

SELECTMEN'S MEETING MINUTES
OCTOBER 30, 2012

5:45 pm Executive Session: Selectman Littlefield moved to go into executive session at 5:46 pm, seconded by Selectman Gale, voted and passed, **4 yeas**. Selectman Woodsome arrived at 5:49 pm. Selectman Gale moved to come out of executive session at 5:55 pm, seconded by Selectman Littlefield, voted and passed, **5 yeas**.

PRESENT: Chairman Abbott, Selectmen: Gale, Girard, Littlefield & Woodsome, Nancy Brandt-Town Administrator, Jerry Daigle-Assessors' Agent, Sandy Jorgensen, Dan Sylvestre with others & Christina Silberman-Administrative Assistant. Mike DeAngelis-Parks & Rec Director arrived during the public hearing. Doug Foglio, Sr.-Road Commissioner & Todd Abbott arrived during report item #2.

Chairman Abbott opened the meeting with the Pledge of Allegiance at 6:00 pm.

PUBLIC HEARING: Chairman Abbott opened the public hearing to consider approval of a Pawnbroker's License for Waterboro Pawn & Gold to be located at 134 Main Street. Dan Sylvestre introduced himself and said he currently has a pawn shop in Biddeford. He gets a lot of business in Biddeford that comes from this area and he thinks this will be a good location. Selectman Gale asked what the hours of operation will be and Mr. Sylvestre replied Monday through Friday from 10 am to 6 pm, Saturday from 11 am to 3 pm and they will be closed on Sunday. Selectman Woodsome asked where this will be located and Mr. Sylvestre said at 134 Main St. in East Waterboro near Abbott's Power Equipment. Selectman Littlefield asked what measure's Mr. Sylvestre will take to ensure the pawn shop does not become a dumping grounds for stolen property. Mr. Sylvestre explained that he is required to submit a daily report to local law enforcement of any items that he buys or takes in pawn. He is also required to get identification from the person selling or pawning and he scans the ids and sends this with the daily reports also. Selectman Gale asked what the arrangement for pawning is. Mr. Sylvestre said it is a collateral loan for 30 days and if the loan is not paid on the 31st day, the collateral item can go up for sale. When he buys an item, he is required to hold it for 7 days before he can alter it in any way or sell it. Selectman Abbott closed the public hearing.

Selectman Woodsome moved to hear new business item #1 now, seconded by Selectman Gale, voted and passed, **5 yeas**. Selectman Gale moved to approve a Pawnbroker's License for Waterboro Pawn & Gold to be located at 134 Main Street, seconded by Selectman Woodsome. Chairman Abbott explained that if the location changes, Mr. Sylvestre will have to submit a new application. Sandy Jorgensen expressed concern for security. Mr. Sylvestre explained that he uses Maine State Security Service and will have a surveillance system that he can view from his home or phone. Chairman Abbott explained that we have a Contract Deputy who works in town 40 hours a week and Waterboro is also covered by the York County Sherriff's Dept. and the State Police. Selectman Littlefield asked if law enforcement could have access to the security monitor and Mr. Sylvestre said he did not know. Chairman Abbott asked what the process is if Mr. Sylvestre does take in stolen property. Mr. Sylvester said the item is confiscated by law enforcement and he would lose the money he paid or loaned on the item. The motion was then voted and passed, **5 yeas**.

ANNOUNCEMENTS: Chairman Abbott announced that absentee ballots are available at Town Hall for the November 6th Election. The deadline set by the State to vote early by absentee ballot is November 1st at 5 pm. The polls at the Middle School will be open on Tuesday November 6th at 7 am and will close at 8 pm. Selectmen Gale mentioned that they need 25 voters before the polls can open. Chairman Abbott said that Knowles Industrial is coming this week to work on the dam. Ms. Brandt said the new gates are finished.

APPOINTMENTS: Fire Chief Matt Bors: This appointment was canceled.

HEARING OF DELEGATION: None

CORRESPONDENCE: Chairman Abbott reviewed the following correspondence:

1. Treasurer's Weekly Financial Reports
2. Rep. Libby's newsletter
3. **CONFIDENTIAL** Information from the Town Attorney re: lawsuit
4. Copy of correspondence from Owens McCullough, Sebago Technics to DEP re: 10/25/12 meeting to discuss the dam

REPORTS & STAFF INITIATIVES:

1. Assessors' Agent Jerry Daigle

- **Discuss/vote on the Assessors' Agent's recommendation to deny an abatement request:** Selectman Girard moved to accept the Assessors' Agent's recommendation and deny the abatement request, seconded by Selectman Gale, voted and passed, **5 yeas**.
- **Discuss/vote on abatement requests #13-20 & 13-21:** Selectman Woodsome moved to grant abatement **#13-20**, seconded by Selectman Gale, voted and passed, **5 yeas**. Selectman Gale moved to accept the Assessors' Agent's recommendation for abatement **#13-21**, seconded by Selectman Littlefield, voted and passed, **4 yeas, 1 nay (Woodsome)**.

2. Parks and Rec. Director's Report: Parks & Rec. Director Mike DeAngelis reported that this is the busiest time of year. They hosted Haunted Town Hall on Friday night. It was a great time and they had great help from volunteers and staff. They had the same turnout as last year and did no advertising this year. The basketball program is up and running with 16 teams; 6 teams of 1st & 2nd graders, 6 teams of 3rd & 4th graders and 4 teams of 5th & 6th graders. Basketball runs through March. Cheering is doing well with 22 girls signed up. They had a basketball clinic last Saturday for anyone registered for the basketball program. The Boys and Girls Varsity Coaches, JV Coaches and Middle School Coaches participated. They collected donations for Team Pearl, who also attended, and raised \$230.00. The last Senior Luncheon for the year will be on Thursday, November 11th. This luncheon is sponsored by the Waterboro Association of Businesses and will be a turkey dinner. The cost is \$5.00 and this money will go to the fuel assistance fund. Senior luncheons will start up again in May. They had an adult trip two weeks ago to Oxford Casino with lunch and last week to Portland for lunch and a movie. After Thanksgiving there will be a bus trip to Victoria Mansion in Portland. Selectman Woodsome asked Mr. DeAngelis how he liked the casino and he said it was nice and he liked it. Mr. DeAngelis offered congratulations to the Massabesic Mustangs Boys Cross Country Team on winning the State Championship. Selectman Girard asked if he still has

openings in the Funergy program (before and after school child care) and Mr. DeAngelis said there are currently 27 participants and he would like 30. He has had inquiries regarding the available slots. They have been able to accommodate people looking for last minute childcare.

- **Discuss/vote on request for staff pay increases:** Mr. DeAngelis explained the pay structure for the Parks & Rec. Dept. staff. There are two staff persons Mr. DeAngelis would like to give a pay increase to and he explained the reasons. Chairman Abbott advised Mr. DeAngelis to work with Selectman Gale (the Parks & Rec. Cmte. liaison) and Ms. Brandt on a wage scale for his department for future budgeting. Selectman Woodsome moved to grant the first request for a pay increase, seconded by Selectman Gale, voted and passed, **5 yeas**. Selectman Girard recused herself from voting on the second request for a pay increase. Selectman Gale moved to grant the second request for a pay increase, seconded by Selectman Woodsome, voted and passed, **4 yeas, 1 abstained (Girard)**.

3. Community Garden Committee Report: This was postponed to next week.

4. Conservation Commission Report: This was postponed to next week.

5. Cemetery Committee Report: This was postponed to next week.

6. Road Commissioner: Road Commissioner Doug Foglio, Sr. said that Knowles Industrial came yesterday. It was raining and they will come back another time. They will use a high pressure water blast to clean the outside of the flow control structure (previously referred to as the dam). After it dries they will clean it again and apply epoxy 2-3 ml thick and will repair the metal areas. When the new gates are put on, Mr. Foglio will cover the hole then Knowles will come back to do the inside. Mr. Foglio said that they met with the DEP. Chairman Abbott commented that it was nice that Owens McCullough of Sebago Technics was able to be there. Mr. Foglio relayed that DEP said they received a report that we had bored a whole under the dam, which was incorrect. Mr. Foglio reported that damage from the storm was not too bad. There were some trees down and everything has been opened up. They will start on the clean up tomorrow. Mr. Foglio said that if there are no objections, he intends to leave the wood from the fallen trees beside the road for anyone that wants to take it and they will haul off the brush. Mr. Foglio said the new gates for the dam are complete and will be delivered Monday. The old gates will be returned and we can dismantle them and sell them for scrap or try to sell them. The gates will not be installed next week because Knowles will not be done with their work.

- **Discuss what to do with the old road gates at the boat launch:** Mr. Foglio explained that there are gates at the boat launch that are no longer being used. He commented that they used the left over planks from the boat launch to create a barrier to redirect the water from the storm to limit erosion on the beach. These barriers could be used to create a platform for the silver bullets at Town Hall like the ones at the Transfer Station. He would have to purchase some plate steel to do this. Selectman Girard said that if we are not using the gates at the boat launch, we should pull them out. Mr. Folgio would like to use these at the Town Garage so he could move the gates in from the road to make room for a vehicle to pull off the road when the gates need to be opened or closed instead of having to stop in the road and block traffic. Selectmen Girard moved that the gates be taken down at the boat launch and used as seen fit by the Road Commissioner at the town garage, seconded by Selectman Woodsome, voted and passed, **5 yeas**.

- **Discuss/vote to appropriate funds received from the wood clearing at the Town Pit / Transfer Station property:** Selectman Girard moved to use the balance of the funds

received from the wood clearing at the Town Pit/Transfer Station property for forest management planning, seconded by Selectman Littlefield, voted and passed, **5 yeas**.

Ms. Brandt will compile a list of town properties where forest management planning may be useful.

Selectman Littlefield stated that the town has been very meticulous and has followed the wishes of a town meeting vote regarding the level of the lake. We have practiced due diligence in dealing with the lowering of the lake and repairs to the flow control structure/dam. Chairman Abbott agreed that this has not been conducted in a willy-nilly manner and engineers were consulted. Mr. Foglio said that DEP said that milfoil cannot swim upstream. One person from the DEP said that the best way to eliminate milfoil is to lower the level of the water so that the milfoil will freeze and be killed. Mr. Foglio said that Ms. Brandt put together a nice packet of information for the DEP to review regarding the lowering of the lake. Selectman Girard suggested having this packet along with Owens McCullough's letter to the DEP on the website for people to view to alleviate rumors and misconceptions. Mr. Foglio said that Inland Fisheries & Wildlife used the boat launch to release some specimens from the fish hatchery and they really liked the launch.

Selectman Woodsome remarked that he realizes some people are concerned with the talk in town. For some people this is what they live for-to stir up the pot. Don't take them too seriously, be transparent and do what we have to do. Selectman Littlefield said that public officials seldom respond to negative comments and if people have questions, they should call the town hall and get the facts instead of listening to the talk.

7. Selectmen's reports: Selectman Girard reported that the first meeting of the York County Budget Committee was held last Wednesday night. The Commissioners approved a six month budget, to bring them in line with our fiscal year, and a twelve month budget to follow. They discussed how municipalities feel about the transition from a calendar year to a fiscal year and they discussed payment options. Their next meeting will be November 7th. Selectman Woodsome asked if the issue with calling for the caucus has been resolved. Selectman Girard replied that the County Commissioners have acknowledged the members of the Budget Committee chosen at the municipalities' caucus. The Commissioners said they intend to call and chair future caucuses. There is disagreement that they have the right to do this. The Budget Committee will address this after their work on the budget is finished. Selectman Woodsome stated that Ms. Brandt, Mr. Foglio and Mr. McCullough did a great job dealing with the flow control structure/dam issue and putting information together and he thanked them. Selectman Littlefield extended thanks for the public service workers for all of the work that they did dealing with the storm. The Code Red emergency notification system that the town is now using is a really good service. People can register to receive notices by phone, e-mail or text message. Selectman Gale said he was impressed with all of the preparations done in anticipation of the storm.

8. Town Administrator's report: Ms. Brandt said that the budget requests have been sent out. She is very busy gathering information that was requested for the legal matter in confidential correspondence item #3.

NEW BUSINESS:

1. Discuss/vote to approve a Pawnbroker's License for Waterboro Pawn & Gold to be located at 134 Main Street: This item was taken out of order and heard after the public hearing at the beginning of the meeting.

2. Discuss/vote to approve a one year blanket letter of approval for State Games of Chance Licenses: Selectman Littlefield moved to approve a one year blanket letter of approval for State Games of Chance Licenses for the Waterboro Eagles Club with a caveat that it will become null and void if illegal activity takes place, seconded by Selectman Gale, voted and passed, **5 yeas**.

3. Discuss/vote on two committee appointments: Selectman Woodsome moved to accept both committee applicants, Sandy Jorgensen for the Community Garden Committee and Judith Carll for the 20/20 Master Planning Committee, seconded by Selectman Gale, voted and passed, **5 yeas**.

4. Discuss/review local referendum questions for the November 6, 2012 Election: Chairman Abbott said there will be a local ballot for Waterboro at the November 6, 2012 Election with three questions. The Selectmen, Road Commissioner and Todd Abbott, Chairman of the Charter Review Commission, reviewed and explained the three questions. Question one is to construct a sand/salt shed, question two is to install four fire hydrants into the Lake Arrowhead Community water system, and question three is on changes to the Town Charter. Chairman Abbott encouraged voters to call the town office with any questions. Selectman Littlefield noted that the State and local ballots have questions on both sides and voters should make sure to look at both sides of the ballots. Selectman Woodsome asked if voters can register on Election Day and Ms. Brandt said yes. New voters need identification and proof of their residence with their street address. Selectman Woodsome encouraged people to register to vote early. Chairman Abbott said people can vote early by absentee ballot up to Thursday, November 1st at 5 pm. Ms. Brandt said there are only 4 acceptable reasons for a person to vote by absentee ballot after November 1st and there is a form that has to be completed to allow this. Selectman Girard said that this is a Presidential Election and it will be busy, there could be long waits and she asked people to be patient. Chairman Abbott urged voters to be informed of the issues on the ballots and make their vote count.

OLD BUSINESS: None

OTHER:

1. Selectman Woodsome moved to sign warrants for bills and payroll, seconded by Selectman Gale, voted and passed, **5 yeas**.

2. Selectman Woodsome moved to approve the minutes of the October 23, 2012 regular meeting, seconded by Selectman Gale voted and passed, **4 yeas, 1 abstained (Girard-not present at meeting)**.

PENDING DECISIONS

1. Public Service Announcements
2. Review Driveway Opening Permit language
3. Board & Committee status

WEEK'S ACTION LIST

- Prepare a draft of a letter to MDOT regarding Old Alfred Road.

DISCUSSION OF AGENDA ITEMS

- Have an executive session to discuss the Town Administrator's review
- Review the proposed changes to the Growth Ordinance (ask a representative from the Planning Board to attend)

Chairman Abbott read the reminders.

ADJOURNMENT: Selectman Gale moved to adjourn the meeting at 8:06 pm, seconded by Selectman Woodsome voted and passed, **5 yeas**.

SIGNED

Warrants for bills & payroll

Minutes of October 23, 2012

Blanket letter of approval for Eagles Club's State Games of Chance licenses

APPROVED: Date: _____
