14. DISCUSSION OF AGENDA ITEMS

Appointments to the Road Entrance Appeals Board.

15. ITEMS NEEDING SIGNATURE

- a. Minutes of the October 8, 2019 regular meeting

16. ADJOURN

Dennis Abbott questioned updating the GIS with the tax maps. He commented that this project needs to be done making the GIS a more useful tool. He also shared concerns over CMP's website not keeping up with the status of outages during the recent storm. Gordon Littlefield would like to have a workshop with CMP staff and Art Cleaves from the York County Emergency Management Agency.

Dwayne Woodsome made a motion to adjourn the meeting. Gordon Littlefield seconded. The motion passed 5-0. The meeting adjourned at 6:35 p.m.

These minutes were approved by the Waterboro Board of Selectmen on November 12, 2019.

/s/

Dennis Abbott

/s/

Dwayne Woodsome

/s/

Gordon Littlefield

/s/

Tim Neill

/s/

Ted Doyle