

**Waterboro Board of Selectmen Meeting
April 26, 2016 Meeting Minutes**

EXECUTIVE SESSION: Selectman Girard moved to enter into Executive Session per Title 1 M.R.S.A. §405 (6)(A) to meet with a board/committee applicant at 5:45 pm, seconded by Selectman Gale, voted and passed, **5 yeas**. Selectman Girard moved to come out of Executive Session at 5:56 pm, seconded by Selectman Littlefield, voted and passed, **5 yeas**.

PRESENT: Chairman Abbott, Selectmen Gale, Girard & Littlefield, Town Administrator Gary Lamb, Town Planner Lee Jay Feldman, Public Safety Committee member Ted Doyle, ZBA member Tim Neill, Public Works Director Doug Foglio, Sr., Tammy Wells, Administrative Assistant Christina Silberman & IT Manager David Lowe. Deputy Treasurer Julie Giles arrived during the public hearing. There were also 4 men and 1 woman present during parts of the meeting that were not identified. **ABSENT:** Selectman Woodsome.

PLEDGE OF ALLEGIANCE: Chairman Abbott opened the meeting with the Pledge of Allegiance at 6:02 pm.

PUBLIC HEARING: Chairman Abbott opened the public hearing at 6:03 pm to receive comment regarding proposed amendments to the Zoning Ordinance, Article 2, Section 2.08, Article 3, Section 3.03, Article 8, Section 8.01, Article 9, Section 9.02, Article 10, Section 10.01 & Article 12, Section 12.01. Town Planner Lee Jay Feldman outlined the proposed amendment and showed examples of how it would apply if adopted. Doug Foglio, Sr. said that this is just a band aid on the ordinance that needs to be rewritten. He does not think that a 5' set back would allow enough room for emergency vehicles to get through if needed. Tim Neill of the Zoning Board of Appeals said they have never allowed less than a 10' set back with the current Zoning Ordinance. Mr. Feldman answered questions from the Board and Town Administrator. He agreed that the ordinance needs to be rewritten. Chairman Abbott said we need to remember that this proposal is due to a recommendation from the Town Attorney so that the Planning Board does not grant variances. Mr. Foglio said he does not think it unreasonable to have a 10' setback. He commented that there was no notice on the sign out front about there being a public hearing tonight. He thinks that the turn out here tonight shows that there are a lot of people that know nothing about this. Chairman Abbott closed the public hearing at 6:30 pm.

Discuss/vote to approve amendments to the Zoning Ordinance, Article 2, Section 2.08, Article 3, Section 3.03, Article 8, Section 8.01, Article 9, Section 9.02, Article 10, Section 10.01 and Article 12, Section 12.01 as presented: The Selectmen indicated that they wish to have a change to the proposal to increase the setback minimums. Another public hearing will be held on the new proposal. Selectman Girard moved to hold a second public hearing on May 24, 2016 with the changes discussed tonight, seconded by Selectman Littlefield, voted and passed, **4 yeas**.

ANNOUNCEMENTS: None.

ADDITIONS OR DELETIONS TO AGENDA: Selectman Littlefield asked to remove New Business item d from the agenda after discussion he had with the head of the EMTs.

Mr. Lamb asked that an item be added to the agenda to add an article to the Annual Town Meeting warrant regarding borrowing money. Selectmen Girard moved to add this item, i, under new business, seconded by Selectman Gale, voted and passed, **4 yeas.**

APPOINTMENTS: None.

HEARING OF DELEGATION (Public Comments): None

CORRESPONDENCE: Chairman Abbott reviewed the following correspondence:

- Treasurer's reports
- Senator David Woodsome's newsletters
- EcoMaine recycling reports
- RSU #57 May 17, 2016 Budget Meeting notice with proposed budget info
- Town of Alfred letter re: withdrawal from 12 Town Group

REPORTS & STAFF INITIATIVES:

a. Selectmen's reports: Selectman Littlefield congratulated *USA Today High School Sports Coach of the Year* local resident and businessman Chris Binette, and *Player of the Year, Second Team* Mr. Ripley on behalf of the Board. This is quite an accomplishment for both of them, especially coming from a small town.

Chairman Abbott reported that Mr. Lamb attended the EcoMaine meeting on his behalf. Mr. Lamb said that EcoMaine will begin recycling food waste. They will use a third party vendor to collect the bags of food waste that can be dropped off at EcoMaine.

b. Town Administrator Gary Lamb's report: Mr. Lamb reported the following:

Salt shed status: The loan closing is tomorrow at 10 am. Some documents will need Selectmen's signatures tonight in preparation for tomorrow.

Nomination papers: Nomination papers for School Board, Selectmen and the Water District vacancies must be returned to Town Hall by 5pm Monday May 2nd.

Budget update: The budget and second deputy referendum question need a public hearing which could be at the May 10th or 24th meeting.

Old Home Days: The Middle School will be the site for Old Home Days on Friday and Saturday July 8th & 9th. Friday night there will be a talent show at 6 pm. Saturday there will be rides, vendors, and fireworks. The Saturday parade route is still being discussed with the Sheriff's office and Fire Chief.

Election and Annual Town Meeting location: The warrant reads that the Tuesday, June 14th Election is scheduled for Massabesic East (at Massabesic High School) and the Saturday June 18th Annual Town Meeting is scheduled for Massabesic Middle School. Both could be held at the Massabesic East location this spring if we want to make the change, or we can switch this fall. Massabesic East interferes less with students and the school day vs. the Middle School gym or cafeteria that would always be in use during a typical June or November Tuesday election. That is why I

recommend we do both at Massabesic East in the future starting with this fall's very busy presidential election. We have good signage to cover necessary locations in town and are prepared whenever we make the change.

Audit: Deputy Treasurer Julie Giles reports that the books are reconciled and the preliminary audit work will begin with Chris Backman May 25th to 27th.

Plow Trucks: Public Works Director Doug Foglio reported that the plow trucks were out at noon today. Drivers that went off the road were driving too fast.

NEW BUSINESS:

a. Discuss/vote on a board/committee appointment: Selectman Girard moved to appoint Kayla Mahon to the Economic Development Committee, seconded by Selectman Littlefield, voted and passed, **4 years**.

b. Discuss/vote to accept a board member's resignation: Selectmen Littlefield moved to accept, with regret, the resignation of David Barker from the Zoning Board of Appeals, seconded by Selectman Gale, voted and passed, **4 years**.

c. Discuss/vote to approve a Quit Claim Deed: Selectman Girard moved to approve the quit claim deed, seconded by Selectman Gale, voted and passed, **4 years**.

d. Discuss EMT recognition: This item was removed from the agenda.

e. Discuss/vote to sign RSU # 57 Budget Validation Referendum Warrant and Notice of Election: Selectman Gale moved to sign the warrant, seconded by Selectman Littlefield, voted and passed, **4 years**.

f. Discuss/vote to approve the language for the June 14, 2016 Referendum Election question, "Shall the Town enter into a contract with the York County Sheriff's Office to provide a second Contract Deputy for full time Waterboro patrol at a cost not to exceed \$110,000.00": Selectman Girard moved to approve the language of the question, seconded by Selectman Littlefield, voted and passed, **4 years**. Mr. Abbott explained that this will also have to be funded at the Annual Town Meeting. If the referendum question is approved, it could still be defeated at the Town Meeting.

g. Discuss/vote to schedule a Public Hearing to hear comments regarding proposed amendments to the Zoning Ordinance, Article 7, Section 7.03 -

Campground Developments: Selectman Littlefield moved to schedule the public hearing on May 24, 2016, seconded by Selectman Gale, voted and passed, **4 years**. Mr. Lamb stated that this is about campground developments in the Zoning Ordinance and not about a particular application for expansion of a campground. Mr. Lamb was asked to notify the Lake Association regarding the purpose of the public hearing.

h. Discuss changes to the Bylaws of the Board of Selectmen regarding agenda format: Chairman Abbott proposed a change to the Bylaws to change "Hearing of Delegation" to "Public Comments" in section 7. Selectman Gale moved to change the reference in Section 7 of the Bylaws of the Board of Selectmen from "Hearing of Delegation" to "Public Comments", seconded by Selectman Littlefield, voted and passed, **4 years**.

i. Discuss/vote to add an item to the Annual Town Meeting Warrant. Mr. Lamb explained that a town meeting vote is required to authorize the Town to borrow money, even when expenditures are approved. Leasing something does not require this article. Selectman Littlefield moved to add Article #41 with the proposed language to the Annual Town Meeting Warrant, seconded by Selectman Gale, voted and passed, **4 years**.

OLD BUSINESS:

a. Discuss/vote to approve the Annual Town Meeting Warrant: Selectmen’s recommendations that were missing from several articles on the draft warrant were added. Mr. Lamb explained that the proposed budget will not exceed the LD1 limit but he recommends leaving the article on the warrant. Selectman Gale moved to increase the amount for Article 8, County Taxes, to \$425,000, seconded by Selectman Littlefield, voted and passed, **4 yeas**. Selectman Girard moved to add \$1,000 on Article 11 to Interest, seconded by Selectman Littlefield, voted and passed, **4 yeas**. Selectman Girard moved to approve the Town Meeting warrant as amended, seconded by Selectman Littlefield, voted and passed, **4 yeas**.

OTHER:

a. Discuss/vote to approve the minutes of the April 12, 2016 regular meeting: Selectman Girard moved to approve the minutes of the April 12, 2016 regular meeting, seconded by Selectman Littlefield, voted and passed, **4 yeas**.

PENDING DECISIONS:

a. Review Comprehensive Plan task list. The Board is actively working on this and there was a good meeting last week.

WEEK’S ACTION LIST:

- Selectman Gale suggested hosting a candidates night on Thursday May 19th @ 7 pm and Mr. Lamb will follow up on this.

DISCUSSION OF AGENDA ITEMS:

- 2 public hearings, one for the referendum question and one for the proposed budget

ITEMS NEEDING SIGNATURE:

- Quitclaim Deed
- RSU #57 Budget Validation Referendum Warrant and Notice of Election
- Minutes of the April 12, 2016 regular meeting

EXECUTIVE SESSION: This was postponed until the next meeting.

ADJOURN: Selectman Girard moved to adjourn at 7:23 pm, seconded by Selectman Gale, voted and passed, **4 yeas**.

APPROVED: Date: _____
