

**Minutes of the Waterboro Board of Selectmen
March 26, 2019 at Waterboro Town Hall**

5:00 p.m. Workshop – 6:00 p.m. Regular Meeting

PRESENT FOR REGULAR MEETING: Selectmen Dennis Abbott, Tim Neill, Ted Doyle, Gordon Littlefield and Dwayne Woodsome. Also in attendance were Gary Lamb, David Lowe, Julie Giles and Jim Southworth.

1. PLEDGE OF ALLEGIANCE

Chairman Abbott opened the meeting at 6:07 p.m. with the Pledge of Allegiance.

2. PUBLIC HEARINGS

3. ANNOUNCEMENTS

Dennis Abbott commented that the second installment of property taxes is due April 19, 2019.

4. ADDITIONS OR DELETIONS TO AGENDA

5. APPOINTMENT

6. PUBLIC COMMENTS

7. CORRESPONDENCE

- a. Treasurer's reports

8. REPORTS & STAFF INITIATIVES

- a. Selectmen's reports

Dwayne Woodsome commented that they had a good meeting with officials from RSU#57 last Thursday. The meeting was well attended by some officials from all six RSU towns.

Tim Neill commented on the upcoming Library Silent Auction that begins on April 1, 2019. Items for bid can be seen on the Library's Facebook page.

Dennis Abbott reported that he attended the ecomaine meeting last Thursday. The ecomaine Budget Committee is preparing the budget for voting.

b. Town Administrator Gary Lamb's report

Town Administrator Gary Lamb's report was delivered as follows:

- **Budget update** - A Board of Selectmen budget workshop with the entire Budget Committee was held March 19th in Town Hall. The entire municipal budget was reviewed over the two hour meeting but no Selectmen decisions were made. Selectmen can finalize their budget recommendations at the March 26th (or Sat March 30th or April 2nd extra meetings if needed). The June 11 election warrant needs to be signed on or before April 11th...so April 9th will be the absolutely last Selectmen voting meeting before finalizing the warrant.
- **Elections** - Nomination papers for Selectman, Water District and School Board were available March 13th ...and are due back by 5 p.m. April 26th. So far we have nomination papers out with three interested in two open Selectmen seats with one set filled out and returned. The top two vote tallies on June 11th will be the winners of these Selectmen's seats. We have two sets of papers out for Water District; and only one set of papers out for two school board open seats. Since it appears we may have competition at least for Selectmen seats, I did confirm that our former moderator Bob Powers is willing to moderate a candidate's night in mid to late May.
- **Ossipee Lake Dam operator needed** - Our long time dam operator Don Holden has informed me he wants to be done with his Ossipee Lake dam and water level duties before Memorial Weekend 2019. He does have at least one citizen interested in taking over whose name will be forwarded to Selectmen. The Board should not only think about replacing Don but also whether or not a stipend should be added to the FY 19/20 budget. Don was unpaid all these years and did a great job keeping the lake levels consistent, even when working around major storms and all manner of mother nature's challenges. If Selectmen want a stipend for this position we should add it to the budget.
- **Central Station HVAC bids** - Bids were solicited for HVAC work at our fire station to inform Selectmen about costs for mini-split heat pumps, in hopes Selectmen would approve the use of unused roof funds (not to exceed \$35K) for this work in this fiscal year. Sealed bids are due into Town Hall by noon Friday March 29th and will be opened at that time.
- **Town Hall fireproof records room update** - Bids for the creation of this fireproof room addition onto the CEO's existing office are due by 11a.m. Friday March 29th and will be opened at that time.

9. NEW BUSINESS

- a. Discuss/vote to approve FY2017 and FY2018 abatements for Map 011, Lot 015D.

Gordon Littlefield made a motion to approve FY2017 and FY2018 abatements as outlined by the Tax Assessor for Map 011, Lot 015D. Ted Doyle seconded. The motion passed 5-0.

b. Discussion on the FY 2019/20 proposed budget.

Tim Neill made a motion to approve the **General Government budget for \$422,555**. Gordon Littlefield seconded. Gordon Littlefield made a motion to reduce the Deputy Town Administrator stipend from \$3,400 to \$1,500. Tim Neill and Gordon Littlefield withdrew their first motion and second respectively. Tim Neill made a motion to approve \$421,055 in the General Government Budget. Gordon Littlefield seconded. The motion passed 5-0.

Ted Doyle made a motion to approve the **Leases/Debt Service budget for \$309,154**. Gordon Littlefield seconded. The motion passed 5-0.

Gordon Littlefield made a motion to approve the **Insurances/Benefits budget for \$653,625**. Tim Neill seconded. The motion passed 5-0.

Dwayne Woodsome made a motion to approve the **Town Clerk budget for \$64,830**. Gordon Littlefield seconded. The motion passed 5-0.

Dwayne Woodsome made a motion to approve the **Tax Collector budget for \$44,370**. Tim Neill seconded. The motion passed 5-0.

Ted Doyle made a motion to approve the **Treasurer budget for \$67,405**. Gordon Littlefield seconded. The motion passed 5-0.

Tim Neill made a motion to approve the **IT Department budget for \$128,467**. Ted Doyle seconded. The motion passed 5-0.

Ted Doyle made a motion to approve the **Municipal Buildings budget for \$100,500**. Tim Neill seconded. The motion passed 5-0.

Dwayne Woodsome made a motion to approve the **Tax Assessor budget for \$64,000**. Tim Neill seconded. The motion passed 5-0.

Dwayne Woodsome made a motion to approve the **Code Enforcement budget for \$88,010**. Gordon Littlefield seconded. The motion passed 5-0.

Tim Neill made a motion to approve the **Library budget for \$110,807**. Ted Doyle seconded. The motion passed 5-0.

Dwayne Woodsome made a made a motion to approve the **Recreation budget for \$320,000**. Ted Doyle seconded. The motion passed 4-1 (Littlefield opposed).

Dwayne Woodsome made a made a motion to approve the **Planning Board budget for \$7,850**. Tim Neill seconded. The motion passed 5-0.

Tim Neill made a made a motion to approve the **Planning Department budget for \$103,440**. Ted Doyle seconded. The motion passed 5-0.

Dwayne Woodsome made a made a motion to approve the **Zoning Board of Appeals budget for \$3,700.** Gordon Littlefield seconded. The motion passed 5-0.

Ted Doyle made a made a motion to approve the **Public Safety budget for \$1,062,684.** Tim Neill seconded. The motion passed 5-0.

Gordon Littlefield made a made a motion to approve the **Hydrant Rental budget for \$59,700.** Ted Doyle seconded. The motion passed 5-0.

Dwayne Woodsome made a made a motion to approve **the Ross Corner Fire Company budget for \$9,987.** Gordon Littlefield seconded. The motion passed 5-0.

The Board of Selectmen postponed the Health and Sanitation budget which will be discussed at a special Selectmen's meeting on April 2, 2019 at 5:00 p.m.

Tim Neill made a made a motion to approve the **Public Works budget for \$1,504,090.** Gordon Littlefield seconded. The motion passed 5-0. The Selectmen requested that line 429, Hot Top description be changed to *up to 4.5 miles*.

Tim Neill made a made a motion to approve the **General Assistance budget for \$47,591.** Gordon Littlefield seconded. The motion passed 5-0.

The Board of Selectmen postponed the Capital Improvement Programs budget which will be discussed at a special Selectmen's meeting on April 2, 2019 at 5:00 p.m.

Ted Doyle made a made a motion to approve the **Unclassified Budget for \$656,183.** Gordon Littlefield seconded. The motion passed 5-0. \$6,500 was added for Board and Committee stipends.

Ted Doyle made a made a motion to approve the **Old Home Days budget for \$25,000.** Gordon Littlefield seconded. The motion passed 4-1 (Woodsome opposed).

10. OLD BUSINESS

- a. Discuss/possible vote regarding unspent Central Station roof funds to be used for Central Station HVAC improvements.

Dwayne Woodsome made a motion to table this item until April 9, 2019. Ted Doyle seconded. The motion passed 5-0.

- b. Discuss/vote to appoint members to the Road Entrance Appeals Board.

Gary Lamb reported that George Harnois is willing to serve on this board representing the Road Review Committee. He has not heard back from Nancy Roberge on her representing the Public Safety Committee. Dwayne Woodsome expressed interest in serving on the board.

- c. Initial discussion on replacing the Dam Control Manager.

This item will be further discussed at the April 9, 2019 meeting.

11. OTHER

- a. Discuss /vote to approve the minutes of the March 12, 2019 regular meeting.

Dwayne Woodsome made a motion to approve the minutes of the March 12, 2019 regular meeting. Gordon Littlefield seconded. The motion passed 5-0.

12. PENDING DECISIONS

13. WEEK'S ACTION LIST

14. DISCUSSION OF AGENDA ITEMS

Selectmen's special meeting on April 2, 2019 at 5:00 p.m. to continue to discuss FY19/20 Budget.

April 9, 2019 – Public Hearing on ATV Ordinance and FY19/20 Budget.

Dam Control Manager

Road Entrance Appeals Board

Fire Department HVAC bids

Code Enforcement storage building bids

15. ITEMS NEEDING SIGNATURE

- a. Minutes of the March 12, 2019 regular meeting

16. REMINDERS

17. ADJOURN

Gordon Littlefield made a motion to adjourn the meeting. Dwayne Woodsome seconded. The motion passed 5-0. The meeting adjourned at 7:58 p.m.

These minutes were approved by the Waterboro Board of Selectmen on April 9, 2019.

/s/

Dennis Abbott

Dwayne Woodsome

/s/

Gordon Littlefield

/s/

Tim Neill

/s/

Ted Doyle