

**Minutes for Waterboro Board of Selectmen Meeting
November 1, 2016 at Waterboro Town Hall**

5:45 p.m. – Executive Session -- 6:00 p.m. Regular Meeting

5:45 p.m. – Executive Session pursuant to 1 M.R.S.A §405 (6)(A), to interview committee applicant.

A motion was made by Gordon Littlefield to enter into executive session at 5:45 p.m. Jon Gale seconded. Motion passed 5-0.

A motion was made by Dwayne Woodsome to come out of executive session at 5:55 p.m. Jon Gale seconded. Motion passed 5-0.

Regular meeting began at 6:00 p.m. with the following attendees: Selectmen Gordon Littlefield, Dennis Abbott, Tim Neill, Dwayne Woodsome and Jon Gale. Also in attendance were Gary Lamb, David Lowe, Lee Jay Feldman, Tammy Wells and 18 members from the public.

1. PLEDGE OF ALLEGIANCE

2. Presentation of the Spirit of America award to Leo and Sandra Binette

Gary Lamb read and presented Leo and Sandra Binette a resolve recognizing them as the 2016 Spirit of America award recipients for Waterboro.

3. PUBLIC HEARINGS

- a. Public hearing is to hear public comment concerning the proposed Shoreland Ordinance.

Comments from several members of the public centered on the possibility of an expansion to the local campground, more specifically, regarding moorings and docks.

The Selectmen responded that this hearing is strictly about the Shoreland Zoning Ordinance and that if and when the campground was to be expanded, it would have to go before the Planning Board.

Gary Lamb outlined the changes made to Section 12 (B)(2), Table 1, Land Uses in the Shoreland Zone, and 15 (C), Piers, Docks, Wharves, Bridges and Other Structures and Uses Extending Over or Below the Normal High-Water Line of a Water Body or within a Wetland, and Shoreline Stabilization.

The Town will not require a building permit for repairs and maintenance and will not regulate enforce or permit piers, docks, wharfs, bridges and uses extending over or below the normal high-water line or within a wetland.

4. ANNOUNCEMENTS
5. ADDITIONS OR DELETIONS TO AGENDA
6. APPOINTMENT
7. PUBLIC COMMENTS
8. CORRESPONDENCE
 - a. Treasurer's reports
9. REPORTS & STAFF INITIATIVES
 - a. Selectmen's reports
 - b. Town Administrator Gary Lamb's report

Town Administrator Gary Lamb's report was delivered as follows:

- **Library heating update.** Our library is now closed until further notice as of this afternoon. Our low bidder, Downeast Energy, for \$11,545 could not come to replace our steam boiler and oil tank until November 28. That is too long to wait, especially since the temporary heat we rigged up yesterday is creating too many fumes inside the library. The library will remain closed unless we can get clean warm air from this heater into the library. The good news is our second highest bidder (add'l \$329) Superior Energy Solutions, (and our present town hall HVAC contractor), can start the job this Thursday Nov 3 and finish the job Nov 4 or Monday Nov 7th.
- **DPW Director update** - After interviews done last Friday, I am pleased to announce that David Benton has been appointed as our new Public Works Director, replacing Doug Foglio who resigned as of October 1. We thank Doug for his service as he continues to help us in this transition and look forward to working with David Benton.
- **Trail Update** - The snowmobile club's Vice President Russ Keith told me today they have acquired trail access to Deering Ridge Road and they do not want to pursue traveling in the roadway this winter.
- **Election update** - Please remember to vote Nov 8th at Massabesic East next to MHS.

10. NEW BUSINESS

- a. Discuss/vote for appointment to the Zoning Board of Appeals for a term to expire June 30, 2018.

Gordon Littlefield made a motion to appoint Andrew Orr to the Zoning Board of Appeals for a term to expire 6/30/18. Jon Gale seconded. Motion passed 4-0 (Woodsome out of room).

- b. Discuss/vote for appointment to the Parks and Recreation Committee for a term to expire June 30, 2019.

Tim Neill made a motion to appoint Michelle Bennett to the Parks and Recreation Committee for a term to expire 6/30/19. Gordon Littlefield seconded. Motion passed 5-0.

- c. Discuss/vote to renew a State Malt, Spirituous & Vinous Liquor License for Woody's Sports Grille located at 38 West Road.

A motion was made by Jon Gale to approve the State Malt, Spirituous & Vinous Liquor License for Woody's Sports Grille located at 38 West Road. Seconded by Tim Neil. The motion passed 4-0 (Woodsome abstained.)

- d. Discuss/set date for employee, boards and committees Christmas party.

The Selectmen chose December 9, 2016 for the employee, boards and committees Christmas party.

11. OLD BUSINESS

- a. Discuss/possible vote on the Shoreland Zoning Ordinance

The Shoreland Ordinance will be brought forward at the November 22, 2016 meeting for Selectmen action.

- b. Design Standards – Discussion with Town Planner Lee Jay Feldman

Lee Jay Feldman presented proposed ordinance language amending Article 7, Section 7.10 of the zoning ordinance regarding Performance Standards.

The Selectmen decided to hold a public hearing at the November 22, 2016 meeting on the amendments.

12. OTHER

- a. Discuss /vote to approve the minutes of the October 25, 2015 regular meeting.

Jon Gale made a motion to approve the minutes of the October 25, 2016 regular meeting. Gordon Littlefield seconded. The motion passed 5-0.

13. PENDING DECISIONS

- a. Review Comprehensive Plan task list.

14. WEEK'S ACTION LIST

15. DISCUSSION OF AGENDA ITEMS

16. ITEMS NEEDING SIGNATURE

- a. Minutes of the October 25, 2016 regular meeting
- b. Woody's Sports Grille – Liquor License Application

17. REMINDERS

18. ADJOURN

A motion was made by Dwayne Woodsome to adjourn. Seconded by Jon Gale. Motion passed 5-0. Meeting was adjourned at 7:15 pm.

Representative Dwayne Prescott announced that Southern Maine Healthcare will continue to have a full time nurse practitioner even though two physicians have relocated their offices to Saco and Sanford. The walk-in clinic will stay the same.

These minutes were approved by the Waterboro Board of Selectmen on November 22, 2016


Dennis Abbott


Dwayne Woodsome


Gordon Littlefield


Tim Neill

Jon Gale