

**Minutes of the Waterboro Board of Selectmen Meeting
September 10, 2019 at Waterboro Town Hall**

6:00 p.m. Regular Meeting

PRESENT FOR REGULAR MEETING: Selectmen Dennis Abbott, Tim Neill, Ted Doyle Dwayne Woodsome and Gordon Littlefield. Also in attendance were Gary Lamb, Todd Smith, David Lowe and Jim Southworth.

1. PLEDGE OF ALLEGIANCE

Chairman Abbott opened the meeting at 6:00 p.m. with the Pledge of Allegiance.

2. PUBLIC HEARINGS

3. ANNOUNCEMENTS

Gordon Littlefield expressed condolences to the family of Lena Sanborn.

4. ADDITIONS OR DELETIONS TO AGENDA

5. APPOINTMENT

6. PUBLIC COMMENTS

7. CORRESPONDENCE

- a. Treasurer's reports
- b. Motor Vehicle and Excise Tax reports

8. REPORTS & STAFF INITIATIVES

- a. Selectmen's reports

Dennis Abbott reported that the ecomaine Board of Directors meeting is next Thursday and they will be working on a five-year Capital Improvement Plan.

- b. Recreation Director Todd Smith will give an update on the recent Blues Festival

Todd Smith and David Lowe reported on the success of the Blues Festival that was held on August 24th. Todd Smith thanked all those involved including staff, volunteers, and sponsors as well as the Waterboro Fire Department, York County Sheriff's Office, the Blues Festival Committee and the Board of Selectmen. He reported that there were approximately 450 in attendance. Dave Lowe conducted a slide presentation showing the bands that played and the people attending. Next year's festival is planned for August 22, 2020. There were no reported complaints.

c. Town Administrator Gary Lamb's report

Town Administrator Gary Lamb's report was delivered as follows:

- **HR update**
 - Codes and Planning Administrative Assistant position was filled by Angela Theriault who will start Sept 16th.
 - Public Works/Transfer Station/driver position was filled by Terry Garrity who has started.
 - Recreation Assistant position was filled by Laura Lowe and she started on Sept 3rd.
 - I am pleased to announce all three above hires are Waterboro residents!
- **Tax billing update** - Tax bills have been mailed out...please call if not received one. Thanks to many who have already started paying as this helps with our fall cash flow.
- **Equipment update**
 - Our new trash container truck is performing well and very busy hauling loads
 - Our old police cruiser/CEO inspection sedan is for sale via sealed bid. We will advertise and sell this car to the highest bidder. We are asking \$600. If no bidders we will sell for \$350 for scrap metal.
 - Our ladder truck has gone from \$3K in repairs in 2017 to nearly \$35K in 2019. This fiscal year, we are at \$12K and perhaps soon doubling that. The ladder truck and all department ladders get their annual testing tomorrow. There are some wear concerns on the ladder and if it fails that could be another expensive repair.
- **Fall project update** - Town Hall parking lot addition project began today. Mark Bean was hired to grub out the lot. Town staff and equipment will gravel the site and install the one drainage structure. We will rent a roller to compact the site.
- **Planning Board/ZBA training** - On Oct 30th from 6 p.m. to 8:00 p.m., our Town Planner Lee Jay Feldman and Town Attorney Natalie Burns will conduct a boardsmanship and legal workshop at Sanford City Hall for area towns. These are excellent workshops and we already have numerous Planning Board members who will attend. Selectmen and Zoning Board of Appeals members are encouraged to attend also.
- **School Board meeting Sept 11** - Our Board of Selectmen and School Board tomorrow night will discuss the feasibility of future presidential and gubernatorial elections using a school building...since town hall cannot handle the volume of voters on those years. Stay tuned for more information on this as details unfold.
- **House Numbers** - Residents are encouraged to display house numbers on their homes that can be seen from the public way. They should be at least 4 inches in height.

9. NEW BUSINESS

a. Road Entrance Appeals Board Appointments

The Road Entrance Appeals Board is comprised of one member from each of the Public Safety Committee, Road Review Committee and the Board of Selectmen. The Public Safety Committee currently has one member and the Road Review Committee has three members. Both Committees need to find more members and become more active. The Board of Selectmen would like to make appointments to the Road Entrance Appeals Board at the October 22nd meeting.

b. Little Ossipee Lake Water level adjudicatory hearing board

The Little Ossipee Lake Water Level Management Ordinance requires the Board of Selectmen to appoint a five-member adjudicatory hearing board in the event a petition is received for an adjudicatory hearing on possibly changing the lake level. The board is made up of Waterboro registered voter residents one of which is a member of the Ossipee Lake Association if available.

The Board of Selectmen would like to solicit interest from Waterboro registered voters residents followed by appointments to this hearing board.

c. Review of committee vacancies

The vacancies on each committee were discussed along with the need to get these vacancies filled. The Board requested these vacancies be made known through the local paper, social media pages and the Town's website.

d. Status of September 11th discussion with the RSU#57 Board of Directors

The Board of Selectmen will meet with the RSU #57 Board of Directors at its meeting on September 11th. The purpose is to present the Town's need to use a school building one November day every two years to hold elections.

10. OLD BUSINESS

11. OTHER

a. Discuss /vote to approve the minutes of the August 27, 2019 regular meeting.

Dwayne Woodsome made a motion to approve the minutes of the August 27, 2019 regular meeting. Tim Neill seconded. The motion passed 5-0.

12. PENDING DECISIONS

13. WEEK'S ACTION LIST

14. DISCUSSION OF AGENDA ITEMS

**Executive Session to interview a committee applicant
Municipal Quitclaim deed**

**The Board chose to hold public hearings on the November 5, 2019
referendum question concerning the Waterboro ATV ordinance on September
24th and October 8th.**

15. ITEMS NEEDING SIGNATURE

- a. Minutes of the August 27, 2019 regular meeting

16. ADJOURN

**Dwayne Woodsome made a motion to adjourn the meeting. Gordon Littlefield
seconded. The motion passed 5-0. The meeting adjourned at 6:50 p.m.**

These minutes were approved by the Waterboro Board of Selectmen on September 24,
2019.

_____/s/_____
Dennis Abbott

_____/s/_____
Dwayne Woodsome

_____/s/_____
Gordon Littlefield

_____/s/_____
Tim Neill

_____/s/_____
Ted Doyle