

**Minutes for the Waterboro Board of Selectmen Meeting
September 27, 2016 at Waterboro Town Hall
5:45 pm – Executive Session - 6:00 p.m. – Public Hearing and Regular Meeting
followed by an Executive Session**

5:45 p.m. – Executive Session pursuant to 1 M.R.S.A §405 (6)(A), to interview committee applicant.

A motion was made by Jon Gale, to enter into executive session at 5:47 p.m. Dwayne Woodsome seconded. Motion passed 5-0.

Dwayne Woodsome made a motion to come out of executive session at 5:55 p.m. Jon Gale seconded. Motion passed 5-0.

Regular meeting began at 6:00 p.m. with the following attendees: Selectmen Gordon Littlefield, Dennis Abbott, Tim Neill, Dwayne Woodsome and Jon Gale, Nancy Johnson, Mike DeAngelis, Gary Lamb, Jim Southworth, Brigit McCallum, Todd Abbott, Shawn McGinley, Mike Eaton, Joyce Eaton, John Langrell, Roger Letundre, Nick Desjardins, Kevin Haskell, Russell Keith, Steve Strong, and Rodney Collard.

1. PLEDGE OF ALLEGIANCE

2. PUBLIC HEARINGS – to hear comment on proposed amendments to the General Assistance Ordinance.

Chairman Abbott opened the public hearing to hear comment on proposed amendments to the General Assistance Ordinance. Deputy General Assistance Director Nancy Johnson outlined the amendments to the General Assistance Ordinance.

Discuss/vote to approve amendments to the General Assistance Ordinance as presented.

Dwayne Woodsome made a motion to approve the amendments to the General Assistance Ordinance. Jon Gale seconded. Motion passed 5-0.

3. ANNOUNCEMENTS

Gordon Littlefield commended State Trooper Adam Schmidt and his K9 Ibo who recently assisted in the search for a person who had wandered away from an assisted living facility.

4. ADDITIONS OR DELETIONS TO AGENDA

5. APPOINTMENT

6. PUBLIC COMMENTS

7. CORRESPONDENCE

- a. Treasurer's reports
- b. Representative Prescott's Legislative Update
- c. Senator Woodsome's Newsletter

8. REPORTS & STAFF INITIATIVES

- a. Selectmen's reports

Dwayne Woodsome reported that he was unable to attend the Road Review Committee due to work commitments.

Tim Neill reported that he attended the Planning Board meeting. The Board is asking about the status of design standards.

Gordon Littlefield reported that he has completed aerial shots of the Fire Department property using a drone. A video has been created and should be released very shortly.

- b. Town Administrator Gary Lamb's report

Town Administrator Gary Lamb's report was delivered as follows:

- **Central Station open house** - just a reminder that voters will be deciding on Nov 8th whether or not to fund an addition to our fire station. Attendance was disappointing at our first fire station open house Monday Sept 19 from 10am to 7pm. Fewer than 10 adults attended with most of them not in favor of the project. However, they came to the open house because they realized they were under-informed before voting on the issue. After their tour, most expressed support for the project and better understand the operational reasons for the addition. Our next open houses are Sunday Oct 16 from 10am to 2pm, followed by another Monday Oct 24 from 10am to 7pm. We especially encourage citizens not in favor of the project to come for a tour so you can see why this addition is being proposed.
- **Nov 8th signature collections at polls** - Should we eliminate town meeting? Board of Selectmen has decided to collect signatures on Election Day Nov 8th to determine whether or not citizens want to eliminate town meeting and replace it with referendum voting for all annual warrant articles. By charter, before that question can go to the voters in June 2017, 15% of our 4880 registered voters must sign a petition calling for that ballot question... (732 minimum verified signatures). We need at least six volunteers to sit at tables and collect signatures from voters leaving the polling place on Nov 8th. Please contact Lamb or Christine Torno if interested.
- **Town Hall storage cleanup** - On Friday Sept 16 we had a mobile shredding contractor here and we shredded over 3200 pounds of documents. These

documents had been inspected by Christine and Nancy and were verified that they no longer required saving. The attic above the old section of town hall is much improved in terms of work space.

- **Status of Business after Hours?** - tentatively scheduled for Wed Oct 26th 5:30pm – 7:30pm here in Town Hall. This time seems to work for the Economic Development Committee and the Selectmen.
- **Dump truck bids** - We received five competitive bids for our new dump truck ranging from \$135K to \$148K. The bids were publicly opened at noon Friday Sept 16 by DPW director, Fire Chief and Sherry Nadeau. The bids were from Oconnor, New England Kenworth, Freightliner, Western Star and Whited Peterbuilt. We had several bid options and are still comparing pricing before making a final decision to purchase.
- **Salt shed status** - overhead doors are installed but need minor adjustments, final grading for paving is mostly done and paving should occur before mid-October. We are also going to pave the entrance to DPW from Bennett Hill Road to eliminate the muddy entrance there every spring.
- **Second Police Officer position** – Interviews were conducted today for the second police officer position. A decision should be made by the next Selectmen's meeting.

9. NEW BUSINESS

- a. Discuss/vote for committee appointments

Jon Gale made a motion to appoint James Southworth to the Zoning Board of Appeals for a term to expire 6/30/19. Gordon Littlefield seconded. Motion passed 5-0.

- b. Discuss/vote to reschedule the November 8, 2016 meeting

Dwayne Woodsome made a motion to move the regular November 8, 2016 meeting to November 1, 2016. Gordon Littlefield seconded. Motion passed 5-0. This change is due to November 8th being Election Day.

- c. Discuss/vote to approve and sign a Municipal Quitclaim Deed for Tax Map 043, Lot 0004

Dwayne Woodsome made a motion to approve the Municipal Quitclaim Deed for Tax Map 043, Lot 0004. Tim Neill seconded. Motion passed 5-0.

- d. Discussion on allowing ATV's on local roads

Dennis Abbott explained that this issue has been discussed a few times in the past. He had asked the ATV Club to present what they are requesting.

Todd Abbott reported that he has worked with Town Administrator on developing an ordinance for the entire town. At this time, they are requesting that Deering Ridge Road to Bennett Hill Road be designated as an ATV access route. This designation will allow ATV's to drive on the

roadway. The section is approximately 2 miles. The speed limit for ATV's will be set at 20 mph. The ATV Club will cover the cost of making and placing the signs. There will be speed limit, stay on payment and ATV access route signs posted. The club feels this will have an economic impact in that, ATV's will have access to connecting trails and will stop at local businesses to buy food, gas etc. At this time, snowmobiles would not be included.

Tim Neill questioned why ATV's did not just go the regular speed limit. Todd Abbott responded that it is more of a safety issue.

Jon Gale expressed concern with safety on Deering Ridge Road, especially because there seems to be many speeders on the road. Todd Abbott hopes that with ATV use, vehicular traffic will slow down.

Gordon Littlefield asked if there was any information available how it has impacted other communities with respect to road deterioration.

Dennis Abbott reiterated that the signs to be posted will be for ATV drivers (speed limit and stay on pavement) as well as vehicular traffic (ATV access route designation).

Jon Gale made a motion to temporarily designate Deering Ridge Road starting at Bennett Hill Road to approximately 500 yards from Townhouse Road, accessible to ATV's through December 2016 or until trails are closed. This designation is contingent upon approval from the Town Administrator that signage is in place. Gordon Littlefield seconded. Motion passed 5-0.

Gordon Littlefield would like the Town Administrator notify law enforcement and publish a brief notice in the paper regarding this change.

10. OLD BUSINESS

- a. Discussion on 202 easement and discontinuance

This was presented as information only. This item will be voted on October 11th or October 25th. Notices will be sent to abutters.

11. OTHER

- a. Discuss /vote to approve the minutes of the September 13, 2016 regular meeting.

Jon Gale made a motion to approve the minutes of the September 13, 2016 regular meeting. Gordon Littlefield seconded. The motion passed 5-0.

12. PENDING DECISIONS

- a. Review Comprehensive Plan task list.

13.WEEK'S ACTION LIST

Town Administrator will notify law enforcement and notice in paper regarding ATV use on Deering Ridge Road.

14. DISCUSSION OF AGENDA ITEMS

The next meeting will be October 11, 2016 with a workshop following regarding Shoreland Zoning.

15. ITEMS NEEDING SIGNATURE

- a. Minutes of the September 13, 2016 regular meeting
- b. Municipal Quit Claim Deed
- c. General Assistance Ordinance amendment approval form

16. REMINDERS

17. EXECUTIVE SESSION - pursuant to 1 M.R.S.A §405 (6)(A), regarding the Public Work's Director position.


A motion was made by Dwayne Woodsome to enter into executive session at 7:00 p.m. Jon Gale seconded. Motion passed 5-0.

A motion was made by Dwayne Woodsome to come out of executive session at 7:13 p.m.. Gordon Littlefield seconded. Motion passed 5-0.

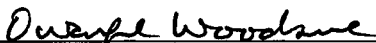
18. ADJOURN

A motion was made by Dwayne Woodsome to adjourn. Seconded by Gordon Littlefield. Motion passed 5-0. Meeting was adjourned at 7:14 pm.

These minutes were approved by the Waterboro Board of Selectmen on 10/11/16.



 Dennis Abbott



 Dwayne Woodsome



 Gordon Littlefield



 Tim Neill



 Jon Gale